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Fonda L. Jovick
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April 2, 2026

West Bonner County School District No. 83
Attn: Kim Spacek
134 Main St.
Priest River, ID 83856
Email: kimspacek@sd83.org

Re: Legal Representation

Dear Mr. Spacek:

This letter will confirm the understanding of the representation that Lake City Law Group PLLC (the “Firm”) has agreed to undertake on behalf of the West Bonner County School District No. 83 (“WBCSD”), and to set forth the scope and the terms of our engagement.

Please review this letter carefully. If it meets with your approval, please sign and return the letter.

1. Scope of the Engagement

We hereby agree to provide the following services to WBCSD:

- i. Meetings. We will personally attend all meetings where attendance is requested when schedules allow. Special meetings of WBCSD and in person meetings may be scheduled for unusual or additional circumstances, schedule and weather permitting.
- ii. Advising WBCSD. We will be available by e-mail, telephone and in person to advise regarding all WBCSD legal issues. We are hereby authorized to initiate contacts with residents, public officials, and others with official business to conduct with WBCSD without prior authorization to the extent necessary to carry

out our responsibilities.

- iii. Review and Preparation of Documents. We will review documents of a potentially legal nature when requested and will prepare such documents as requested. Documents contemplated for review of preparation shall include, but not be limited to, contracts, agreements, bid specifications, resolutions, as required by WBCSD or other authorized officers and staff. Additionally, we will review agendas for upcoming meetings as needed prior to such meetings and may review minutes of meetings after their completion. WBCSD hereby agrees to forward to us copies of all meeting agendas and minutes that require review and agrees to keep us informed of all claims or other matters which require legal involvement.
- iv. Other Services. We shall perform such other duties as requested by the members of WBCSD. We, at the request of WBCSD, or other authorized officers or staff members, may draft legislation and produce written reports and legal opinions, will make presentations to staff and will be available to travel as necessary to perform the obligations of this Engagement Letter.
- v. Litigation and Other Additional Services. Other legal services may be requested by WBCSD that are beyond the scope of this engagement. Such services may include, but are not limited to: representing WBCSD in litigation and/or administrative proceedings; enforcement of WBCSD's Code provisions, zoning regulations and building standards through administrative or judicial proceedings; providing advice and counsel on complex regulatory matters, such as enforcement actions by state or federal agencies; contested personnel matters; negotiations with vendors for providing services to or by WBCSD; and other related matters ("Additional Services"). We will represent WBCSD in Additional Services upon specific request of WBCSD and **upon entry of separate agreement at the Firm's then current rates. Litigation and other additional services do not fall within the fee rate of this Engagement Letter.** In addition to the fees specified above, WBCSD agrees to reimburse the Firm for all necessary and reasonable expenses incurred in the representation of WBCSD in any of the matters specified above, including, but not limited to, filing fees, recording fees, lodging, meals, travel costs, and expert witness fees, if necessary.

2. Progress and Reporting

The status of the matter as well as any significant developments will be regularly reported to you as they occur. Furthermore, copies of all significant documents and communications will be forwarded to you as this matter progresses.

Please remain in close contact with the individuals in the Firm you will be working with, to ensure meaningful consultation regarding instructions and authority occur. As this matter progresses, please bring any questions or concerns immediately to our attention so that they can be promptly and effectively addressed and resolved.

3. Staffing

The attorney primarily responsible for rendering legal services is Fonda L. Jovick. Where it is to your advantage to do so, we may utilize the services of other lawyers, paralegals, and legal assistants in the Firm. We will attempt, whenever possible, to assign work assignments in a way that maximizes legal effectiveness and time efficiency, while minimizing your legal expenses.

We will track time spent at the established hourly rates for each attorney, paralegal and legal assistant. These hourly rates are based upon a variety of factors, including the experience and expertise of each individual and the nature of the legal work being performed. Currently, the lawyers at Lake City Law Group agree to bill at the rate of \$290.00 per hour. Any work completed by a paralegal will be billed at \$180.00 per hour. The Firm will review rates each year and adjust accordingly. WBCSD will be billed on an hourly rate, as listed above.

Additional Services, as described above, will be billed at the Firm's current rates upon the entry of a separate agreement.

4. Billing Procedures

As a general business practice, the Firm's billing rates and fixed fees are reviewed every year. Any rate adjustments are reflected on the monthly invoice. Statements are due and payable upon receipt, but in any event no later than thirty (30) days after received by you.

5. Record Retention/Destruction Policy

At the conclusion of this matter, the Firm will return any valuable property you have entrusted to us. The Firm will also dispose of any and all superfluous documents consistent with maintaining the confidentiality of the contents of those documents. The Firm will store the balance of the file, at the Firm's expense, for at least five (5) years. Unless you have made other arrangements, the file will be disposed of at the Firm's expense after the five (5) year retention period.

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We look forward to continuing to represent you and thank you for looking to us to assist you. If you have any questions concerning the contents of this letter, or any other matter relating to our legal representation, please do not hesitate to contact us directly.

Sincerely,

LAKE CITY LAW GROUP PLLC



Fonda L. Jovick, Managing Partner

I have read and understand the terms of the Engagement Letter as stated above and agree to be bound thereby.

DATED this _____ day of _____, 2026.

West Bonner County School District No. 83

By: _____
Kim Spacek