



Alpena County Home Improvement Program

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MEMORANDUM

DATE: August 6, 2026

TO: Alpena County Finance, Ways and Means Committee

FROM: Nicki Janish

SUBJECT: USDA – Rural Development Housing Preservation Grant (HPG)

MESSAGE: The Alpena County Home Improvement Program would like to apply to USDA – Rural Development for the 2026 Housing Preservation Grant (HPG) in the amount of \$200,000. The matching funds for this grant are CDBG/Program Income in the amount of \$80,000, and there is no County match.

The Alpena County Home Improvement Program has applied for and been awarded many Housing Preservation Grants in the past which is a key source of funding for this Program. The most recent grant awarded was in 2024 for \$105,701.00 which assisted a total of 12 very low and low-income homeowners in Alpena County.

I am seeking Board approval to apply for said grant, and would further ask that the Chairman of the Board be authorized to sign the pre-application and future documents relating to this HPG application.

The announcement for this funding opportunity occurred on August 6, 2026, and the pre-application deadline is September 8, 2026.



This Institution is an Equal Opportunity Provider
Hearing Impaired and/or Disabled Applicants Can Call
Michigan Relay System Text Telephone
1-800-649-3777



Contract / Leases / Agreements / Grants Form

This is	New	X	Renewal		Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	X	No		If you marked YES this needs to go through Grant Review .
This is an	Agreement <u> X </u> Contract <u> </u> Lease <u> </u> Other <u> </u> :				
Name of Entity who Contract / Lease / Agreement / Grant is with	USDA - Rural Development				
Project Name	Housing Preservation Grant				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ 200,000.00				
Organization Match	\$ 80,000.00				
County Match	\$ 0.00				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	08/06/2026 Date Signed
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GRANT REVIEW COMMITTEE APPROVAL:

County Clerk:	Date Signed:	I am requesting a meeting	
County Treasurer:	Date Signed:	I am requesting a meeting	
Finance Chairman:	Date Signed:	I am requesting a meeting	
County Administrator:	Date Signed:	I am requesting a meeting	

Please do NOT mark below this line

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received: