



# Memo

To: Mayor and Hayden City Council

From: Suzanne Cano, Recreation and Community Events Director

Date: June 10, 2026

**Agenda Item:** Approval of 2026 Hayden Days Entertainment Agreement with Ruby Frog Entertainment Inc.

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## **Agenda Item Location**

Consent Calendar

## **Recommended Action or Motion**

Staff recommends approval of the 2026 Hayden Days Entertainment Agreement with Ruby Frog Entertainment Inc.

## **Functional Impact of Authorizing**

Approving the agreement allows for DJ Services to play music and make announcements throughout Hayden Days, as well as announce the Hayden Days Parade and serve as the master of ceremonies for the Hayden's Got Talent Show on Saturday. Ruby Frog Entertainment Inc. has provided DJ services since 2017 and has done an excellent job.

## **Functional Impact of Not Authorizing**

By not approving the agreement, it would affect the success of Hayden Days. The services they provide are critical to conducting the parade and talent show, as well as making lost-child, vendor, sponsor and other announcements throughout the event. It would be difficult to run Hayden Days without the DJ services Ruby Frog Entertainment Inc. provides.

## **Fiscal Impact**

Per the agreement, the City of Hayden will pay Ruby Frog Entertainment Inc. \$1,150.00 for their services during Hayden Days. The City also obtains sponsorships to help offset the cost of entertainment during Hayden Days.

## **Budget Funding Source/Transfer Request**

Sponsorship monies are receipted into GL Account 110-750-41201 cc 1153, and the contract is paid from GL Account 110-721-58001 cc1153. Both accounts are named Community Special Events-Hayden Days.

## **Attachment**

2026 Hayden Days Entertainment Agreement with Ruby Frog Entertainment Inc.

## HAYDEN DAYS ENTERTAINMENT AGREEMENT

The city of Hayden, a political subdivision of the state of Idaho, (hereinafter "CITY"), enters into this Agreement with Ruby Frog Entertainment Inc., 303 East Garden Avenue, Coeur d'Alene, ID 83814 (ARTIST) (hereinafter "ARTIST").

WHEREAS, the CITY wishes to provide a special event (hereinafter "Performance or Performances") at its property located at McIntire Family Park during the 2026 Hayden Days event under the direction of the city of Hayden;

WHEREAS, ARTIST possesses particular knowledge, talent, training and skill to provide certain public entertainment; and

WHEREAS, the CITY possesses property and has scheduled entertainment events to be held in conjunction with its annual Hayden Days event,

THEREFORE, the parties mutually agree as follows:

### 1. DUTIES OF ARTIST

- A. **PERFORMANCE**: ARTIST shall at such time on such days as it may be required, undertake its performance consisting of the following:
  - a. Playing music and making announcements during the Hayden Days event from 2:00-6:30 p.m. or through first intermission of the band on Friday, July 24, 2026 and 9:30 a.m.-5:30 p.m. on Saturday, July 25, 2026 when there is down time between scheduled performances.
  - b. Announcing the Hayden Days parade on Saturday, July 25, 2026, from 10:00-11:00 a.m. or whenever the parade ends. Set up begins at 9:30 a.m.
  - c. Setting up, running sound, announcing, and master of ceremonies for the Hayden's Got Talent Show on Saturday, July 25, 2026, from 12:00-2:00 p.m. or whenever the show ends (times subject to change).
  - d. The Performance shall be conducted at the McIntire Family Park, 8930 North Government Way, Hayden, Idaho. The ARTIST shall refrain from any lewd or obscene gesture or language during or as part of the performance.
- B. **EQUIPMENT**: ARTIST shall supply all equipment required for ARTIST's Performances and ARTIST's staff are required to run said equipment.
- C. **INDEMNIFICATION**: ARTIST agrees to indemnify, defend, and hold harmless CITY and all its officers, agents, and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the Performances and/or any activities of ARTIST, ARTIST's agents, employees, or representatives under this Agreement.
- D. **INSURANCE**: ARTIST agrees to obtain and keep in force during its acts under this agreement a comprehensive general liability insurance policy in the minimum amount of \$1,000,000 which shall name and protect ARTIST, all ARTIST'S employees, CITY and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the ARTIST'S acts. ARTIST shall provide proof of liability coverage as set forth above to CITY prior to commencing its performance as herein provided, and require insurer to notify CITY ten (10) days prior to cancellation of said policy.
- E. **DIRECTIVES**: ARTIST shall comply with and abide by any reasonable and lawful directives issued by any authorized agent of the CITY.
- F. **COMPLIANCE WITH LAW**: ARTIST shall comply with and abide by all federal, state and local laws, rules, regulations and ordinances.

- G. HAZARDOUS WASTE: ARTIST shall be legally responsible for any hazardous waste it may generate or environmental contamination it may cause to CITY property by its performance and shall indemnify CITY, therefore.
- H. SPONSORSHIP: ARTIST shall fully cooperate with the CITY and any sponsor that the CITY obtains for the Event. ARTIST shall do all things reasonably necessary to accommodate that sponsorship.
- I. ENDORSEMENTS: ARTIST shall make no commercial endorsements of any product or business during any performance at Hayden Days 2026, unless specifically approved in writing by CITY'S authorized agent.
- J. SUSPENSION/CANCELLATION: ARTIST shall be present and ready to perform at Hayden Days on Friday, July 24, 2026, from 2:00-6:30 p.m. or through first intermission of the band and Saturday, July 25, 2026, from 9:30 a.m.-6:30 p.m. ARTIST shall be ready, willing, and able to perform each and every Performance under this Agreement. The CITY and ARTIST shall mutually determine and agree in good faith to delay, suspend, or cancel any of the ARTIST's Performances when conditions are present that would render the Performance or Performances impossible, hazardous, or unsafe.
- K. NONDISCRIMINATION: No person shall be discriminated against in the providing of the services and/or materials herein under and the ARTIST shall not refuse to serve or hire any person because of such person's race, creed, sex, color, or national origin. Also, the ARTIST will in no manner discriminate against any person because of such person's race, creed, sex, color, or national origin. Any such discrimination shall be deemed a violation of this Agreement and shall render this Agreement subject to forfeiture and require forfeiture of any payments made to ARTIST.
- L. CERTIFICATION CONCERNING BOYCOTT OF ISRAEL: Pursuant to Idaho Code section 67-2346, if payments under the contract exceed one hundred thousand dollars (\$100,000) and employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.
- M. CERTIFICATION THAT COMPANY IS NOT CURRENTLY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA: Pursuant to Idaho Code section 67-2359, Contractor certifies that the company is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China. The terms defined in Idaho Code section 67-2359 shall be the meaning defined therein.

## 2. DUTIES OF CITY

- A. SITE: The CITY shall provide a space near the stage for the ARTIST's Performances.
- B. EQUIPMENT/SUPPLIES: The CITY shall provide electricity and bottled water during the ARTIST's Performances.
- C. PARKING, ACCESS AND VENDOR BOOTH SPACE: The CITY will provide access to the event site for ARTIST'S vehicles before and after the referenced event. No vehicle movement will be allowed during times of the event except in cases of emergency.
- D. COMPENSATION: The CITY shall provide the ARTIST a booth space if requested and pay the ARTIST a 50% deposit upon receipt of ARTIST'S Invoice, which totals \$1,150. The CITY will pay the ARTIST the remaining balance of \$575 by Friday, July 18, 2026.

3. MISCELLANEOUS PROVISIONS

IT IS FURTHER UNDERSTOOD THAT:

- A. INDEPENDENT CONTRACTOR: The parties agree that ARTIST and all its employees are independent contractors of CITY and in no way are employees or agents of CITY and are not entitled to workers compensation or any benefit of employment with the CITY. CITY shall have no control over the performance of this Agreement by ARTIST, except to specify the time and place of performance and the results to be achieved. ARTIST agrees to pay and be responsible for all taxes due from the compensation received under this Agreement.
- B. COMMISSION: There is to be no commission deducted from the payment for any other agent or agency.
- C. JURISDICTION AND VENUE: This Agreement shall be governed and interpreted by the laws of the State of Idaho with venue in the County of Kootenai, State of Idaho.
- D. ATTORNEY FEES: In the event of any litigation arising under, or as a result of, this Agreement, the prevailing party shall recover its costs and reasonable attorney fees.
- E. SEVERANCE: In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and shall be carried into effect.
- F. MODIFICATION: This Agreement may be modified or amended only by a writing duly executed by both parties.
- G. MERGER: This writing embodies the entire agreement of the parties, and they expressly acknowledge that there are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the parties are superseded by this Agreement.
- H. NOTICES: All notices required hereunder shall be given in writing by mail to:

CITY:  
 City of Hayden  
 8930 N. Government Way  
 Hayden, Idaho 83835

ARTIST:  
 Ruby Frog Entertainment  
 303 E. Garden Avenue  
 Coeur d'Alene, ID 83814

DATED this 9th (day) of June, (month) 2026 (year).

CITY  
 \_\_\_\_\_  
 Alan Davis, Mayor

ARTIST  
*Holly Hansen*  
 \_\_\_\_\_  
 Ruby Frog Entertainment  
 Its  
 \_\_\_\_\_  
 Owner/Operator

ATTEST:  
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 Abbi Sanchez, City Clerk