

KENYON-WANAMINGO SCHOOLS

Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533-Wellness, 610-Field Trips, and 902-Facilities Use.

Name of School Sponsored Activity/Group: KW FCCLA

Advisor in Charge: Mackenzie Ehlers

Start Date of Activity: June 1, 2026 End Date of Activity: May 31, 2027

Type of Activity/Fundraiser: Vending Machine - Healthy Vending

Identify the vendor/company involved: Midwest Vending Services Inc.

Is signing a contract/agreement involved? Yes No Is contract/agreement attached? Yes No
(The superintendent is the only district employee with the authority to contract with another entity.)

**I haven't received it yet.*

Price of Admission/Fundraiser Item: each item priced individually

Proceeds to be used for: FCCLA funds/expenses

Time-Does it involve school time? Yes NO IF "YES" How much? *turned off during lunch hours

Comments: _____

Advisor Name (Printed) Mackenzie Ehlers Student Officer Name: (Printed) _____

Advisor Signature: Mackenzie Ehlers Date: 05/12/2026

Student Officer Signature: _____ Date: _____

Supervisor initial next to title.

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<u>M.R.</u> Principal/Administrator	Date <u>5-12-26</u>
<input checked="" type="checkbox"/> Accounting Procedures in Place	<input type="checkbox"/> Business Manager	<u>DS</u>	Date <u>5-13-26</u>
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<u>PH</u> Superintendent	Date <u>5-13-26</u>
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	_____ School Board	Date _____