



## Trustee Request

**Today's Date:** September 22, 2023  
**Trustee Tracker Item #:** 0923-009  
**Requesting Trustee:** James (JD) Durham  
**Department:** Superintendent  
**Responder:** Shon Joseph, Executive Director of Operations & Student Support Services  
**Response Preparation Time:** 30 minutes

### Trustee Request/Questions:

The agreed upon contract is increasing from \$42.5k to \$57, however, the explanation in the description for the additional work simply says the increase is needed to complete the job. This is not an acceptable explanation of additional fees as it doesn't specify what the ADDITIONAL work really is. It almost assumes that the initial quote of \$42k was for preliminary work. So, what specifically, was not captured in the initial quote, whereby we have additional work to be done and justified by an increase of \$14.5k?

### Response:

The original contract was to inventory 475 classroom which would take 435 labor hours to complete. When the operations team requested the quote the building maps did not include some of the 2<sup>nd</sup> floor campus maps as well as any maps for campuses that are not open for classes, but still have equipment that needs to be inventoried. The additional cost to account for the extra classrooms was not included in the original estimate. The additional cost will be \$14,500 which includes the extra time, travel, and work to complete the remaining 179 classrooms which could take 130 labor hours. Below is a listing of the areas included in the contract Amendment.  
 Consent Video – [here](#).

Schools/Locations that will be completed on a second trip:

Ruby Young ES	Not Started - To Be Completed Trip #2
Cockrell Hill ES	Not Started - To Be Completed Trip #2
Woodridge ES	Not Started - To Be Completed Trip #2
Moates ES	Not Started - To Be Completed Trip #2
K.J Tech Magnet Academy	Not Started - To Be Completed Trip #2
Belt Line Ed Center	Not Started - To Be Completed Trip #2
DAEP	Not Started - To Be Completed Trip #2
Support Services (Maint., Trans, Admin)	Not Started - To Be Completed Trip #2
DeSoto East MS (closed)	Not Started - To Be Completed Trip #2
Northside ES (closed)	Not Started - To Be Completed Trip #2