

8300**MATERIALS AND EQUIPMENT MANAGEMENT**

All instructional materials and equipment of the school system will be classified and catalogued according to an acceptable system. Textbooks will be made available to all ~~children~~ **students** in sufficient quantity and at appropriate levels so that they are optimally useful to each **student** ~~child~~, and so that every teacher can meet both the planned curriculum sequence and the special instructional needs of the **students** ~~children~~.

All textbooks purchased by the schools are school property. Principals will be responsible for textbooks assigned to teachers and for conducting an inventory of all books at the end of the school year.

Each teacher will keep an accurate record of books issued to **students** ~~pupils~~. When a textbook is damaged or lost, the **student** ~~pupil~~ responsible will be required to pay for the damaged or lost book. Book fines will be remitted to the District Office at the end of the school year.

Every book issued will bear the stamp of the school system.

All media materials and equipment will be adequately maintained. Obsolete materials and worn-out equipment will be replaced on a regular basis.

Adopted: April 9, 1998
Revised:
Reviewed: October 1, 2013

NEPN/NSBA Classification: ED
Legal Reference: NRS 393.170 & 393.410