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MATERIALS AND EQUIPMENT RECORDS AND REPORTS

The Board of Trustees recognizes the need to maintain accurate and comprehensive equipment and supplies records. The Board delegates to the Superintendent the responsibility for maintaining inventory records of equipment and supplies; receiving and distribution records of equipment and supplies; equipment maintenance records; and other records necessary for an effective equipment and supplies management program.

Adopted: April 9, 1998

Revised:

Reviewed: October 1, 2013

NEPN/NSBA Classification: EDD

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