



Board of Education Finance Committee Meeting
Tuesday, March 24, 2026 at 6:00 p.m.
Bloomfield Board of Education, Board Room
1133 Blue Hills Avenue
Bloomfield, CT 06002

ATTENDANCE: K. Dunbar, Chair Present
T. Mack-Mohammed Present
L. Simone Present

ALSO PRESENT: L. Easmon F. Bogle-Assegai T. Youngberg
D. Greco L. Lamenzo N. Jones

1. Establishment of a Quorum and Call to Order

K. Dunbar called the meeting to order at 6:00 p.m. The roll was called and a quorum was present.

2. Consent Agenda

A. Approval of Minutes – Finance Committee Special Meeting – February 3, 2026

A motion was made by L. Simone and seconded by K. Dunbar for the Finance Committee to approve the minutes from February 3, 2026, as presented.

K. Dunbar Aye
T. Mack-Mohammed Aye
L. Simone Aye

The motion was passed unanimously 3-0-0.

3. Presentations

A. Review of Current and Post FTEs (Full-Time Equivalent)

Dr. Tracy Youngberg, Superintendent provided an overview of data provided to the State of CT regarding Full-Time Equivalent, or FTE. This applies to the number certified and non-certified staff and is counted as of October 1, each year. The state provides criteria to report out on this data and it is available on EdSight, which is a data warehouse for the State of Connecticut. Dr. Youngberg shared some of the challenges of exporting accurate data due to the antiquated data systems for Human Resources (HR) and the manual tracking of other data. Dr. Youngberg reviewed the next steps which include converting HR and Payroll over to Munis, as they did this year with Munis Financials and implementing Frontline for position tracking.

Per Pupil Expenditure (PPE) rates were discussed as this topic came up on public platforms. It was noted the state determines this rate using a formula and Dr. Youngberg noted all data can also be viewed on the public platform, EdSight.



L. Easmon suggested sharing some of this with the public to provide understanding of the district's current challenges, the PPE formula and accessing data.

B. District Response to Budget – Current and Future

Dr. Tracy Youngberg, Superintendent, reviewed some of the shared costs drivers in the 2025-2026 budget that were not anticipated. The district budget request for 2025-2026 was reduced from 2.94% to 1.68%. There were additional students with special needs, including 51 students in the Birth-3 program in 25/26 that were not budgeted for. There were also utility increases, overtime for snow days, and unexpected facility issues.

Dr. Youngberg discussed response strategies to avoid budget shortfalls for the current school year including ensuring all revenue sources are being utilized.

In preparation for the 2026-2027 budget, Dr. Youngberg also discussed some strategies to close the 1.7 million dollar gap. This includes sending out notification letters to those staff not certified, such as long-term substitutes and employees with the temporary credential called Durational Shortage Area Permit (DSAP). She further noted the voluntary and involuntary transfers are being processed and various departments within Central Office are being restructured. Dr. Youngberg also stated all employees will receive an annual evaluation at the end of the 2025-2026 school year. Dr. Youngberg noted that staffing expenses make up 70% budget. She also shared a chart that shows Bloomfield's per pupil expenditure in comparison to Alliance districts

C. Munis Update (HR, Payroll & Benefits)

Dr. Tracy Youngberg, Superintendent provided an update on the Munis Conversion for HR, Payroll and Benefits.

She shared with the committee that this part of the conversion is expected to be completed in January 2027 and the invoice was just paid for this next step in the process.

4. Adjournment

At 6:36 p.m., a motion was made by L. Simon and seconded by K. Dunbar to adjourn.

The motion passed unanimously 3-0-0.

K. Dunbar, Committee Chair