

SECTION 7 - STUDENTS

7:325 Student Fundraising Activities

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to Board policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount, and door-to-door solicitations are discouraged.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities, and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property, e.g., tiles or bricks, or placement upon school property, e.g., posters or placards, must:
 - a. Develop viewpoint neutral guidelines for the creation of messages;
 - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
 - c. Place a disclaimer on all fundraising information and near the completed donor

messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

9. An annual report detailing the fundraising activities conducted within the school year shall be submitted to the **Board of Education no later than September 30 following the close of the fiscal year ~~School Board by July 1 of every year~~**. This report shall include a summary of the fundraising efforts, funds raised, funds utilized, their alignment with the organization's purposes and goals, and any changes or updates made to fundraising policies or procedures during the year.
10. All fundraising activities must receive prior approval from the Superintendent or designee before the start date of the fundraiser. Fundraiser requests shall include a description of the proposed activity, its purpose, expected outcomes, and compliance with applicable rules and guidelines. In the event that a fundraiser request is denied by the Superintendent or designee, the requesting party has the right to appeal the decision to the Board of Education. The appeal must be submitted in writing within 72 hours of receiving the denial notice. The Board of Education shall review the appeal and make a final decision. The decision of the Board of Education shall be binding.

LEGAL REF.:

[105 ILCS 5/10-20.19\(3\)](#).

[23 Ill.Admin.Code Part 305](#), School Food Service.

CROSS REF.: 4:90 (Student Activity and Fiduciary Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: November 11, 2025