

SUNKEN LAKE PARK COMMITTEE MEETING MINUTES
Wednesday, July 29, 2026, 4:30 P. M. Sunken Lake Park

SLP Committee Members in attendance - Jerry MacArthur, Dave Guthrie, Chuck Lefebvre
Others in attendance – Austin Barnett, Park Manager and several seasonal campers

Call to order – The meeting was called to order at 4:30 P. M.

Pledge of Allegiance to the Flag of The United States of America

Roll Call – as listed above

Public Comment – none

Managers Report – attached

New Business:

A) Spark Grant Update

- 1) The surveying needed for the rustic campground and day use area mapping has been completed and the map is being prepared for review.
- 2) The fishing platform is under construction and will soon be finished. This is the last Spark Grant project.

B) The Youth and Rec. Grant Application for the merry-go-round. The SLP committee attended the July 2 Y&R meeting and presented the application for review and approval. The grants will be awarded in September.

C) Capital Outlay Projects. The workshop remodel project is near completion. The house and fireplace remodel projects will be completed later this year.

D) Park future needs / remaining budgeted funds. Replacement of some of the park signs, painting of the house, new tires for the tractor and other needed improvements were discussed. Manager and committee will present a list of needed improvements with costs for review and consideration for approval.

Old Business: None

Open to the Floor – Seasonal campers stated that they are very satisfied with the efforts of the park manager, the campers felt like the manager could use camp hosts, the need for more speed bumps in the campground, the publication of accurate camping rates on the parks website, their concern with issues with Campspot and a longtime problem with surface water around the northerly line of lot 27. The Friends of Sunken Lake Park presented a narrative of their proposed event in the park for consideration for approval and receipt and filing at the next parks meeting. A camper that paid \$775 for a listed monthly camping charge stated that this charge is higher than available listed rates and that he has been trying to get the issue resolved with little response. A camper asked if the sandbox that was removed last year could be replaced with a new sandbox. Manager and committee will attempt to resolve these issues.

Adjournment – The meeting adjourned at 5:15 P. M.

Next Meeting – Wednesday, August 26, 4:30 P. M. Sunken Lake Park, IF NEEDED

Dave Guthrie, Committee Point Person

Park: Sunken Lake Park

Report by: Austin Barnett

Date: July 29, 2026



PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

- Construction of Fishing Platform. Frame & Joists Are Installed. Waiting on Deck Boards To Install.
- currently Installing New Site Markers In Rustic & Main campground.
- Men's shower stall was Redone By Ideal Floor Coatings.

Campground Activities & Site Notes:

- Just Had our Christmas In July Event.
- Crafts For The Kids.
- Site Decorating Contest.
- Site Notes: Had To Replace Multiple 30 & 50 AMP Breaker switches.

Budget Adjustments Needed/Budget Look Ahead:

Upcoming/Needed Maintenance:

Replace Rest of 30/50 AMP Breaker switches At Each campsite.

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist