

MEMORANDUM

TO: Dr. Kyle Schumacher, Dr. Timothy Kilrea, Co-Interim Superintendents,
Board of Education

FROM: Daina Pflug, Business Manager

DATE: May 18, 2026

RE: Appointment of Person to Prepare Central 301's Tentative Budget

The school code requires a school district to designate a person to prepare in tentative form the annual budget for the new fiscal year. It is recommended that Daina Pflug, Business Manager and Matthew Haug, Director of HR is designated to prepare Central CUSD 301's tentative budget for fiscal year 2027. The budget is prepared as a team effort between school building administration, directors, administrative assistants, co-interim superintendents, human resources, payroll and finance departments.