

ALPENA COUNTY PARKS AND RECREATION COMMISSION

DRAFT MEETING MINUTES

Wednesday, July 8, 2026 – 5:00 p.m.

Howard Male Conference Room

CALL TO ORDER by Chair Osbourne at 5:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL: All members were present except M. Rhodes, who was excused.

ADOPTION OF THE AGENDA

Motion by G. Fournier, second by G. Macarthur to adopt the agenda as presented. A voice vote was taken, motion carried with unanimous support.

PUBLIC COMMENT

Camper Krystal May reported that she has sold her seasonal rental at Long Lake Park to another camper in lieu of a refund, as directed at last month's meeting. She also wanted to make a statement that her decision to forfeit her rental is due to the "no decks and rugs" policy that is currently being enforced, as it is an ordinance policy. The cost of the rental does not justify the poor condition of the campground.

Camper Sherry Bors asked if there is an update on the rotten egg smell of the running water at Long Lake Park. The water is not useable or drinkable and this has been the situation since June 9th. She recalls that this has occurred in years past, something was done, she doesn't know what, and it would go away. She would also like some clarification on the rules for generator usage. There was a camper nearby their spot who ran a generator non-stop for three days, which was very noisy. She would like to have a rule implemented allowing the campground managers to request that campers limit non-stop generator usage. She is asking for an update on the seasonal lottery for next year as it was this time last year when discussion first began. She will not submit a deposit for next year until she knows what lot is available to her.

Board member G. Fournier recalled that several years ago there was a unit installed in the spring and removed in the fall for the rotten egg smell in the water. He could not recall very many details and recommended the Culligan company that services the water softener equipment, be contacted to review the situation. Long Lake Park Manager Laura Ulch said she believes the regeneration process is not working as she has not been hearing it this season as she has in the past. She will contact Culligan and report their findings to Chair Osbourne.

PARK UPDATES & MANNING HILL UPDATE

1) Long Lake Park Manager Laura Ulch provided her update on the noisy generator issue, stating that she made numerous attempts to contact the camper and speak to them regarding the situation; however they were uncooperative, providing a number of

medical excuses. They are no longer camping at the park as they were only there during the holiday. Everything else is currently running smoothly.

2) Sunken Lake Park Manager Austin Barnett reported that the holiday event they hosted went well with a lot of participation. The park is currently running smoothly. Lot markers have been delivered and they are planning to begin installation next week.

Austin initiated discussion regarding local campers who began renting seasonally last season and had their camper damaged over the winter. Their camper has since been repaired and they are still interested in a seasonal rental for this season. He would like to allow them to rent through the end of this season as they were good campers. He has a site, number 49 which is open, that he would like to provide them to rent. He is recommending that the Board determine a pro-rated amount that he be allowed to charge them as he would like them to be able to camp this season with the hope they will return in the future. Discussion followed where a pro-rated amount of \$1,100.00 was decided. Chair Osbourne asked the board that if a similar situation occurs in the future, how should it be resolved? D. Guthrie suggested that the sub-committee discuss these types of issues and present to the Board for approval. Motion by D. Guthrie, second by B. Fournier, to allow Austin Barnett to offer a seasonal rate of \$1,100.00 to the campers discussed above, as presented. Roll call vote was taken. AYES: Brenda Fournier, Lucille Bray, Dan Ludlow, Chuck Lefebvre, Gerald Fournier, Gerald Macarthur, Dave Guthrie, Kristie Morlan and Kevin Osbourne. NAYS: None. Motion carried.

3) Beaver Lake Park Manager Jesse Ritthaler reported that they had a good holiday, only one camper lit fireworks in their firepit. Today there is no water access at the park as someone drove over a water line yesterday, damaging it. He contacted Weinkauf who provided a quote of \$900.00 and a two week wait, to repair. He described the necessary repair work needed, stating that he would be able to repair the water line. Motion by K. Morlan, second by D. Guthrie, approving Beaver Lake Park Manager Jesse Ritthaler to repair the broken water line at Beaver Lake Park, as presented. A voice vote was taken, motion carried with unanimous support.

CONSENT CALENDAR

Chair Osbourne presented the Consent Calendar for approval.

CONSENT CALENDAR July 8, 2026

- A) Parks & Recreation Commission Meeting Minutes – June 10, 2026
- B) Sunken Lake Park Committee Meeting Minutes – June 24, 2026 (Cancelled)
- C) Beaver Lake Park Committee Meeting Minutes – June 29, 2026
- D) Long Lake Park Committee Meeting Minutes – June 17, 2026

Motion by D. Ludlow, second by K. Morlan to approve the Consent Calendar, which includes the action as listed above and filing of all reports and the minutes from the following meetings: Full Board June 10, 2026 (Regular meeting); June 24, 2026 (Sunken Lake Park Committee meeting)(Cancelled); June 29, 2026 (Beaver Lake Park Committee meeting); and June 17, 2026 (Long Lake Park Committee Meeting), as presented. Roll call vote was taken: AYES: Lucille Bray, Dan Ludlow, Chuck Lefebvre, Gerald Fournier, Gerald Macarthur, Dave Guthrie, Kristie Morlan, Brenda Fournier and Kevin Osbourne. NAYS: None. Motion carried.

TREASURER'S REPORT

1) Deputy Treasurer Nadeau presented the treasurer's report and balance sheet through July 8, 2026. The line items for all the parks are flush, not requiring transfers. However, she reported that Parks General Line Item 208-760-860.000, Travel Expense as being over-budget by \$466.61. While reviewing this line item, she identified mileage paid to the three parks managers being charged from this line item. Since the charges should be applied to the respective parks, she has prepared a breakdown of the total charges that need to be debited from the respective parks' line items and credited back to the Parks General line item:

208-757-860.000, Travel, Beaver Lake Park	\$312.20
208-758-860.000, Travel, Sunken Lake Park	\$539.40
208-759-860.000, Travel, Long Lake Park	\$155.15

Total	\$1,006.75 to be credited
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Motion by G. Fournier, second by B. Fournier to receive and file the treasurer's report, as presented, performing the budget transfers identified above. Roll call vote was taken. AYES: Dan Ludlow, Chuck Lefebvre, Gerald Fournier, Gerald Macarthur, Dave Guthrie, Kristie Morlan, Brenda Fournier, Lucille Bray and Kevin Osbourne. NAYS: None. Motion carried.

2) Chair Osbourne reported that a refund request for a Sunken Lake Park deposit has been received. The camper is requesting a refund of their deposit as they will not be camping due to a death in the family, and Chair Osbourne feels it is a reasonable request that should be approved. Motion by D. Guthrie, second by G. Macarthur to approve the \$168.00 Sunken Lake Park refund request, as presented. Roll call vote was taken. AYES: Chuck Lefebvre, Gerald Fournier, Gerald Macarthur, Dave Guthrie, Kristie Morlan, Brenda Fournier, Lucille Bray, Dan Ludlow and Kevin Osbourne. NAYS: None. Motion carried.

APPROVAL OF BILLS

Deputy Treasurer Nadeau presented additional bill amounts that need to be added to the expense report of bills paid during the period June 9, 2026 through July 10, 2026. This will bring the amount total to \$30,363.60. Motion by C. Lefebvre, second by K. Morlan to approve all bills, as presented. Roll call vote was taken. AYES: Gerald

Fournier, Gerald Macarthur, Dave Guthrie, Kristie Morlan, Brenda Fournier, Lucille Bray, Dan Ludlow, Chuck Lefebvre and Kevin Osbourne. NAYS: None. Motion carried.

NEW BUSINESS

1) Sunken Lake Park Manager Austin Barnett opened discussion regarding purchasing a mini fridge for the cabin. During the sub-committee meeting their Travel Line Item was looked at as a possibility for funding to be utilized for the mini fridge. Due to the action taken above during the treasurer's report, Chair Osbourne suggested waiting until all the budget transfers are complete before purchasing. Motion by D. Ludlow, second by D. Guthrie, to approve the purchase of a mini fridge for the cabin at Sunken Lake Park, not to exceed \$300.00. Roll call vote was taken. AYES: Gerald Macarthur, Dave Guthrie, Kristie Morlan, Brenda Fournier, Lucille Bray, Dan Ludlow, Chuck Lefebvre, Gerald Fournier and Kevin Osbourne. NAYS: None. Motion carried.

2) Updating the Parks Board tour, member L. Bray informed all that she has made arrangements with TBTA to provide transportation and a driver free of charge, as a donation. July 18th was decided upon, and everyone that is going will meet at the main courthouse parking lot at 10:00 a.m. Board members will email member L. Bray if they are planning to go.

3) Chair Osbourne asked for the flooring estimates for the bathhouses at Long Lake Park. Long Lake Park Manager Laura Ulch informed the board that she does not have the estimates to present at this meeting. The contractor that she is getting the estimates from has been delayed. She will bring the estimates to the board as soon as she is able to receive them.

4) Long Lake Park Manager Laura Ulch also submitted quotes for water softeners at the bathhouses. There are none at this time for the bathhouses, only the park. She said that Nate from Maintenance has agreed to install them if approved, and winterize in the fall. The managers would just be responsible for maintaining the proper salt levels. Motion by D. Guthrie, second by G. Macarthur, to approve the purchase of two water softeners for the bathhouses from Amazon, for a total of \$1,240.00, as presented. Once purchase is confirmed and an installation date is agreed upon, funding will be addressed as Chair Osbourne feels there is sufficient funding in Parks General. Roll call vote was taken. AYES: Dave Guthrie, Kristie Morlan, Brenda Fournier, Lucille Bray, Dan Ludlow, Chuck Lefebvre, Gerald Fournier, Gerald Macarthur and Kevin Osbourne. NAYS: None. Motion carried.

5) Long Lake Park Manager Laura Ulch explained that the New Business item of Seasonal Lawn Care has to do with the difficulty they are having when attempting to weed trim seasonal camping lots. She is hoping the situation can be discussed and some guidelines established. Chair Osbourne suggested the sub-committee discuss and develop a policy to submit to the board for review.

6) Chair Osbourne addressed the board and park managers regarding planning for park projects. He would like some ideas and priorities that the finance committee can

review for budgeting for FY 2027. He would like to start with a \$25,000 capital improvement budget for each park. He also will be meeting with the Personnel Committee to develop a contract for the Parks Director.

OLD BUSINESS

There was none.

COMMENTS FROM THE BOARD

There were none.

INFORMATIONAL ONLY

The June 2026 Monthly Fuel Usage Report was received and filed.

***Next Meeting: Wednesday, August 12, 2026, at 5:00 p.m. in the Howard Male Conference Room**

ADJOURNMENT

Motion by G. Fournier, second by B. Fournier to adjourn the meeting. Motion carried. The meeting was adjourned at 6:14 p.m.

Respectfully Submitted,

Lucille Bray, Secretary
Alpena County Parks Commission