



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations

APPROVED BY: Dr. Janet Vinson, Acting Superintendent

DATE: June 10, 2025

AGENDA ITEM:

Operations FY 2025-2026 Agreements:

Facilities FY 2025-2026 Agreements:

1. Air & Earth, Inc (Asbestos Abatement)
2. Bortec (fiber network, for 25-26 only)
3. Kone Elevator (WW Elevator)
4. OMECorp Genesis Business Systems (Mailing System, postage meter)
5. Otis Elevator
6. Thyssen-Krupp Elevator

Operations FY 2025-2026 Agreements:

1. American Red Cross
2. City of Stillwater (School Resource Officer)
3. ClearWater Enterprises, LLC (Natural Gas Supplier)
4. Facilitron Incorporated (Facility Management Software)
5. Green Energy Solutions, LLC (CNG Conversion Equipment)
6. YMCA Athletics Contract (Facility Use Agreement)

Technology FY2025-2026 Agreements:

1. Finalsight (Website Services)
2. OneNet (Virtual Firewall)
3. RK Black (Copiers)
4. U.S. Bank Lease (Copiers)
5. United Systems (Network Infrastructure)
6. Vero Fiber Networks., LLC (Telecom & Infrastructure)

Transportation FY 2025-2026 Agreements:

1. Tyler Technologies (Software/Hardware)

BOARD ACTION REQUESTED:

Motion to Approve or Not Approve Operations FY 2025-2026 Agreements as presented

BACKGROUND INFORMATION:

Facilities FY 2025-2026 Agreements:

Air & Earth, Inc. Asbestos Abatement

Renewal of Annual Agreement (year to year) for on-call asbestos abatement operations and maintenance and inspections. Said abatement to be performed according to the rules and regulations promulgated by the United States Environmental Protection Agency, Oklahoma Department of Health, Oklahoma Department of Labor, and Title 40, Sections 451 through 457 of Oklahoma Statutes as amended. Agreement calls for an annual payment of \$3,000 to be paid from Bond Fund 32. Term of agreement is for the fiscal year July 1, 2025 through June 30, 2026.

Bortec, Fiber Network

One-year Memorandum of Understanding with Bortec LLC, a subcontractor for Vero Fiber Networks LLC, who has been commissioned to install new fiber optic cabling that will link the SPS sites. This project was previously approved by the board of education and is currently under the management of the IT Department. As part of their responsibilities, Bortec LLC needs a laydown yard to store materials throughout the project's duration. They were unable to secure a location for the laydown yard and have requested if we can provide one for a fee. We have agreed on a monthly fee of \$1,200 to be paid by Boretec to SPS. This MOU will begin July 1, 2025 and will not extend beyond June 30, 2026.

Kone Elevator

Renewal of Annual Agreement (year to year) Maintenance Agreement for preventative maintenance and repairs of the elevator at Westwood Elementary. The cost of the agreement is \$436.36 per month paid on an annual installment of a total of \$5,236.32 to be paid from Bond Fund 32. The agreement was entered into August 16, 2021 and automatically renews on an annual basis with board ratification.

OMECorp Genesis Business Systems - Mailing System

Renewal of the Annual Agreement (year to year) for FY 2025-2026 with OMECorp Genesis Business Systems for the lease of the IMWP30 Mailing System used for district mail processing. The annual cost of the agreement is \$1,064.00. This lease began in August 2012 and continues with annual board ratification. This contract is funded through General Fund 11.

Otis Elevator – Elevator Maintenance

Renewal of the Annual Agreement (year to year) for FY 2025-2026 with Otis Elevator Company for the preventative maintenance and repair of the elevator at Will Rogers Elementary. The cost of the agreement is \$450.00 per month, unchanged from the previous year. The term of the agreement is from April 1, 2025, to March 31, 2026. This contract is funded through Bond 32.

Thyssen-Krupp Elevator -Elevator Maintenance

Renewal of the Annual (year to year) Agreement for FY 2025-2026 with ThyssenKrupp Elevator for the inspection, preventative maintenance, and repair of district elevators and chairlifts. ThyssenKrupp services a total of 8 handicapped lifts and elevators across the district. The cost of the agreement is \$1,743.82 per month, unchanged from the previous year. The term of the agreement is from July 1, 2025, to June 30, 2026.

Operations FY 2025-2026 Agreements:

American Red Cross

Renewal of the Annual (year to year) Facility Use Agreement for FY 2025–2026 with the American National Red Cross. This agreement will allow the Red Cross to provide services and shelter for disaster victims. The agreement only applies when the Red Cross requests use of a facility and is managing activity at the facility. There are no fees associated with this agreement, and the term is from July 1, 2025, until June 30, 2026.

City of Stillwater- School Resource Officers

Renewal of the Annual (year to year) Agreement for FY 2025-2026 with the Stillwater Police Department and Stillwater Public Schools for School Resource Officers (SRO). The SRO's will be assigned to the schools a minimum of one week before the first day of school and a minimum of one week-after the last day of school. Stillwater Public Schools is responsible for \$75,000 compensation-for 3 SRO's annually and \$55,671 annually for the 4th SRO; for a total of \$130,671. Fund 11 will be used for this renewal. The term of agreement is from July 1, 2025 to June 30, 2026. City of Stillwater requested BOE signature prior to signature by City representative.

ClearWater Enterprises, LLC. – Natural Gas Supplier

Renewal of Services (year to year) with Clearwater Enterprises, LLC. Clearwater Enterprises, LLC. is a natural gas supplier that Stillwater Public Schools has used since September 10, 2002. Fund 11 will be used for payments. This amendment will provide an extension of services from July 1, 2025, through June 30, 2026.

Facilitron, Inc. – Facility Management Software

Renewal of the Annual Contract Agreement (year to year) with Facilitron, Inc. to provide Facility Management Software for facility use and manage work orders. A 14% commission is paid to Facilitron from total fees collected by the district from facility rentals or the difference between the minimum rental volume and the actual rental volume when total rentals are below \$100,000. Fund 11 will be used for payments. This agreement is a one-year renewable with a current term of July 1, 2025 through June 30, 2026.

Green Energy Solutions, LLC (CNG Conversion Equipment)

Presentation of a New Memorandum of Agreement with Green Energy Solutions, LLC. This MOA is a non-binding agreement outlining terms for a Definitive Agreement with Green Energy Solutions to provide CNG equipment to the district in exchange for tax and environmental credits that will cover the cost of the equipment and its installation. No cost to the district, and the term for equipment ownership is 5 years, with transfer of ownership to the district at that time.

YMCA Athletics Contract (Facility Use Agreement)

Renewal of Annual Agreement (year to year) with the YMCA of Greater Oklahoma City, Stillwater Branch for facility use for Stillwater Public Schools Athletics, Swim Team. The agreement calls for an annual payment from the district in the amount of \$33,960.00 in two installments and an additional fee of \$645.00 for each 3-hour home meet. Fund 11 will be used for payments. The term is from August 1, 2025 through May 31, 2026.

Technology FY2025-2026 Agreements:

Finalsite – Website Services

Renewal of Agreement (year 3 of 5) with Finalsite, LLC. This is the yearly invoice for the district's ongoing five-year contract with Finalsite for the district website, including domain ownership, licensing, hosting, and management tools. This is not a new contract. The cost is \$12,000.00 split up over a period of 5 year (\$2,400.00 for 25-26). Bond Fund 32 will be used for payment. Finalsite declined to sign the contract prior to BOE signature. An Adobe docusign will be sent to Robert Douglas for the initial signature, and will not sign it on their end until they receive it signed from her. Finalsite declined to sign the agreement prior to the BOE signature.

OneNet - Virtual Firewall

New Contract with OneNet and will be renewed yearly, our incumbent internet service provider, for an 8Gb VM-700 vendor hosted virtual firewall. This firewall provides the bulk of our district's CIPA-complaint internet web filtering. This contract is partially subsidized through ERate. The cost is \$31,690.00 (\$13,920 district cost + \$17,770 ERate Subsidized). Bond Fund 32 will be used for payments. The term of the agreement is from July 1, 2025 through June 30, 2026. OneNet declined to sign the agreement prior to the BOE signature.

RK Black – Copiers

Annual ratification of an existing contract (year 2 of 5 years) to provide on-site service & support, including all toner, for our fleet of 48 Kyocera large-format multifunction copiers. This service is provided via fixed cost-per-copy usage rate. The cost is \$75,000.00 (estimated based on anticipated cost per copy usage and final costs will depend on our final overall usage, which will be governed by enforced quotas for the 25-26 SY, in order to keep costs down). Bond Fund 32 will be used for payment. The term of the agreement is from July 1, 2025 through June 30, 2026. RK Black declined to sign the agreement prior to the BOE signature.

U.S. Bank Lease – Copiers

Annual ratification agreement (year 2 of 5) that references last year's initial contract (see attached) for the ongoing 60-month lease of our 48 Kyocera large-format multifunction copiers. The cost is \$60,066.00. Bond Fund 32 will be used for payment. The term of the agreement is from July 1, 2025 through June 30, 2026. US Bank declined to sign the agreement prior to the BOE signature.

United Systems – Network Infrastructure

New Contract with United Systems (and ERate Agreement) for network switches, wireless access points, associated licensing, and installation. This is to refresh and replace a large majority of our aging wifi access point fleet at secondary sites, as well as to provide new wireless network infrastructure for the new high school. This contract is partially subsidized through ERate. The cost is \$321,109.08 (\$64,221.82 district cost + \$256,887.26 Erate subsidized). Bond Fund 32 will be used for payment. The term of the agreement is N/A (products & services to be delivered within the 25-26 school fiscal year).

Vero Fiber Networks, LLC – Telecom & Infrastructure

This is a reaffirmation of our ongoing Master Services Agreement (Year 2 of 5 Years) with Vero Networks to design and construct a brand-new private fiber wide area network to connect all district sites. This network will increase data connection speeds at each site and offer many improvements over our current WAN. This is not a new contract, but has been ongoing since May 2024. They have recently completed the permitting phase and will be trenching fiber soon. This contract is subsidized through E-Rate and OUSF. The cost is \$22,428.93 (100% ERate & OUSF subsidized). Bond Fund 32 will be used for payments. The term of the agreement is from July 1, 2024 through June 30, 2029.

Transportation FY2025-2026 Agreements:

Tyler Technologies – Software/Hardware

The contract amendment is an annual renewal (year to year) that is being updated to align the service period for Tyler Student Transportation software with the fiscal year of July 1, 2025 to June 30, 2026. Total cost this year is \$9337 paid from the Transportation Bond Fund 32. The software is used by the transportation department for the following:

- Bus routing including turn by turn directions and student tracking using bus mounted tablets.
- Activity trip scheduling.
- Vehicle tracking.
- Vehicle Maintenance including daily electronic inspection forms.
- MyRideK-12 parent app.
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