



**EXPENDITURE APPROVAL FORM**  
**Fiscal Year 2025-26**

**Instructions:** This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$175,000.00

**REQUESTED BY:** Eric Simmons, Director of Technology    **DATE:** March 24, 2026

**DESCRIPTION OF REQUEST**

Requesting board approval to purchase **900 Chromebooks for the coming years High School Freshman** in the amount of \$300,000.

**FINANCIAL IMPACT**

**Budget(s) Impacted: FY26 Technology Levy**  
**Is This a One-Time Expenditure?**

**Yes,** once implemented there will be no ongoing costs  
**No,** it will need to be funded indefinitely (annually)  
**No,** it will need to be funded for Fiscal Years

**Is there an off-setting revenue source(s)?**

Yes    List Source(s):  
● No

**Motion Passed:**

A motion and a second to approve will be requested.

**Motion for expenditure approval passed on (Date):** \_\_\_\_\_ **Board Signature:** \_\_\_\_\_