

ADMINISTRATION GOALS - PRIORITY OBJECTIVES

The central purpose of general administration is the coordination of people's efforts to achieve the school system's goals as established by the Board. In education, these goals have to do with teaching and learning. Thus, the central purpose of school administration is the enhancement of quality teaching and learning. All activities of the administrator should ultimately contribute to this end.

To enhance quality teaching and learning, administrators are required to perform six major functions, which are stated as the objectives of their administrative endeavors. They are:

- To identify and influence the formulation and/or revision of administrative goals, policies, rules and regulations,
- To stimulate, plan and direct the development of programs to achieve the system's goals and purposes,
- To establish and coordinate the activities of professional and non-professional employees concerned with planning and implementing the programs,
- To procure and manage material and fiscal resources to support the school(s) and its programs,
- To assess continuously, cooperatively, and constructively the policies, regulations, and general performance of all school personnel, and
- To implement the goals established by the Board of Trustees.

These objectives of general administration emerge from the Board's legal responsibility, which is providing maximum quality educational experiences and opportunities to all students through the enhancement of the teaching environment. Each administrative duty and function should be appraised in terms of the contributions that are made to improve instruction and more effective learning.

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