

**BIDDING PROCEDURES**

Competition from properly informed and responsible firms and individuals ensures value received for tax dollars. Therefore, competitive bidding by advertised invitation, requests for written quotations, phone negotiations, and negotiation shall be instituted in a manner that will provide for financially sound practices in the expenditure of school district funds.

Nye County School District bid files will contain the following bid history information:

- Methods of procurement, including selection of contract type, contractor selection or rejection, and the basis of contract price
- Verification that procurements provide full and open competition
- Requirements for cost or price analysis, including for contract modifications
- Receipt of and reaction to suspension and debarment certifications
- Other applicable requirements for procurements as required by federal or state grants

Reviewed: January 15, 2013  
Adopted: April 9, 1997  
Revised: December 10, 2003

NEPN/NSBA Classification: DJE  
Legal Reference: NRS Chapter 332 (Local Government Purchasing Act)  
A-133 Compliance Supplement Internal Control