

AGREEMENT
Between
NORTHEASTERN STATE UNIVERSITY
Acting for and on behalf of its
TEACHER EDUCATION PROGRAM
And
Independent School District No. 16 of Payne County, Stillwater Public Schools
For
TEACHER CANDIDATE INTERNSHIP AGREEMENT

THIS AGREEMENT is made and entered into this 1st day of July , by and between the NORTHEASTERN STATE UNIVERSITY, acting for and on behalf of its Northeastern State University Teacher Education Program, and Stillwater Public Schools of Stillwater in Payne, OKLAHOMA (hereinafter, “Stillwater Public Schools”).

WITNESSETH:

SECTION 1: School District agrees to provide the authorization, supervision and instruction of student teachers completing their student teaching portion of teacher preparation and to provide pre-student teaching observation and participation activity in the Teacher Education Program.

SECTION 2: School District agrees to accept for assignment to cooperating teachers in the public schools a certain number of students enrolled in the Northeastern State University's (hereinafter, “NSU”) Teacher Education Program. School District further agrees the cooperating teacher will give direct supervision to the student teacher assigned and will work with a faculty member assigned by NSU in directing and evaluating the student teacher experience. School District further agrees to provide student teacher supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's ability to effectively educate children in an urban educational environment including, but not limited to, identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

SECTION 3: All arrangements for the placement or removal of student teachers will be coordinated through School District’s building administrators and NSU’s College of Education Director of Clinical Education. If a student teacher fails to comply with the requirements of this Agreement or to perform to School District’s satisfaction, NSU will be contacted and so informed. If such issues are not resolved to School District’s satisfaction, then NSU will, upon written or verbal request by School District’s building administrator, immediately remove that student teacher from the school.

SECTION 4: NSU and its student teachers will comply with all applicable federal and state laws and regulations and will comply with all School District policies, rules and regulations while on School District premises or performing services under this Agreement. NSU and its student teachers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

SECTION 5: It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between NSU and School District or any of their respective employees, student teachers or agents. School District and NSU shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors.

SECTION 6: School District and NSU agree that student safety is a top priority. In an effort to protect the students' safety, NSU agrees that it will not place any individual on School District property, whether as a student teacher, officer, agent, employee or contractor if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. NSU hereby certifies that none of its student teachers and none of its employees working on School District property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act. NSU shall submit written proof to School District that all student teachers and faculty supervisors coming on to School District property have passed background checks prior to their entering on School District property. All NSU employees and student teachers must have in their possession, at all times, a current photo ID which identifies them as a student teacher or employee of NSU and, if required by School District, a School District photo ID authorizing access to a specific School District site. If at any time a student teacher or NSU employee demonstrates actions which are inappropriate or create a disruption within a school, the building administrator may require that such person leave School District property and not return without specific permission of the building administrator, School District, and NSU Director of Clinical Education.

SECTION 7: Neither School District, nor its employees, shall receive compensation from NSU for services performed under this Agreement in support of NSU's Teacher Education Program. NSU may, however, with School District's consent, may provide cooperating teachers a tuition waiver to enroll in a NSU course upon completion of their supervision of a student teacher.

SECTION 8: All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to NSU: Northeastern State University
 Attn: Associate Dean of the College of Education
 600 N. Grand Ave.
 Tahlequah, OK 74464

If to School District: 314 S Lewis St, Stillwater, OK 74074

SECTION 9: This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

SECTION 10: This Agreement is valid for a period of one (1) years beginning July 1, 2025

and ending June 30, 2026. Either party may terminate this Agreement, without cause, upon sixty (60) days' written notice. Student teachers enrolled in NSU's Teacher Education Program and assigned to a School District site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

SECTION 11: NSU, as a component of the Regional University System of Oklahoma, is an agency of the State of Oklahoma. Accordingly, NSU does not have the authority to enter into agreements to waive, compromise, concede, surrender or relinquish the rights, privileges, immunities or remedies of the State of Oklahoma, nor agree to lesser or greater standards of care than would apply in the absence of a special provision; nor agree to modify any applicable statutes of limitations; nor agree to alter the commencement of a statute of limitation; nor agree to insure, indemnify or hold harmless; nor agree to waive subrogation rights; nor agree to shift the burden of proof; nor agree to less than 45 days from receipt of invoice in which to make payment; nor to agree not to enforce any of the rights, privileges, immunities or remedies as provided by law. NSU, as an entity of the State of Oklahoma, does not have the authority to enter into agreements which are contrary to any Federal laws, the Oklahoma Constitution, or Oklahoma Statutes, all as interpreted by the courts and the Oklahoma Attorney General. Nothing contained within this Agreement shall be interpreted in such a way that NSU acted contrary to or outside of its authority to act as an entity of the State of Oklahoma.

IN WITNESS WHEREOF, NSU and School District have executed this Agreement as of the day and year first written above.

NORTHEASTERN STATE UNIVERSITY,
TEACHER EDUCATION PROGRAM

A handwritten signature in black ink, appearing to read "Rodney Hanley". The signature is fluid and cursive, with a long horizontal stroke at the end.

Rodney Hanley, President

5/19/2025

Date

IN WITNESS WHEREOF, NSU and School District have executed this Agreement as of the day and year first written above.

Stillwater Public Schools

By (Signature): _____

Date: _____

Name: Roberta Douglas

Title: President - Stillwater Public School Board of Education