

**DRAFT MINUTES OF THE CITY COUNCIL MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Tuesday, June 9, 2026

Regular Meeting: 5:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 5:01 PM.

ROLL CALL OF COUNCIL MEMBERS

Present: Ed DePriest, David Erickson, Tom Shafer, **Absent:** Matthew Roetter.

PLEDGE OF ALLEGIANCE

Mayor Davis asked Council Member Tom Shafer to lead the pledge of allegiance.

ADDITIONS OR CORRECTIONS

1. PRESENTATION

A. Arts Commission Logo Contest Winner

Arts Commission Chair Nancy Jones and commission member Terry Lee, along with the Mayor and City Council presented the winner of the Arts Commission logo contest, eighth-grader Sydney Gilbert from Lake City Academy.

Ms. Nancy explained that creating a dedicated logo had long been a goal for the Arts Commission, both to give the commission a recognizable artistic identity and to support its outreach efforts in the community. The commission especially wanted to involve local youth in the creative process, offering them a real-world design opportunity.

Sydney's design stood out for its representation of the community's natural beauty, vibrant colors, creativity, and strong attention to detail. Sydney was recognized as the contest winner and received her award of check for \$200. Sydney shared that she has been drawing for about a year, and the commission expressed pride and appreciation for her outstanding work.

2. CONSENT CALENDAR *All items on the Consent Calendar are Action Items*

- A. Approval of May 26, 2026 City Council Meeting Minutes
- B. Approval of May 28, 2026 Special City Council Meeting Minutes
- C. Approval of Pace Estates Final Plat and Acceptance of Infrastructure
- D. Approval of Warren K Industrial Park 8th Addition Consolidation Plat
- E. Approval of Thorco Electrical Construction, Inc. Agreement to Replace Two Government Way Streetlamps
- F. Ratification of May Payroll
- G. Approval of Bills for Payment

MOTION: Council President Depriest moved to approve the consent calendar as presented. Council Member Erickson provided the second.

ROLL CALL VOTE:

Council Member Shafer Yes
Council Member Erickson Yes
Council President DePriest Yes

The motion was approved with a unanimous vote in favor of the members present.

3. VISITOR/PUBLIC COMMENT (3-minutes maximum)
None

4. COMMISSION REPORT

A. Public Safety Commission

Public Safety Commission Chair John Spencer reported that the Public Safety Commission now has full membership, with the recent appointment of Northern Lakes Fire Protection District's Fire Chief. Current focus remains on law enforcement trends; April's data shows theft and vandalism increasing, and animal-related calls continue to be the most frequent. The commission has no new recommendations but is open to council direction.

Matrix, the consultant selected for the law enforcement strategic plan, is on schedule for an August report. Their only remaining challenge is retrieving CAD data from the sheriff's office, but they expect to resolve it. Matrix will participate in upcoming community outreach events and is continuing interviews with council members.

5. UNFINISHED BUSINESS

A. Planned and Proposed Temporary Traffic Signals — Project Update

Public Works Director Alan Soderling updated the council on upcoming construction at the Ramsey–Honeysuckle intersection, where a full closure will be required to build a roundabout. With this closure and other area construction like on Prairie Avenue, staff anticipates significant traffic impacts on Hayden Avenue.

To improve traffic flow during the three-month closure, staff proposed renting temporary portable traffic signals for the Hayden–Ramsey intersection. These could be timed to prioritize Hayden Avenue and reduce congestion. The estimated cost is about \$16,000 per month, or roughly \$48,000 total. Setup could occur within two weeks if approved.

A more permanent temporary signal (a span-wire installation) was also discussed, but it would cost around \$100,000 and would require right-of-way that is not yet secured.

Council acknowledged that traffic will be heavily impacted without mitigation and expressed general support for moving forward with the temporary signal rental. Members also noted that public expectations may increase once traffic improves and reiterated that the long-term plan is a full roundabout at Hayden and Ramsey, though right-of-way acquisition may take several years.

Staff will bring forward an item for council action at a future meeting.

NEW BUSINESS

B. ACTION ITEM PZE-26-0035 Monaghan Estates Preliminary Plat Request - Deliberations Only

Mayor and Council had no ex parte communications or conflicts of interest.

Council held deliberations (no new testimony) on the Monahan Estates preliminary plat. The primary concern focused on preventing left-turn movements from the subdivision onto Honeysuckle near the existing roundabout. Staff explained that a concrete median with vertical delineators, similar to installations on Prairie west of Ramsey, will be used to physically restrict left turns. Larger concrete barriers were discussed, but staff advised they would create safety hazards.

Council members expressed concerns about drivers attempting to bypass restrictions, but staff emphasized that enforcement, rather than heavier infrastructure, is the appropriate response. The design also avoids directing arterial traffic into residential neighborhoods and maintains required secondary emergency access. A full fourth leg into the roundabout is not feasible due to design, safety, and geometric constraints.

Council noted that the roundabout already slows traffic, reducing collision risk for vehicles entering/exiting the subdivision. No additional major concerns were raised, and discussion concluded with council prepared to move into decision-making.

MOTION: Council Member Erickson moved to approve PZE26-000035 Monahan Estates preliminary plat request with planning and zoning commission's recommended conditions based upon testimony received at the planning and zoning commission public hearing and the record of the request. Council President DePriest provided the second.

ROLL CALL VOTE:
Council Member Shafer Yes
Council President DePriest Yes
Council Member Erickson Yes

The motion was approved by a unanimous vote in favor by the members present.

C. **ACTION ITEM** 2026 Honeysuckle Beach Concessions Agreement with All State 38, Inc.

There was no council discussion.

MOTION: Council Member Shafer moved to approve the 2026 Honeysuckle Beach Concessions Agreement with All State 38, Inc. Council Member Erickson provided the second.

ROLL CALL VOTE:
Council President DePriest Yes
Council Member Erickson Yes
Council Member Shafer Yes

The motion was approved by a unanimous vote in favor by the members present.

D. Consider Proposal to Open City Hall for Public and Private Events

Council revisited whether City Hall should be available for events. City Administrator Lisa Ailport presented two options:

1. opening the building for public or private use, or
2. allowing council members to request approval from the full council to hold educational, city-related meetings on behalf of the City.

Staff noted that opening City Hall to all users would require a formal application process addressing costs, access, security, equipment use, and consistent treatment of all requestors, and added that most Idaho cities do not permit private use of their council chambers. Allowing council-initiated events could avoid some of those issues but raised concerns about consistency, perceived favoritism, and legal limits on using public resources for anything that may resemble political activity. Staff emphasized additional challenges, including Idaho Code restrictions on political advocacy using city facilities, the need for staff presence due to security and after-hours access limitations, and the administrative burden of developing a comprehensive policy.

Council discussed the value of increased public engagement but also acknowledged the logistical and legal complications. Suggestions included continuing to use the Hayden Library for meetings held by a council member, holding periodic council-wide town halls, or waiting for a future civic/community center that could better accommodate public meetings. No action was taken. Council agreed that the topic may return for future discussion, and staff offered to work with interested council members to explore options before bringing a policy proposal forward.

6. REPORTS

A. City Administrator Report and Calendar Review

City Administrator Lisa Ailport provided the quarterly update on council-approved priorities, noting that each item includes a brief status summary. Some items, such as aligning ordinances with the comprehensive plan, require more extensive work and do not yet have specific updates. She emphasized that adding new priorities or shifting staff focus will impact progress on the existing list.

Council members noted the value of the annual strategic planning sessions held early each year, particularly for onboarding new members and informing the budget process.

The upcoming joint meeting with the Planning and Zoning Commission scheduled for June 15 was also confirmed.

~~**B. Law Enforcement**~~

C. Mayor/Council

Mayor Davis announced upcoming community events, including the Bike Rodeo on June 24 and the Dog Days of Summerfest on June 27, and encouraged council attendance. He also asked whether council members planned to attend one of the upcoming law enforcement open houses; several confirmed availability, while two members noted they would be out of town.

Council Member Erickson reported that the Panhandle Area Council's audit review showed all findings in order with no issues to report.

Mayor Davis requested that a council member volunteer to serve as an alternate on the Kootenai Metropolitan Planning Organization Board and asked members to email

the City Clerk if interested. The next budget workshop is scheduled for June 17 at 1 p.m.

7. REQUEST FOR FUTURE AGENDA ITEMS

None

8. EXECUTIVE SESSION ACTION ITEM (Action will be taken to enter and exit Executive Session. No action will be taken during the Executive Session)

- A. Idaho Code 74-206(1)(c) To acquire an interest in real property which is not owned by a public agency
- B. Idaho Code 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

MOTION: Council Member Shafer moved for the meeting to enter executive session under Idaho Codes 74-206(1)(c) and (f). Council Member Erickson provided the second.

ROLL CALL VOTE:
Council President DePriest Yes
Council Member Erickson Yes
Council Member Shafer Yes

The motion was approved by a unanimous vote in favor of the members present and the meeting entered executive session at 6:33 p.m.

MOTION: Council President DePriest moved to exit executive session. Council Member Shafer provided the second.

ROLL CALL VOTE:
Council Member Erickson Yes
Council Member Shafer Yes
Council President DePriest Yes

The motion was approved by a unanimous vote in favor of the members present and the meeting to exit executive session at 6:59 p.m.

9. ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

Abbi Sanchez, City Clerk

Alan Davis, Mayor