

SPECIFIC RESPONSIBILITIES OF THE BOARD OF TRUSTEES

1. It shall be the duty of the Board of Trustees to select a Superintendent of Schools, and to delegate the authority of administering the policies of the Board of Trustees.
2. The Board shall require its Superintendent to prepare data to make recommendations, which will enable the Board of Trustees to establish sound policies.
3. The Board of Trustees (on the basis of policies established) shall determine the general nature of the educational program, including such matters as the number and types of schools and departments to be maintained and the variety and character of the services to be provided.
4. The Board of Trustees shall adopt suitable policies for all District employees with reference to qualifications for employment in various types of positions, salary schedules, leaves of absence, and other personnel policies.
5. Each year, as required by law, the Board of Trustees shall adopt an annual budget, after due consideration of such administrative and financial reports as may be required.
6. The Board of Trustees shall determine all financial policies not specifically defined by State law and shall exercise general supervision over the finances of the District in keeping with regular budgetary procedures.
7. The Board of Trustees, with the advice of the Superintendent, shall purchase sites for school buildings, and shall approve construction of school buildings.
8. The Board of Trustees shall have the power to accept on behalf of and for the school district any gift or bequest of money or property for a purpose deemed by the Board of Trustees to be suitable, and to utilize such money or property for the purpose so designated.
9. The board of trustees shall prepare a plan for implementing newly enacted statutes which directly affect pupils, parents, teachers, administrators or other educational personnel no later than 60 days after receipt of such notice from the Superintendent of Public Instruction. This plan shall be provided to parents, teachers, administrators and other employees.
10. The board shall conduct its affairs in such a manner as to keep the public informed of its policies and affairs.

Reviewed: November 13, 2012
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NEPN/NSBA Classification: **BBA**

Legal Reference: NRS 241.010, 241.020, 354.596, 354.598, 356.360, 385.005, 386.350,
386.390, 387.205, 387.303