

GRATIOT COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CHANGE REQUEST
TO THE AGREEMENT FOR BS&A IP SERVICES**

**RESOLUTION NUMBER 26-451
ADOPTED AUGUST 18, 2024**

WHEREAS on June 6, 2026, the Board of Commissioners approved Resolution 26-432 to enter into an Agreement with Bellefeuil, Szur & Associates (BS&A) for property tax, permit, and financial administration; and

WHEREAS BS&A has initiated a transition process for municipalities upgrading from an on-premise platform to a cloud-based platform; and

WHEREAS many human resource activities of the County are necessarily tied to the BS&A financial administration module; and

WHEREAS Gratiot County wishes to initiate a change request with BS&A to include its human resources management module to the software product to gain maximum operational efficiency.

THEREFORE, BE IT RESOLVED that the Gratiot County Board of Commissioners hereby approves the attached change request to the Agreement for BS&A services adding the human resources module at a total cost not to exceed \$19,735.00.

BE IT FURTHER RESOLVED the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts/documents consistent with this resolution subject to review as to form by the County Attorney.

The resolution set forth was offered by Commissioner _____ and supported by Commissioner _____.

A vote was thereupon taken on the foregoing resolution and the vote for such resolution was as follows:

AYES: _____

NAYS: _____

A majority of the members-elect having approved such resolution deems the resolution APPROVED.

STATE OF MICHIGAN)
)ss
COUNTY OF GRATIOT)

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Gratiot County Board of Commissioners, that such resolution was duly adopted at a regular meeting held on the 18th day of August 2026, and that notice of such meeting was given as required by law.

Angie Thompson, Gratiot County Clerk

Change Request

BS&A Software, LLC | bsasoftware.com | 855 BSASOFT

Customer: Gratiot County MI

Prepared By: Kyle Monthie

Quote #	Q-04242	Date	07/02/2026
		Valid Until Date	10/30/2026

Changed Deliverable	Net Change in Cost
Add Human Resources to project scope – <i>Annual Fee</i>	\$10,715.00
Add Database Setup for Human Resources <i>Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to employees</i>	\$3,675.00
Add Project Management and Implementation Planning for Human Resources	\$1,070.00
Add 3 ITS days for Human Resources	\$4,275.00
Total Net Changes	\$19,735.00

The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.

\$160/\$185/\$225 per day hotel, varies by state

\$90 per day car rental

\$70 per day meals

\$730 per trip airfare/related expenses

\$0.725/mile round trip for drive distance

BS&A Software, LLC

By: _____

Name: _____

Title: _____

Date: _____

Customer

By: _____

Name: _____

Title: _____

Date: _____