

DRAFT

**CATALINA FOOTHILLS SCHOOL DISTRICT
Tucson, Arizona**

DRAFT

**REGULAR MEETING OF THE GOVERNING BOARD
Carole Siegler Boardroom at Valley View Early Learning Center
3435 E. Sunrise Drive - Tucson, Arizona
Regular Meeting: Tuesday, June 23, 2026 - 6:30 PM, Doors Opened at 6:00 PM**

Regular Meeting Minutes

NOTICE OF MEETING

On June 15, 2026, the announcement of the meeting was posted at Catalina Foothills High School, Esperero Canyon Middle School, Orange Grove Middle School, Ventana Vista Elementary School, Canyon View Elementary School, Manzanita Elementary School, Sunrise Drive Elementary School, and Valley View Early Learning Center, and posted on the Catalina Foothills School District (CFSD) website (www.cfsd16.org) on June 16, 2026.

ATTENDANCE

Board Members Present:

Amy Krauss, President
Tom Logue, Vice President
Jacquelyn Davoli, Member
Eileen Jackson, Member

Board Members Absent:

Gina Mehmert, Member

District Administration:

Denise Bartlett, Superintendent
Mindy Westover, Associate
Superintendent
Lisa Taetle, Director of Finance

District Personnel:

Ryan Koch, Systems
Engineer
Amie Sams, Administrative
Assistant

Visitors Present:

Allison Bacalia

Joining Online:

Approximately 3 visitors attended the regular meeting through the YouTube live link.

1. **OPENING**

1.1. **Call to Order and Welcome**

President Amy Krauss called to order the governing board meeting at 6:30 p.m.

1.2. **Pledge of Allegiance**

President Krauss led the group in the Pledge of Allegiance.

1.3. **Rules of Order for Governing Board Meetings**

President Krauss read the Rules of Order for governing board meetings.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSENT AGENDA**

A board member requested to pull consent agenda item 3.7 the 2026-2027 auxiliary and volunteer list.

Upon a motion by Tom Logue and a second by Jacquelyn Davoli, the governing board approved the following items on the consent agenda: 3.1 the governing board June 9, 2026, regular meeting minutes, as presented; 3.2 the governing board June 9, 2026, executive session meeting minutes, as presented; 3.3 the expense voucher memorandum, as presented; 3.4 the field trip request memorandum, as presented; 3.5 the personnel memorandum, as presented; 3.6 the acceptance, with gratitude, of the gifts and donations memorandum, as

presented; 3.8 the superintendent's employment contract, as presented; and 3.9 the award of RFP 26-06-31 Employee Benefits Consulting Services to Valley Schools Management Group for a one year contract effective from July 1, 2026, through June 30, 2027, funded through maintenance and operations at the cost of \$21,500.00 for the first year, with the option to renew for four additional years, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

Item 3.7

A board member commented on the strong community support demonstrated by the 2026–2027 auxiliary and volunteer list, noting the large number of volunteers and the diverse ways they contribute across district schools. Board members recognized the participation of grandparents, former employees, former board members, and other community members without currently enrolled students, expressing appreciation for their commitment to completing the volunteer approval process and enriching students' educational experiences.

Upon a motion by Tom Logue and a second by Eileen Jackson, the governing board approved consent agenda item 3.7 the 2026-2027 auxiliary and volunteer list, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

3.1. Approval of June 9, 2026, Regular Governing Board Meeting Minutes Memorandum

On the consent agenda, the governing board approved the regular governing board meeting minutes for June 9, 2026, as presented.

3.2. Approval of June 9, 2026, Executive Session Governing Board Meeting Minutes Memorandum

On the consent agenda, the governing board approved the executive session governing board meeting minutes for June 9, 2026, as presented.

3.3. Approval of Expense Voucher Memorandum

On the consent agenda, the governing board approved the following expense vouchers:

Expense Voucher		Amount
26172	\$	10,844.20
26173		2,625,088.92
26174		140,450.28
26175		532,531.83
26176		416,854.92
26178		841,727.20
26179		841,727.18

3.4. Approval of the Field Trip Request Memorandum

On the consent agenda, the governing board approved the field trip request memorandum, as presented.

ORGANIZATION	ACTIVITY	LEARNING NEXUS	WHERE	DATE(S)	*FEE
Catalina Foothills High School (CFHS) Boys and Girls Cross Country	Mt. Carmel Cross Country Invitational	Students will gain experience competing at a high level against out-of-state athletes while building teamwork, sportsmanship, and individual athletic development.	San Diego, CA	10/02/2026 to 10/03/2026	\$275.00

3.5. Approval of the Personnel Memorandum

On the consent agenda, the governing board approved the personnel, as presented.

ADMINISTRATIVE	CERTIFIED STAFF	CLASSIFIED STAFF	COMMUNITY SCHOOLS	VOLUNTEER
• New Hire	• New Hires • Rehire • Status Changes	• New Hires • Rehires • Status Changes	• New Hires • Rehires • Status Changes	• Band

3.6. Approval of Gifts and Donation Memorandum

On the consent agenda, the governing board accepted, with gratitude, the following gifts, and donations:

DATE	DONOR	SCHOOL	PURPOSE/ITEM	AMOUNT
6/16/2026	Arts Express, Inc.	Catalina Foothills High School	Drama	\$250.00
6/16/2026	Arts Express, Inc.	Catalina Foothills High School	Drama	\$500.00
6/16/2026	Arizona Educational Foundation, Inc.	Ventana Vista Elementary School	Instruction	\$500.00
6/16/2026	Home Depot	Community Schools	Succulents for Summer Program Class	\$0.00
			TOTAL	\$1,250.00

3.7. Approval of the 2026-2027 Auxiliary and Volunteer List

On the consent agenda, the governing board approved the 2026-2027 auxiliary and volunteer list, as presented.

3.8. Approval of the Superintendent's Employment Contract

On the consent agenda, the governing board approved the superintendent's employment contract, as presented.

3.9. Approval of Award of Request for Proposal (RFP) 26-06-31 Employee Benefits Consulting Services (confidential)

On the consent agenda, the governing board approved the award of RFP 26-06-31 Employee Benefits Consulting Services to Valley Schools Management Group for a one year contract effective from July 1, 2026, through June 30, 2027, funded through maintenance and operations at the cost of \$21,500.00 for the first year, with the option to renew for four additional years, as presented.

4. **UNFINISHED BUSINESS**

4.1. Approval of Revisions to Policy and Regulation, JICK, JICK-R, Student Violence / Harassment / Intimidation / Bullying (second reading)

Associate Superintendent Westover presented proposed revisions to the policy and regulation to provide greater clarity regarding investigation procedures and communication following reports of student violence, harassment, intimidation, and bullying. Since the first reading on June 9, structural and formatting revisions were included for consistency and alignment with other district policies. Other updates included enhanced guidance regarding investigation procedures, and clearer expectations for communicating findings and outcomes to students and their parent(s)/legal guardian(s). The revisions also specify that principals or designees will review investigation findings and determinations with affected students and families, as appropriate, promoting greater transparency and consistency throughout the process.

Board members had no additional questions and thanked Ms. Westover for incorporating their prior feedback from the first reading.

Upon a motion by Eileen Jackson and a second by Jacquelyn Davoli, the governing board approved the revisions to Policy and Regulation, JICK, JICK-R, *Student Violence / Harassment / Intimidation / Bullying*, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

4.2. Approval of Revisions to Policy and Regulation, JII, JII-R, Student Concerns, Complaints, and Grievances (second reading)

Associate Superintendent Westover shared no additional changes to the policy and regulation since the first reading on June 9. Previously proposed revisions clarified the process for addressing student concerns and complaints by establishing clearer expectations for investigation timelines, communication, documentation, and follow-up with students and parent(s)/legal guardian(s). Updates standardize parent and legal guardian terminology throughout the policy and regulation and ensure that students and families are informed of investigation findings, conclusions, and resulting actions.

A board member asked how policy updates are communicated to district administrators and staff following governing board approval. District administration confirmed that approved policy revisions are communicated to

administrators, uploaded to the District's policy manual, and accompanied by a notification to administrators alerting that policies have been updated. Ms. Westover added that district administration also discusses expectations for implementing the revised investigation procedures with staff, as appropriate.

Upon a motion by Jacquelyn Davoli and a second by Tom Logue, the governing board approved the revisions to Policy and Regulation, JII, JII-R, *Student Concerns, Complaints, and Grievances*, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

5. **NEW BUSINESS**

5.1. **Public Hearing on the Fiscal Year 2027 Budget**

President Krauss opened the public hearing at 6:46 p.m. and informed all who were in attendance that the hearing provided the public an opportunity to comment on the proposed revisions to the fiscal year 2027 budget. There were no public comments. The public hearing closed at 6:47 p.m.

5.2. **Adoption of the Fiscal Year 2027 Expenditure Budget**

Director of Finance Lisa Taetle presented the fiscal year (FY) 2027 expenditure budget for statutory adoption. She reported that no changes had been made to the proposed expenditure budget since the governing board's approval on June 9, 2026, and that the budget remained in full compliance with Arizona Revised Statutes requirements. The budget was published for public viewing for ten days after June 9 on the Arizona Department of Education (ADE) website and the CFSD website. Ms. Taetle noted that the state's FY 2027 budget, enacted into law on June 13, aligns with the District's baseline budget assumptions. She further reported that the state budget preserved one-time funding increases for the Unrestricted Capital Fund and the Free and Reduced-Price Lunch Group B weight formulas. The District will present its first formal FY 2027 budget revision in December to incorporate final state formula adjustments and updated student enrollment figures.

Board members requested clarification regarding the impact of the recently adopted state budget and the District's anticipated budget revision. Ms. Taetle explained that the District did not rely on uncertain one-time state funding when developing the FY 2027 expenditure budget and that the December budget revision will incorporate finalized funding allocations once they are calculated by the State of Arizona. Superintendent Denise Bartlett noted that the additional one-time funding increase to the Unrestricted Capital Fund and the Free and Reduced-Price Lunch Group B weight formulas was approximately \$260,000 for the last fiscal year.

Board members discussed the public hearing process prior to budget adoption, noting that state law requires a public hearing to occur before adoption of the expenditure budget. Any public comments received during the hearing could be considered during a future budget revision, as no changes may be made to the budget at the time of its statutory adoption.

Upon a motion by Jacquelyn Davoli, and a second by Eileen Jackson, the governing board adopted the fiscal year 2027 expenditure budget, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

5.3. **Acceptance of Resignation of Governing Board President**

President Krauss submitted a letter addressed to the CFSD governing board expressing her desire to resign from the position of board president for the remainder of the 2026 calendar year while continuing to serve as a governing board member through the end of her term on December 31, 2026. Board members thanked Ms. Krauss for her leadership and dedicated service.

Upon a motion by Tom Logue, and a second by Eileen Jackson, the governing board approved the acceptance of resignation of Amy Krauss as President of the Catalina Foothills Unified School District No. 16 Governing Board for the remainder of the 2026 calendar year, as presented.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

5.4. Election of Governing Board Officers for Remainder of the 2026 Calendar Year

Vice President Tom Logue called for nominations for the position of board president for the remainder of the 2026 calendar year. Amy Krauss nominated Tom Logue. Mr. Logue accepted the nomination. Hearing no other nominations, Mr. Logue requested a motion to close the call for nominations.

Upon a motion by Eileen Jackson and a second by Jacquelyn Davoli, the governing board approved to close the nominations.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

Upon a motion by Amy Krauss and a second by Jacquelyn Davoli, the governing board approved the election of Tom Logue as president.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

President Tom Logue called for nominations for the position of board vice president for the remainder of the 2026 calendar year. Eileen Jackson nominated Jacquelyn Davoli. Ms. Davoli accepted the nomination. Hearing no other nominations, Mr. Logue requested a motion to close the call for nominations.

Upon a motion by Amy Krauss and a second by Eileen Jackson, the governing board approved to close the nominations.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

Upon a motion by Eileen Jackson and a second by Amy Krauss, the governing board approved the election of Jacquelyn Davoli as vice president.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.

6. **DISCUSSION / REPORTS**

6.1. Arizona Legislative / Governmental Activity

Board members discussed the conclusion of the Arizona legislative session, acknowledged the adoption of the state budget, and noted an upcoming Arizona School Boards Association (ASBA) legislative wrap-up webinar to review the impact on education.

7. **AGENDA PLANNING**

There were no requests for future agenda considerations. Board members noted that regular governing board meetings for the 2026-2027 school year will begin at 6:00 p.m., with the first regular meeting under the new schedule taking place on August 11, 2026. Doors will open to the public at 5:30 p.m.

8. **ADJOURNMENT**

Upon a motion by Eileen Jackson and a second by Amy Krauss, the governing board adjourned the meeting at 7:03 p.m.

Jacquelyn Davoli – Yea; Eileen Jackson – Yea; Amy Krauss – Yea; Tom Logue – Yea; Motion carried 4-0.