



Proposal for Overnight/Extended Student Trips (Athletic)

Email Address	<i>zach.vroman@rimsd41.org</i>
Type of Trip	<i>Boys Varsity Soccer State Finals</i>
Proposed Departure Date	<i>Nov 06, 2026</i>
Return Date	<i>Nov 07, 2026</i>
Proposer	<i>Zach Vroman</i>
School	<i>RIHS</i>
Position	<i>Head Coach</i>
Date By Which Response Is Needed	<i>Oct 19, 2026</i>
What is the major place to be visited or event to be attended?	<i>Rockford Guilford High School</i>
How is the trip related to the educational program of the District?	<i>Showcasing student-athletes</i>
In what ways will the students benefit?	<i>State Finals</i>
In what ways will the District benefit?	<i>Showcasing our student-athletes</i>
How will the trip be evaluated to determine the extent to which these benefits were realized?	<i>Respect throughout the trip</i>
Which students (grade, class, or organization) will be going?	<i>Varsity Boys Soccer team</i>
How many students in total?	<i>25</i>
How many students are currently experiencing academic problems?	<i>N/A</i>
Which staff members will be in charge?	<i>Zach Vroman and two assistant coaches</i>
What previous experience has the staff member had in conducting overnight or extended field trips?	<i>5 other overnight trips with Boys and Girls Soccer programs</i>
What other staff members will be going?	<i>Assistant Coaches</i>
How many chaperones, in addition to staff members, will be going?	<i>0</i>
What are their names and affiliations with the students?	<i>N/A</i>
How many days of school will be missed?	<i>1</i>

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How will teachers be advised in advance that the students will be out of school?	<i>Student-athletes will notify their teachers before leaving</i>
How will missed work be made up?	<i>Student-athletes can work on the bus, in the hotel, or complete the work over the weekend.</i>
What special assistance will be provided to students with academic problems?	<i>Student-athletes will communicate with the teacher and get help as needed.</i>
What is the destination?	<i>Rockford Guilford High School</i>
What will be the mode of transportation? What liability insurance does the carrier have?	<i>TBD</i>
Where will the group be housed and fed?	<i>TBD</i>
What enroute or supplementary activities are planned?	<i>None</i>
What arrangements have been made for dealing with emergency situations?	<i>Healthy Roster, phone trees, and Remind are all used to keep parents involved.</i>
If tour guides are involved, what liability insurance do they carry?	<i>N/A</i>
What is the estimated total cost and cost per student?	<i>\$2200 (\$88 per student)</i>
What is the source of funds?	<i>Athletic Department</i>
How will the funds be collected and safeguarded?	<i>Meal money will be handed out by the coach each day/as needed.</i>
How will any shortfall be made up or excess funds used?	<i>Head Coach will pay and be reimbursed if needed.</i>
What provision has been made for students who are financially unable to pay any necessary costs?	<i>Student-athletes don't need to pay anything other than extra snacks/food.</i>
How will you communicate to parents prior to, during, and after the trip?	<i>Remind, social media pages, district communications department</i>
List telephone numbers at destination where group will be housed.	<i>TBD</i>

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What information will be provided to the media and the community?	<i>Results of games and highlights of the trip.</i>
Athletic Director Approval (Athletic trips only)	Approved by <i>Mike Emendorfer</i>
Principal approval	Approved by <i>Patricia Ulrich</i>
Superintendent/Designee approval	Approved by <i>Sharon Williams</i> on 08/04/26
Signature of School Board Representative	