

Local Prosecutor Support Grant Application

Issued under Public Act 22 of 2025.

Pursuant to Public Act 22 of 2025, Section 991(1)(a) of Article 5 and Section 805 of Article 16, the Local Prosecutor Support Grant Program was established to support eligible county prosecutor offices to reduce average caseloads per attorney. Eligibility is restricted to the 15 counties with the highest violent crime rate per 1,000 residents according to the annual crime report published by the Michigan Department of State Police as of April 1 of the previous state fiscal year.

To apply for a grant, an eligible county prosecutor’s office must submit a completed Form 6216, Local Prosecutor Support Grant Application, to the Michigan Department of Treasury (Treasury). The application must include a proposed grant budget demonstrating that grant funds will be used exclusively for costs that reduce the average caseload per attorney.

Per statute, any grant funds awarded under this program are designated to supplement current local funding to the county prosecutor’s office. Grant funds are not to be used to supplant local funds.

Application Deadline: May 29, 2026

Grant Period: 2025 Grant Award Period is October 1, 2024 – September 30, 2029
2026 Grant Award Period is October 1, 2025 – September 30, 2030

Application Submission: To submit an application to Treasury, an eligible county prosecutor's office must email Form 6216, Local Prosecutor Support Grant Application, to Treas-Prosecutor@michigan.gov.

PART 1: COUNTY PROSECUTOR OFFICE INFORMATION			
Office Name		SIGMA Vendor ID	SIGMA Address ID
Mailing Address		City	State ZIP Code
Contact Name		Contact Email Address	
Contact Title		Contact Telephone Number	
PART 2: PERFORMANCE METRICS			
Provide the number of staff, number of attorneys, total caseload backlog, average caseload per attorney, and the total local funding supporting the county prosecutor office for both the county’s prior and current fiscal year (FY). See instructions for more details.			
Performance Metric Description	2025 Grant As of October 1, 2024	2026 Grant As of October 1, 2025	
Number of Staff			
Number of Attorneys			
Total Caseload Backlog			
Average Caseload Per Attorney			
Local Funding Supporting Office - Prior Fiscal Year			
Local Funding Supporting Office - Current Fiscal Year			

Office Name

PART 3: PROPOSED GRANT BUDGET

For each Budget Category, enter the projected budget amount to be reimbursed through this grant, provide additional details of the proposed expenditures, and provide an explanation of how each expenditure will support the grant purpose (i.e. reduction of the average caseload per attorney). Eligible expenses include costs which will reduce the average caseload per attorney that have not been previously funded by local funds and the expenses incurred on or after the beginning date of the grant period. Attach additional pages if necessary.

NOTE: The Total Proposed Grant Budget Amount, at the end of Part 3, must not exceed the total of all proposed grant awards (under this program) for the county.

Budget Category	Budget Amount	Description of Proposed Expenditures	Explanation - How Expenditure Supports Grant Purpose
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Contracted Services (Provide itemized information below)

Expert Witnesses			
Staff Contract Services			
Witness Assistance Program			
Other (Please Describe):			

Equipment and Supplies (Provide itemized information below)

Copier			
Dues			
Office Furniture			
Office Reconfiguration			
Office Supplies			
Other (Please Describe):			

Office Name

PART 3: PROPOSED GRANT BUDGET (CONTINUED)

Attach additional pages if necessary.

Budget Category	Budget Amount	Description of Proposed Expenditures	Explanation - How Expenditure Supports Grant Purpose
Salaries and Wages (Provide itemized information below)			
Internships			
New Staffing (2025 and 2026 grant)			
Ongoing High Crime Grant Staff (2024 grant)			
Overtime			
Recruitment			
Retention Bonuses			
Salary Adjustments			
Signing Bonuses			
Other (Please Describe):			

Office Name

PART 3: PROPOSED GRANT BUDGET (CONTINUED)

Attach additional pages if necessary.

Budget Category	Budget Amount	Description of Proposed Expenditures	Explanation - How Expenditure Supports Grant Purpose
Technology (Provide itemized information below)			
Cell Phones			
Computers			
Digital Services/Storage			
Software Licenses			
Other (Please Describe):			
Training			
Travel			

<p>Total Proposed Grant Budget Amount: Enter the sum of all values in the Budget Amount column. This amount must not exceed the total of all proposed grant awards (under this program) for the county.....</p>	
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PART 4: CERTIFICATION

I certify that all statements in this application are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this grant program. The purpose of these reviews will be to determine adherence to stated program goals and to review progress of the county prosecutor office in reducing the average caseload per attorney. I agree to submit to the Michigan Department of Treasury the Grant Narrative and Grant Financial Status reports semiannually and the Final Follow-up Report one year after the grant close-out. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the Michigan Department of Treasury concludes that the County Prosecutor Office is not in compliance with the conditions and provisions of this grant or have falsified any information. By way of signature, I agree with all conditions of this grant program.

Signature of County Prosecutor (or Designee)	Printed Name of County Prosecutor (or Designee)	Title	Date
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Local Prosecutor Support Grant Program Overview

The Local Prosecutor Support Grant Program was established under Public Act 22 of 2025 to provide funding to County Prosecutor Offices (CPOs) located in the 15 counties in Michigan with the highest violent crime rate per 1,000 residents according to the annual crime report published by the Michigan Department of State Police that is available as of April 1 of the previous state fiscal year.

To be eligible for a grant under this program, a CPO must submit a completed Form 6216, Local Prosecutor Support Grant Application, to the Michigan Department of Treasury (Treasury). The application must include a proposed grant budget demonstrating that grant funds will be used exclusively for expenses that reduce the average caseload per attorney. The application must also include an explanation for each proposed grant expenditure item describing how the expenditure will support the reduction of the average caseload per attorney.

NOTE: Per statute, any grant funds awarded under this program are designated to supplement current CPO local funding. The CPO must receive at a minimum the same amount of funding from the county for the fiscal year ending in 2026 as the office of county prosecutor received from the county in the immediately preceding fiscal year. Grant funds are not to be used to supplant local funds.

Once a CPO is awarded a grant and has a signed Grant Agreement, the CPO can submit reimbursement requests to Treasury using the Treasury Reimbursement Request Form. To receive reimbursement through this grant, the office must provide supporting documentation for all eligible grant expenditures that are used to reduce the average caseload per attorney. Required documentation includes, but is not limited to:

- Payroll reports, including at minimum, the employee's name, pay period dates, gross income, hours worked, fringe benefits
- Staff information related to start dates, payroll increase dates, etc.
- Description of all payroll codes, acronyms, etc.
- Copies of original invoices or receipts
- Proof of payment, such as canceled checks, credit or debit card receipts, ACH or EFT payment confirmations and bank statements
- Any additional reports or materials that support the reimbursement request

GRANT PERIOD: 2025 Grant Award Period is October 1, 2024 – September 30, 2029
2026 Grant Award Period is October 1, 2025 – September 30, 2030

APPLICATION SUBMISSION: To submit an application to Treasury, an eligible CPO must email Form 6216, Local Prosecutor Support Grant Application, to Treas-Prosecutor@michigan.gov.

APPLICATION DEADLINE: Applications must be submitted no later than May 29, 2026.

AWARD NOTIFICATIONS: Treasury will send an Intent to Award notification and the Grant Agreement once applications have been reviewed.

QUESTIONS: Please contact Treasury with any questions.

Phone: 517-335-7484

Email: Treas-Prosecutor@michigan.gov

Instructions for the Local Prosecutor Support Grant Application Form 6216

PART 1: COUNTY PROSECUTOR OFFICE INFORMATION

Office Name: Enter the County Prosecutor Office (CPO) Name.

SIGMA Vendor ID: Enter the county or County Prosecutor's Office Sigma Vendor ID. This is the SIGMA Vendor ID associated with grant fund disbursements. This ID will be used by Treasury when distributing grant funds. More information regarding SIGMA can be found on the State of Michigan's [SIGMA Vendor Self Service \(VSS\)](#) website.

SIGMA Address ID: Enter the county or County Prosecutor's Office Sigma Address ID. This is the SIGMA Address ID associated with grant fund disbursements. This ID will be used by Treasury when distributing grant funds. More information regarding SIGMA can be found on the State of Michigan's [SIGMA Vendor Self Service \(VSS\)](#) website.

Mailing Address: Enter the street address or PO Box for the County Prosecutor's Office; include suite or apartment number if applicable.

Contact Name: Enter the first and last name of the primary point of contact who will be responsible for the grant and all reporting requirements.

Contact Email Address: Enter the email address of the contact person.

Contact Title: Enter the title of the contact person.

Contact Telephone Number: Enter the telephone number of the contact person.

PART 2: PERFORMANCE METRICS

Provide the number of staff, number of attorneys, total caseload backlog, average caseload per attorney, and the total local funding supporting the county prosecutor office for both the county's prior and current fiscal year (FY).

If the County Prosecutor's Office is eligible only for a 2025 grant, information must be provided for the column titled "2025 Grant - As of October 1, 2024." The Information for 2026 Grant column should be left blank.

If the County Prosecutor's Office is eligible only for a 2026 grant, information must be provided for the column titled "2026 Grant - As of October 1, 2025." The Information for 2025 Grant column should be left blank.

If the County Prosecutor's Office is eligible for both a 2025 and 2026 grant, information must be provided for both the 2025 Grant and 2026 Grant columns.

- **Number of Staff:** Provide the number of staff that worked in the County Prosecutor Office.
 - For 2025 Grant: This number should be as of October 1, 2024
 - For 2026 Grant: This number should be as of October 1, 2025
- **Number of Attorneys:** Provide the number of attorneys that worked in the County Prosecutor Office.
 - For 2025 Grant: This number should be as of October 1, 2024
 - For 2026 Grant: This number should be as of October 1, 2025
- **Total Caseload Backlog:** Provide the total number of backlogged cases.
 - For 2025 Grant: This number should be as of October 1, 2024
 - For 2026 Grant: This number should be as of October 1, 2025
- **Average Caseload Per Attorney**
 - For 2025 Grant: This number should be as of October 1, 2024
 - For 2026 Grant: This number should be as of October 1, 2025
- **Local Funding Amount Supporting Office**
 - **Prior Fiscal Year:** Enter the amount of funding the County Prosecutor's Office received from local funding sources during the county's fiscal year.
 - For 2025 Grant: The Prior Fiscal Year is FY 2024
 - For 2026 Grant: The Prior Fiscal Year is FY 2025

- **Current Fiscal Year:** Enter the amount of funding the County Prosecutor's Office received/will receive from local funding sources during the county's fiscal year.
 - For 2025 Grant: The Current Fiscal Year is FY 2025
 - For 2026 Grant: The Current Fiscal Year is FY 2026

PART 3: PROPOSED GRANT BUDGET

For each Budget Category, enter the projected amount to be reimbursed through this grant, provide additional details of the proposed expenditures, and provide an explanation of how each expenditure will support the grant purpose (i.e. reduction of the average caseload per attorney).

The Proposed Grant Budget is for the total amount of grant funds the CPO is eligible for under the program. If a CPO will be receiving a 2025 and 2026 grant, the Proposed Grant Budget should include the combined expenditures for both Grant Periods. For example, CPO-Test is eligible for a 2025 Grant of \$100,000 and a 2026 Grant of \$300,000. The Proposed Grant Budget would show expenditures totaling \$400,000.

Eligible expenses include costs which will reduce the average caseload per attorney that have not been previously funded by local funds, and the expenses were incurred on or after the beginning date of the grant period.

Attach additional pages, if necessary.

- **Budget Amount:** For each Budget Category line that is applicable for the County Prosecutor Office (CPO), enter the projected amount the CPO is expecting to be reimbursed under the grant program. Please add as many Budget Category lines as needed.
- **Description of Proposed Expenditures:** For each Budget Category line with a projected Budget Amount, provide additional details of the individual projected expenditures.
- **Explanation – How Expenditure Supports Grant Purpose:** For each Budget Category line with a projected Budget Amount, describe the rationale behind the proposed expenses and justify how those costs support the reduction of the average caseload per attorney.
- **Total Proposed Grant Budget Amount:** Enter the sum of all values in the Budget Amount column. This amount must not exceed the total of all proposed grant awards (under this program) for the county.

PART 4: CERTIFICATION

The County Prosecutor, or their signatory designee, must sign and date Form 6216, Local Prosecutor Support Grant Application, to certify that all statements in the application are true, complete and accurate.

In instances where the County Prosecutor has delegated signatory authority to another individual, the County Prosecutor must sign and date a statement authorizing the individual to sign on their behalf. This documentation must be submitted with the application.