

Section 5 - GENERAL PERSONNEL

5:70 Religious Holidays

The Superintendent or designee shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time, or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.

LEGAL REF.:

[775 ILCS 5/2-101](#) and [5/2-102](#), Ill. Human Rights Act.

775 ILCS 35/155, [c1](#) Religious Freedom Restoration Act.

Joliet Township High School District 204

PRESSPlus Comments

- C1 Updated in response to a five-year review. School employers may require employees to provide notice of their intention to be absent, but may not require more than five days' notice before being absent for a religious holiday. 775 ILCS 5/2-102(E). A board that wishes to require fewer days' notice may modify the number of days. **Issue 122, June 2026**