



North Slope Borough School District Board of Education
114 Illinois St.
Nunamiut School
Anaktuvuk Pass, AK

Unapproved Minutes
Regular Meeting
September 15, 2025
12:00 p.m.

CALL TO ORDER AND MOMENT OF SILENCE: Esther Evikana, President, called the Board of Education Regular Meeting to order at 12:04 p.m. at the Nunamiut School Gymnasium and over ZOOM Video Communications in Utqiagvik, Alaska and recessed until 1:08p.m.

WORDS OF WISDOM: Lou Simpson, Elder in Anaktuvuk Pass, provided the words of wisdom to the Board of Education.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present via Teleconference	Kristine Hilderbrand – Present via Teleconference
John Hopson Jr – Absent	Frieda Nageak- Excused
Nancy Rock – Present	Esther Evikana – Present
Frieda Moore– Present via ZOOM at 2:07pm	Student Representative: Vacant

APPROVAL OF AGENDA: Nancy Rock MOVED to APPROVE the Agenda. Nora Jane Burns SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

APPROVAL OF CONSENT AGENDA includes: Resignations, SY25-26 New Hire Certified Contract Issuance; SY25-26 New Hire Classified Contract Issuance; Administrative Regulation 3450.2, Imprest Cash/Petty Cash Funds; and, Administrative Regulation 5111, Admission.

Nancy Rock MOVED to APPROVE the Consent Agenda as presented. Nora Jane Burns SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District staff, District Principals and community members were recognized as present.

SPECIAL RECOGNITION OF RETIREES: Superintendent Vadivelloo recognized Donald Zanoff for his years of service to NSBSD.

HIGHLIGHTED SCHOOL REPORT, NUNAMIUT SCHOOL: Shannon Oglesby presented the Nunamiut School Report.

PUBLIC COMMENT: No public comment was received by the Board.

ADMINISTRATIVE REPORT is presented by Superintendent David Vadivelloo. This report is a collective summary of activity of all departments from the month of August-September.

MONTHLY FINANCIAL REPORT is presented by Assistant Superintendent Dr. Bobby Bolen.

2025 STATE SUMMATIVE ASSESSMENT is presented by Director of Curriculum and Instruction Dr. Caitlin Santos. In compliance with state requirements, the North Slope Borough School District administered the AK STAR (ELA and Math) and Alaska Science Assessment in spring 2024.

ENROLLMENT AND ATTENDANCE is presented by Caitlin Santos, Director of Curriculum & Instruction. The report provided enrollment and attendance by site in comparison to the previous school year’s student count and percentage of increase or decrease from the previous month and a year over year enrollment summary starting with 2020 and year over year attendance throughout the school year.

CONTRACT \$50K AND OVER, DALTON REFRIGERATION is presented by Barry Broome, Director of Maintenance and Operations. Meade River School and Alak School’s refrigeration units experienced a critical failure that threatened to compromise temperature-sensitive inventor and was determined that urgent intervention was necessary to prevent loss and further system damage. Dalton Refrigeration Inc, a licensed refrigeration repair contractor and an electrician to travel to the sites, diagnose the failure, perform emergency repairs and restore operations until the parts needed to make the repairs arrive. The cost of the emergency repairs was \$40,484.75. An additional \$53,106 is necessary for the materials and labor to install the replacement parts of the equipment not to exceed \$100,000.00.

Board discussion regarded: preventative maintenance plans; Capital Improvement Program funding; District-wide equipment lifespan evaluation; and alternative funding sources.

Nancy Rock MOVED to APPROVE the memorandum as presented. Frieda Moore SECONDED the motion. Question called. The motion carried in a roll call vote of 5 yes, 0 no.

Student Rep - Vacant		John Hopson Jr	Absent
Nora Jane Burns	Yes	Kristine Hilderbrand	Yes
Frieda Moore	Yes	Frieda Nageak	Excused
Nancy Rock	Yes	Esther Evikana	Yes

CONTRACT \$50K AND OVER, ANSEP is presented by Jim Dube, Coordinator II Qatqiññaigvik Learning Center. The Alaska Native Science & Engineering Program (ANSEP) at the University of Alaska Anchorage (UAA) provides a middle school academy for students who are interested in Science, Technology, Engineering, and Mathematics (STEM) pathways. This program will be held the week of November 10-14, 2025, where a maximum of fifty-four (54) NSBSD students may participate once accepted. The cost for the program is \$162,000 where ANSEP provides STEM education, academic and social activities, housing, meals and snacks, Academy-related transportation, evening supervision, and security. Additional costs (not included in the \$162,000) include the District providing a minimum of one (1) chaperone for every nine (9) students; airfare from villages to Utqiagvik and return, lodging in Utqiagvik at QLC in between flights.

Nancy Rock MOVED to APPROVE the memorandum as presented. Kristine Hilderbrand SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

DISTRICT WIDE VEHICLE SURPLUS is presented by Barry Broome, Director of M&O. District vehicles have been reviewed and determined to be no longer economical or practical to maintain in service due to age, mileage, or mechanical condition. Continued use of these vehicles presents increasing maintenance costs and reduced reliability.

Nancy Rock MOVED to APPROVE the memorandum as presented. Kristine Hilderbrand SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

ASSOCIATION OF ALASKA SCHOOL BOARDS BOARD OF DIRECTOR NOMINATION is presented by Chelsie Overby, Executive Assistant. The Board considered the opportunity to nominate a member to the Association of Alaska School Boards (AASB) Board of Directors for upcoming vacant seats. The nomination deadline is October 22, 2025. Board Clerk Frieda Nageak currently serves on the AASB Board of Directors. The nominee will participate in a virtual interview with the nominating committee in early November and, if selected, will attend the Annual Conference and related Board of Directors meetings.

Frieda Moore MOVED to nominate Nancy Rock. Nora Jane Burns SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

ASSOCIATION OF ALASKA SCHOOL BOARDS OUTSTANDING SCHOOL BOARD AWARD is presented by Chelsie Overby, Executive Assistant. The Board may nominate a School Board to the Association of Alaska School Boards (AASB) for the Outstanding School Board Award, to be presented at the Annual Conference on November 14, 2025. The award recognizes boards that demonstrate strong community engagement, leadership aligned with AASB Board Standards, participation in professional development and state/national activities, and evidence of growth in student achievement. Eligible boards must be AASB members in good standing and have formally adopted Board Standards. Nominations are due October 10, 2025. Each year, AASB solicits nominations for this award, and submission requires formal Board action.

Frieda Moore MOVED to nominate the North Slope Borough School District. Kristine Hilderbrand SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

ASSOCIATION OF ALASKA SCHOOL BOARDS CARL ROSE GOVERNANCE AWARD is presented by Chelsie Overby, Executive Assistant. The Board discussed the opportunity to nominate a member of the NSBSD Board of Education for the Association of Alaska School Boards (AASB) Carl Rose Governance Award, which will be presented at the AASB Annual Conference awards luncheon on November 14, 2025. The Carl Rose Governance Award recognizes a school board member's commitment, dedication, and accomplishments in local school board service. To be eligible, nominees must have served at least four consecutive years on a local board and serve on a member board in good standing with AASB. Board members Nora Jane Burns (term 2015–present), Nancy Rock (term 2019–present), and Frieda Nageak (term 2020–present) are eligible for nomination. The deadline for nomination submissions is October 10, 2025.

Kristine Hilderbrand MOVED to nominate Nora Jane Burns and Nancy Rock for the Association of Alaska School Boards' Carl Rose Governance award. Frieda Moore SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

FY26 BOARD CALENDAR OF EVENTS is presented by Chelsie Overby, Executive Assistant. The Board adopted its yearly calendar in April 2025 prior to the release of recommended meeting dates with organizations and other events. Provided is the updated calendar of meeting dates. The changes to the calendar include September 15, 2025 Work Session and Regular Meeting (previously September 22–23); October 21, 2025 Special Meeting (previously October 20); October 22–23, 2025 Work Session and

Regular Meeting (previously October 21–22); November 10, 2025 Workshop and Board Orientation (added); and March 12, 2026 joint meeting with Iḷisaḡvik College and ICAS.

Nancy Rock MOVED to APPROVE the Board calendar of events. Nora Jane Burns SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

BOARD POLICY UPDATE, SECOND READING is presented by Chelsie Overby, Executive Assistant. BP 3515.5, Restrictions on Sex Offenders on Campus (New) is a new policy recommended for adoption by the Association of Alaska School Boards that prohibits non-parent sex offenders from coming onto school grounds and that puts reasonable procedures in place for sex offenders that are parents of students enrolled in district schools. Section 8000, Community School Advisory Council, is a revision provided by the District’s attorney according to the direction of the Board at the Summer Retreat to clarify the School Advisory Council’s role.

Nancy Rock MOVED to WAIVE the second reading of BP 3515.5 and APPROVE the second reading for ADOPTION of Board Policy 3515.5, Restrictions on Sex Offenders on Campus and Section 8000, Community Schools Advisory Council as described in the memo. Nora Jane Burns SECONDED the motion. Discussion called.

Nancy Rock MOVED to amend BP 8020, Elections, changing elections from March to October. Kristine Hilderbrand SECONDED the motion. Question called, no objections. The motion carried UNANIMOUSLY.

Question called on the main motion, no objections. The motion carried UNANIMOUSLY.

SECTION 8000

CONCEPTS AND ROLES

BP 8000

Note: Pursuant to 14.12.035, borough school districts may establish community based advisory school committees and establish their manner of selection, organization, powers, and duties.

Role of the Board

The School Board may:

- Establish Community School Advisory Committees (CSAC) as and to the extent deemed to be in the best interests of the district;
- Determine the membership and method of selection of CSAC members as may be amended from time to time;
- Determine the powers and duties of the CSAC as may be amended from time to time.

Role of the Community School Advisory Committee (CSAC)

- CSAC’s are advisory only and function under the direction of the School Board as may be determined from time to time. The CSAC’s function is advisory and School Board actions and directions shall take precedence over any conflicting CSAC recommendations. The

CSAC is not authorized to address staff or student complaints or staffing issues.

- The CSAC shall seek to learn the will of the community and to represent the community's interests in recommendations made by the CSAC. The CSAC shall submit its recommendations and reports to the Board through the Site Administrator and Superintendent.
- The CSAC shall develop an effective working relationship with school personnel, particularly the Site Administrator or designee.

Role of the Superintendent or Designee

The Superintendent or designee shall:

- Supervise the elections, selection, and qualification of CSAC members;
- Oversee the operation of the CSACs and report to the Board as determined appropriate;
- Request recommendations as the Superintendent determines appropriate and receive recommendations from the CSAC's.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

Adopted 6/01

Revised ____

ESTABLISHMENT AND QUALIFICATION

BP 8010

Each school attendance area shall be served by an advisory Community School Advisory Council (CSAC).

The CSACs shall consist of five members in each of the villages of Anaktuvuk Pass, Tikigaq, Nuiqsut, Point Lay, Ulguniq, Kaktovik and Atqasuk (seat numbers 1-5 in each village), and seven members in Utqiagvik (seat numbers 1-7). Members shall serve a term of three years.

Qualifications for CSAC Membership

An individual who wishes to serve on a CSAC must meet the following qualifications:

1. Must be a United States citizen;
2. Must be at least 18 years of age on the date of the election;
3. Must be a legally registered voter in the area served by the school;
4. Must have been a resident of the area served by the school for at least thirty (30) calendar days preceding the election;
5. Has never been convicted of a crime requiring registration on any sexual offender list, or committed a crime against children;
6. School Board members may not be Community School Advisory Council members.
7. Shall not be employed in a regular employment position with the District while serving on a CSAC. This restriction does not apply to temporary employment with the District.

Additional Qualification for Being Seated as a CSAC Member

- Prior to serving as a CSAC member, the individual must successfully complete CSAC training.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

Revised 03/06

Revised 04/14

Revised ____

ELECTIONS

BP 8020

CSAC seats shall be filled by the following process:

1. Elections will be held on a date determined by the Superintendent in October of each year. The District will work with local city governments to the extent determined appropriate in conducting and coordinating the election and election procedures. An election will only be held if an open CSAC seat has at least two declared candidates. Election results will be confirmed by the Board of Education.
2. If an open CSAC seat has not been filled through the election process authorized above, the School Board may fill the seat by appointment in a manner determined appropriate by the Board. A District student is eligible and may be considered by the Board for appointment to a CSAC seat even though the student does not meet the qualifications set out in BP 8010 above. If appointed, the student must successfully complete CSAC training.
3. A CSAC that does not have a quorum of qualified members shall be inoperative for that school year.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

Adopted 6/01

Revised 01/03

Revised 01/14

Revised ____

VACANCIES

BP 8030

A vacancy on the CSAC may occur for any of the following reasons:

1. If a CSAC member submits a written resignation;
2. If a CSAC member moves out of the attendance area he/she represents;
3. If a CSAC member is removed by action of the School Board.

The CSAC may recommend that the School Board remove a member from a CSAC seat because of misconduct in fulfilling his/her responsibilities.

If a vacancy occurs on the CSAC, the School Board may appoint a successor to serve until the next regular election.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

Revised 9/97-AASB

Adopted 6/01

Revised _____

CSAC OFFICERS

BP 8040

Each CSAC shall annually elect a president, vice-president and secretary. Election of officers shall be placed on the agenda of the CSAC's first meeting. Members may serve consecutive terms as a CSAC officer.

The duties of the president are to preside at CSAC meetings and represent the CSAC at public meetings, special meetings, and other occasions as and to the extent directed by the School Board. The president will also see that all information from the School Board is distributed to other CSAC members.

The duties of vice-president are to preside at CSAC meetings in the absence of the president.

The duties of the secretary are to ensure that an accurate record of the proceedings of the CSAC is kept and that a copy of this record is provided to each CSAC member, the site administrator, and the Superintendent.

Legal References:

ALASKA STATUTES

14.12.35 Advisory school boards in borough school districts

Adopted 6/01

Revised _____

MEETINGS

BP 8050

The CSAC shall meet at least once per quarter and no more than once per month.

All meetings of the CSAC shall be publicly noticed and comply with the Open Meetings Act (OMA).

The Site Administrator or designee shall confirm that public notice of all CSAC meetings is posted at least five (5) days prior to the meeting and, further, that the notice has been submitted to the Superintendent's office.

CSAC meetings shall comply with the following:

1. All CSAC meetings shall be held in the School Building or other North Slope Borough School District Building.
2. The Site Administrator or designee shall attend all CSAC meetings.

3. Following a CSAC meeting, minutes shall be prepared and approved. Minutes are a record of the CSAC discussions and recommendations and shall be made in writing in sufficient detail to provide accurate information. Once approved the CSAC or Site Administrator will submit the minutes to the Superintendent or designee.

As an advisory body, the CSAC may not go into Executive Session.

As an advisory body, the CSAC shall not receive, discuss, or take action on staff or personnel complaints or staffing decisions.

Agendas shall be developed by the CSAC President and the Site Administrator.

Suggested Order of a CSAC meeting agenda:

1. Call to order;
2. Roll call;
3. Approval of minutes;
4. Administrative reports;
5. Advisory Items for CSAC consideration;
6. CSAC member comments;
7. Items for next meeting's agenda;
8. Adjournment.

Quorum

A majority of the number of seats (filled or unfilled) on the CSAC constitutes a quorum.

Affirmative votes by a majority of the Council's membership are required to approve any recommendation under consideration, regardless of the number of members present.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

44.62.310 Agency meetings public

44.62.312 State policy regarding meetings

ADVISORY DUTIES

BP 8060

The responsibilities of the CSAC may only be carried out at a legal meeting of the CSAC that is in compliance with open meeting laws and BP 8050.

(cf. 8320 – Meetings)

The CSAC shall advise the School Board and the administration on matters concerning the schools and shall perform other duties as requested by the School Board or Superintendent.

The CSAC shall seek to represent the interests of the community through the following:

1. Assess the community's educational needs and advise the site administrator,

Superintendent and the Board of the CSAC’s recommendations;

2. Work with the site administrator in supporting the school district’s development of the school calendar for the following school year;
3. Serve as liaison for information and good relations between the school and community;
4. Perform other school-related advisory responsibilities as requested by the site administrator, Superintendent, or Board.

The CSAC members shall receive no financial compensation for their services.

Legal References:

ALASKA STATUTES

14.12.035 Advisory school boards in borough school districts

Adopted 6/01

Revised _____

CODE OF ETHICS

BP

8070

All members of a CSAC shall maintain the highest ethical standards, which includes complying with state and federal laws and the Board policies and administrative regulations of the district.

(cf. 9270 - Conflict of Interest)

Newly elected CSAC members shall read aloud and sign an oath of office at the first meeting following certification of election results by the School Board. The oath shall be administered by a person mutually agreed upon by the site administrator and the CSAC president.

Adopted 6/01

Revised _____

**OATH OF OFFICE COMMUNITY SCHOOL ADVISORY COUNCIL (CSAC) E
8340-E2**

I, _____, do solemnly swear that I will honestly, faithfully, and impartially perform my duties and responsibilities as a member of the Community School Advisory Council to the best of my ability; and that I will always keep in mind that the primary purpose for the office I hold is to help provide the best possible education for the children of my community.

Signature _____ Date _____

Witness _____ Date _____

Adopted 6/01

Revised _____

SCHOOL BOARD COMMENTS: Discussion regarded Board meetings in schools, student attendance, and student encouragement.

SCHEDULING OF NEXT MEETING: October 21, 2025, Special Meeting, Archie K. Brower Conference Room / Zoom Video Communications, October 22, 2025, Regular Meeting, Archie K. Brower Conference Room / Zoom Video Communications

ADJOURNED AT 3:46 P.M. Nancy Rock MOVED to ADJOURN. Nora Jane Burns SECONDED the motion. The meeting stands adjourned.

Respectfully submitted for the March 17, 2026 Regular Meeting:

Marie Stackhouse, Board Secretary

Esther Evikana, Board President

Frieda Nageak, Board Clerk