

Gresham-Barlow SD 10

Code: BHD
Adopted: 5/01/97
Revised/Readopted: 2/04/99; 5/02/02; 6/06/13;
5/04/17
Orig. Code: BHD

~~Board Member Compensation Stipends and Expense Reimbursements~~

{Board members likely have a potential conflict of interest when voting on this policy, as this decision “could be to the private pecuniary benefit or detriment of the Board member.” The adoption of this policy does not mean that a stipend or reimbursement will be paid: any stipend or reimbursement is contingent upon further action of the Board. In order to comply with a potential conflict of interest, Board members must declare the potential conflict of interest at each Board meeting in which this policy is being considered and can then participate in the discussion and vote. Declarations of conflicts should be included in the minutes of the meeting. }

Board members may receive a stipend for their service in accordance with state law and the Board-adopted district budget.¹ [The amount of the stipend is limited to the amount included in the budget.²] [The stipend amount will be approved by resolution of the Board.³] Board members may choose not to accept the stipend or less than the maximum stipend by notifying the business office. Stipends will be issued [monthly] and may be pro-rated for service for incomplete months. Stipends will be paid in accordance with the district’s business practices. {⁴} Board members are responsible for any tax obligations resulting from the stipends.

~~No Board member will receive any compensation for services.~~ Board members shall be reimbursed for approved expenses actually incurred on district business. Such expenses may include the cost of attendance at meetings, conferences or visitations when such attendance has been approved by the Board [chair]. Reimbursement includes, but is not limited to, transportation, meals, lodging and miscellaneous expenses. Expenses for entertainment, alcohol, or spouses are not reimbursable.

The superintendent will establish and communicate procedures regarding submission of expenses for reimbursement.

~~Board members may be reimbursed, when~~ When paid admission is required of the general public, Board members may be reimbursed for attending district athletic events and other activities when as part of their attendance is consistent with board responsibilities and of being informed about district operations. The district will establish accounting procedures consistent with this policy.

¹ After declaring an actual conflict of interest during meetings in which the budget is being discussed, Board members are allowed to discuss and vote on the district’s budget that includes providing compensation of benefits to themselves or relatives in accordance with Senate Bill 983 (2025).

² The maximum amount [of the monthly stipend] will be limited to the total amount budgeted, divided by the total number of Board members[, divided by 12]. Stipend amounts are also limited by ORS 332.018(3).

³ Because Board members likely have an conflict of interest when approving an annual resolution, the Board may need to approve multiple resolutions, each applying to fewer than a quorum of the Board.

⁴ {Districts are encouraged to work with business professionals regarding the procedures and tax implications of providing stipends. }

END OF POLICY

Legal Reference(s):

[ORS 244.020](#)

[ORS 244.040](#)

[ORS 332.018](#)

OR. GOV'T STANDARDS AND PRACTICES COMM'N, STAFF OPINION 02S-015 (May 20, 2002).

OR. GOV'T STANDARDS AND PRACTICES COMM'N, STAFF OPINION 03S-015 (Sept. 11, 2003).

Senate Bill 983 (2025)

Gresham-Barlow SD 10

Code: DBEA
Adopted: 7/11/94
Revised/Readopted: 5/02/02; 11/07/13; 3/05/20
Orig. Code: DBEA

Budget Committee

The budget committee will have the responsibility for reviewing the financial ~~programs~~ program of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual district budget in keeping with the provisions of applicable state laws.

Educational policy decisions, ~~however~~, are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease, the committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The following will govern the make-up and process of establishing the district's budget committee:

1. The budget committee consists of seven members appointed by the Board, plus the elected Board members of the district. To be eligible for appointment, the appointive member must:
 - a. Live and be registered to vote in the district;
 - b. Not be an officer, agent or employee of the district.
2. At least one member of the budget committee must be a member of the district's educational equity advisory committee. ^{1}
3. No budget committee member may receive any type of compensation from the district. The Board has the authority to appoint additional members to serve in an advisory capacity during the budget process.
4. At its first meeting in September, the Board will identify vacant budget committee positions which must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons during the month of October. Such applications will include a signed statement that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.

¹ {Districts with ADM over 10,000 must convene an educational equity advisory committee no later than September 15, 2022. Districts with ADM of 10,000 or under are not required to convene an educational equity advisory committee until September 15, 2025. The budget committee is not required to include a member of the educational equity advisory committee until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.}

5. At the first regular Board meeting in October, the Board will review the names of persons filing applications and names of those persons who have served previously and are willing to be reappointed. By the December regular meeting, the Board will appoint persons to fill the vacant positions.
6. The appointive committee members of a budget committee **in a district** that prepares an annual budget will be appointed for three-year terms. The terms will be staggered so that, as near as practicable, one-third of the appointive members' terms end each year. ~~Appointive members of a budget committee that prepares a biennial budget shall be appointed to four-year terms.~~ If any appointive member is unable to complete the term for which **the member** ~~he/she~~ was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal. An appointment to fill the position for its unexpired term will be made at **the next** regular Board meeting.

Budget Committee Responsibilities

The following items explain the budget committee responsibilities:

1. At its first meeting after appointment, the budget committee will elect a presiding officer from among its members. It may also establish other ground rules as necessary for successful operation of the committee.
2. A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action.
3. The budget committee shall hold one or more meetings to receive the budget message, receive the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget ~~officer~~ **committee** shall announce the time and place for all ~~such~~ meetings, as provided by law. All meetings of the budget committee are open to the public.
4. The budget committee may request ~~of the superintendent or business manager~~ any information used in the preparation of or for revising the budget document **from the superintendent or business manager**. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee.
5. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)
[ORS 192.610 - 192.695](#)
[ORS 294.305 - 294.565](#)

[ORS 328.542](#)
[ORS 329.711](#)

[ORS 433.835 - 433.875](#)
[OAR 581-022-2307](#)

Fixed Asset Control

The district will maintain inventory records of all fixed assets. Fixed assets are identified as all buildings and grounds owned by the district (total or in part) and all equipment and furniture owned by the district considered nonexpendable (~~\$5,000~~ \$10,000 or more).

Inventory records of fixed assets will identify assets by location and will show:

1. Original purchase cost (or best estimate);
2. Current value; and
3. Replacement cost.

Fixed assets will be identified on inventory records in separate categories as follows:

1. Purchased from district funds;
2. Purchased from U.S. Government and/or grant funds;
3. Gifts and/or donated items at fair market value.

Depreciation of fixed assets will be recorded in accordance with the Governmental Accounting Standards Board (GASB), Statement 34.

Inventory records will be updated as changes are made (i.e., items are added or deleted). The district will maintain a complete property inventory which lists all district sites, buildings, equipment and supplies with a value greater than ~~\$5,000~~ \$10,000. This inventory will be updated annually.

The disposal of fixed assets for any reason (i.e., unusable, obsolete, etc.) must be in accordance with Board policy.

The superintendent or designee shall develop procedures to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.155](#)

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

Cross Reference(s):

DN - Disposal of District Property

Gresham-Barlow SD 10

Code: FF

Adopted: 7/11/94

Revised/Readopted: 5/02/02; 1/09/14; 5/06/21

Orig. Code: FF

Naming of New Facilities

The Board shall be responsible for naming any building, site or other facility which is the property of the district.

In considering names for facilities, the board will use an equity framework and give preference to names associated with the community. Names of historical persons, places and events may be considered. ~~Names of living persons will not be considered.~~

Pursuant to OAR 581-021-0047, facilities will not use names associated with or significant to a Native American Tribe unless the school district enters into an approved written agreements with that federally recognized Native American Tribe in Oregon.

Recommendations from parent groups, students and residents of the district will be considered. The superintendent will, upon request of the Board, prepare a list of possible names for new facilities. The Board may establish a committee for screening, reviewing and suggesting names.

Naming of Areas or Spaces in a School or District Facility

Areas or spaces in a school or district facility (e.g., library, gym, cafeteria, field) may be named after an individual with Board approval for a period of 5-10 years. ~~Names of persons who are living or have been deceased for less than three years will not be considered.~~ At the end of the approved period, the Board may approve an extension of the named space for an additional 5-10 years if the purpose of the naming remains relevant and aligned with school & district priorities. Such requests will identify the area/space to be named and its purpose and will be provided to the Superintendent or the Board of Directors in writing for consideration. During the process of naming a facility or area, the Superintendent will consult with the District Equity Committee to gather input about the proposed name.

Special Honorary Plaque

With the Superintendent's approval, a plaque in honor of an individual's special contribution or accomplishment may be placed in a school or district facility with approval from the Board for a period of 5 years. At the end of the approved period, an additional 5-year extension may be granted if the recognition remains relevant and aligned with school & district priorities. Plaques may honor living or

deceased persons. Such requests will identify the location of the plaque and the reason for the recognition and will be provided to the Superintendent or the Board of Directors in writing for consideration.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-021-0047](#)

Gresham-Barlow SD 10

Code: JOA
Adopted: 7/11/94
Revised/Readopted: 5/02/02; 9/06/12; 12/04/14;
4/05/18; 5/07/20; 6/11/20
Orig. Code: JOA

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record¹, which is not generally considered harmful, or an invasion of privacy if released. ~~The following categories are designated as directory~~ Directory information and may be released to the public through appropriate procedures and includes:

1. Student’s name;
2. ~~Student’s address;~~
3. ~~Student’s telephone listing;~~
4. ~~Student’s date of birth;~~
5. Student’s photograph;
6. Major field of study;
7. Participation in officially recognized activities and sports;
8. Weight and height of members of ~~(if on athletic teams; team);~~
9. Dates of attendance; and
10. Degrees and awards received.
11. ~~Grade level;~~
12. ~~Most recent school attended.~~
11. Grade level.
12. Most recent school attended.

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information.

¹ whether released in electronic or printed format

and the district's option to release such information and the requirement that the district must, by law upon request, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student, may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their name or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information.

The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

[ORS 30.864](#)
[ORS 107.154](#)
[ORS 180.805](#)

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 336.187](#)

[OAR 581-021-0220 - 021-0430](#)
[OAR 581-022-2060](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2024).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2024); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2025).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2024).