

MEMORANDUM

TO: NWABSD Board of Education Members

Date: June 23, 2026

FR: Office of the Superintendent

SUBJECT: Alaska Technical Center
& STAR of the NW

Joe Groves, Director of ATC/STAR, reports on the following:

ATC Spring Activities

Throughout the spring of 2026, the ATC hosted a wide variety of events and training programs in its dormitories and facilities. These included Alaska Humanities C3, Arctic Edge military training, a CDL class, Noatak Boiler Repair, Heat Pump and Solar Array training, 12-Volt Basics, CAT Simulator setup, Heavy Equipment Operator training, Aqqaluk Trust programs, the Readistar Day Camp, and a Cosmetology Camp. These events brought together participants from diverse backgrounds and provided valuable educational, technical, and workforce development opportunities.

ATC Upcoming Events Summer 2026

The ATC will host a variety of programs and events throughout the summer, continuing its role as a hub for education, training, and community engagement. Scheduled activities include the ANSEP program, Soldiers Heart in partnership with Maniilaq Association, Principal Inservice, the Caleb Scholars Program, Alaska Humanities C3, and support for several scientific research and education initiatives. These programs will bring students, educators, community members, and professionals together for learning, leadership development, and workforce-building opportunities.

ATC 2025-2026 Registered TVEP Courses and Participant Numbers

Courses	Students Applied/Accepted	Students Attended/Complets	Withdraw/No Show/Did Not Complete Full Course
Electric Vehicle Maintenance	6	5	1
Heavy Equipment Operator	20	11	12
CDL Training	24	9	17
Culinary Arts	28	17	11
Welding 1	2	0	No Instructor
CNA	14	8	6
Health Related Courses	48	27	21
Driver's Ed	2	2	0
Construction Trades Tech/NCCER C	8	0	No Instructor
Small Engine Repair	2	0	No Instructor
Design & Fabrication	27	22	4
Buisness Software I & II	23	15	8
Boiler/Furnace Repair	10	6	4
Microsoft Office Bootcamp	10	5	5
Heat Pump Training	24	24	0
Wilderness First Aid	42	41	1
Heavy Equipment Mechanic	6	3	3
Basic 12 Volt Electrical Systems	10	10	0
Boiler/Furnace Repair - WTK	12	7	5
Light Duty Mechanics	2	0	Class Cancelled
Hair Salon Class	9	7	2
Babysitting Training -Red Cross	8	5	3
Road Ready/Driver's Ed.	11	8	3
Hunter Education	3	3	0
Hazwoper 8hr Refresher	7	7	0
TOTALS	358	242	106

ATC High School Courses 2025-2026

Row Labels	Count of Student
Business Software I	26
Certified Nursing Assistant	12
Culinary 1	10
Design & Fabrication 1	29
Health	8
Introduction to Health Careers	22
Medical Terminology	24
(blank)	
Grand Total	131

Career Pathways Specialist Highlights

- Partnered with NANA to conduct outreach and promote Alaska Technical Center (ATC) programs, Readistar, and Star of Northwest opportunities through community visits and informal meetings in Ambler, Kiana, Deering, Kivalina, Buckland, and Noorvik. During these visits, engaged high school students in discussions about career pathways and the benefits of ATC training programs.
- Conducted overnight outreach trips to Noatak, Selawik, Noorvik, and Deering to promote ATC programs, assist prospective adult learners with applications, and provide support with scholarship and financial aid forms.
- Collaborated closely with the Registrar's Office to communicate with students regarding upcoming classes and provide assistance with applications, scholarships, enrollment requirements, and other necessary documentation.
- Traveled to Anchorage to obtain DMV certification, enabling local administration of driver's license examinations.
- Supported workforce readiness by helping 10 students successfully pass the DMV Knowledge Test and obtain learner's permits.
- Expanded awareness of ATC programs through regional and statewide marketing and outreach efforts.
- Coordinated with Northern Industrial Training to ensure effective planning and delivery of training programs.
- Established a partnership with Fairbanks-based institutions to secure an instructor for a Haircut and Color training course.
- Assisted in the planning and implementation of a pilot Boiler Operations course in Noatak.
- Provided career transition support by assisting program completers with job applications, employment searches, and career opportunities.
- Delivered skilled trades instruction during Readistar sessions, organized career-related field trips, and coordinated travel logistics for students and chaperones.
- Represented ATC at career fairs throughout the region, promoting educational and workforce development opportunities.
- Helped plan and facilitate a week-long career exploration trip to Anchorage, providing students with exposure to NANA companies, vocational training programs, and healthcare career pathways through visits to employers and educational institutions.



ATC Spotlight

Kayla Lane always has a can-do attitude. Whether she is tackling the GED Math test, helping her family, or flagging for construction projects, she will give it all she has and get the job done. During her time in the GED program, Kayla showed her capacity for living up to challenges in the face of adversity. She is a strong student and a hard worker. We wish Kayla the best in whatever she chooses to do next.



Alaska Job Center

The Kotzebue satellite office of the Alaska Job Center is open for one week a month. It will be open June 15th through the 19th.



Drivers Education

ATC currently has one instructor certified to administer the DMV written and driving exams. There have been challenges in getting the Driver's Ed vehicle certified by a certified mechanic. ATC has an appointment with a certified mechanic in June.

STAR Career Awareness Trip

During the week of April 19–25, STAR students participated in a career awareness and exploration trip to Anchorage, Seward, and Big Lake, Alaska. The purpose of the trip was to expose students to postsecondary education opportunities, workforce training programs, and career pathways in high-demand industries throughout Alaska.

Throughout the week, students toured facilities and training centers focused on Nursing, Construction, Aviation, and Culinary Arts. Students visited the University of Alaska Anchorage and later toured the Alaska Vocational Technical Center (AVTEC) in Seward, where they learned about educational pathways, industry certifications, and career training opportunities available after high school.

A highlight of the trip was a visit to NANA Headquarters, where students gained a greater understanding of NANA, its subsidiaries, and affiliated corporations. Students were also introduced to NANAworks, a new career and job development platform designed to connect shareholders with employment opportunities. Notably, one STAR student became the first NANA shareholder to register in the program.

Students were provided with valuable firsthand exposure to Alaska industries through tours of active worksites, including the NANA construction facility in Big Lake and Pegasus Aviation at Ted Stevens Anchorage International Airport. These experiences allowed students to observe workplace operations, engage with industry professionals, and learn about career opportunities directly from employers.

The trip also incorporated cultural and educational experiences through visits to the Alaska Native Heritage Center, the Alaska SeaLife Center, and the Alaska Aviation Museum. These visits enhanced students' understanding of Alaska's history, culture, natural resources, and aviation industry.

Overall, the STAR Career Awareness Trip provided students with meaningful exposure to higher education, vocational training, and career opportunities across Alaska. The experience helped students connect classroom learning to real-world applications, broaden their understanding of potential career pathways, and support informed decision-making regarding their future educational and career goals.







NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

Ambler · Buckland · Deering · Kiana · Kivalina · Kobuk · Kotzebue · Noatak · Noorvik · Selawik · Shungnak
PO Box 51 · Kotzebue, Alaska 99752 · Phone (907) 442-1800

ReadiSTAR Summer Day Camp: Empowering Students Through Real-World Skills

The ReadiSTAR Summer Day Camp provided students with meaningful opportunities to earn certifications, develop practical life skills, and explore future career pathways through hands-on learning experiences. Designed to prepare students for success both in and out of the classroom, the camp combined career exploration, workforce readiness, personal development, and community-based learning.

Students selected from five engaging program options, many of which offered industry-recognized certifications and credentials: Arctic Resource Management (Hunter Education Certification), Road Ready (Learner's Permit and Road Test Preparation), Career Kickstart (Skills to Land Your First Job or Dream Job), Personal Safety (Self-Defense and Personal Awareness Skills), and Babysitting Certification (Babysitting Skills and CPR Certification).

Personal Safety and Self-Defense

Students learned personal safety strategies, situational awareness, and self-defense techniques through instructor demonstrations and hands-on practice. Participants developed confidence, learned to recognize potentially unsafe situations, and practiced appropriate responses to real-world challenges.

Arctic Resource Management

Through Hunter Education Certification training, students explored firearm safety, wildlife conservation, ethical hunting practices, outdoor survival skills, and responsible stewardship of Alaska's natural resources. The course emphasized preserving Alaska's unique environment for future generations.

Road Ready

Students gained knowledge of traffic laws, defensive driving strategies, and the responsibilities associated with operating a vehicle. The course helped prepare participants for learner's permit testing and future road test requirements while promoting safe decision-making skills.

Babysitting Certification and CPR

Students practiced infant and childcare skills using simulation babies while learning the responsibilities of caring for young children. Participants also completed CPR and emergency response training, earning certifications that provide valuable workforce skills and opportunities for future employment in childcare and related fields.

Career Kickstart

Career Kickstart equipped students with essential employability skills needed to enter the workforce and pursue future career goals. Participants learned to create resumes and cover letters, complete job applications, practice interview skills, develop workplace communication and teamwork skills, explore career pathways, set educational and career goals, and build professional confidence.

Through these experiences, students developed practical skills, earned certifications, increased confidence, and gained valuable knowledge that can be applied to future educational, career, and personal endeavors.



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ReadiSTAR Career Exploration Program 2025–2026 Impact at a Glance

Program Reach

- 101 students served
- 11 rural Alaska communities represented
- 12 career exploration sessions conducted
- 90% program completion rate

Participating Communities

Kiana, Noorvik, Selawik, Buckland, Noatak, Ambler, Unalakleet, Kivalina, Deering, Kobuk, and Kotzebue.

Career Sectors Explored

Students participated in workforce experiences focused on:

- Healthcare and Allied Health
- Emergency Response and Public Safety
- Energy and Utilities
- Construction and Infrastructure
- Technical Trades and Mechanical Systems
- Hospitality and Culinary Services
- Career Readiness/ Driver's License Prep

Student Engagement

Students actively explored career pathways through direct interaction with employers, industry professionals, and workplace environments. Participants observed real-world job responsibilities, examined industry equipment and technologies, learned about required certifications and training programs, and discussed local and regional employment opportunities.

Student Outcomes

Participation in ReadiSTAR provided students with:

- Increased awareness of career opportunities available within Northwest Alaska
- Greater understanding of education, certification, and training pathways
- Enhanced workforce readiness and professional communication skills
- Increased confidence engaging with industry professionals
- Stronger connections between classroom learning and future career goals
- Improved ability to identify career interests aligned with regional workforce needs

Program Impact

The ReadiSTAR Career Exploration Program connects students with career opportunities that are critical to the economic vitality and sustainability of rural Alaska communities. By providing authentic, hands-on career exploration experiences, the program empowered students to make informed decisions about their future while strengthening awareness of local workforce pathways and postsecondary opportunities.

MISSION: To provide a learning environment that inspires and challenges students and employees to excel
VISION: To graduate all students with the knowledge, skills, and attitudes necessary for a successful future



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EDUCATION PROGRAM

Ilisautri Grant
June Update

HIGHLIGHTS

Participants in Education Preparation Programs

- **54 current participants**
 - 4 community members
 - 13 NWABSD staff
 - 37 students this year (EdRising/Dual Credit)
 - 9 communities

Tuition Reimbursement/Stipend

- **11 current recipients**
 - 2 graduated and employed by NWABSD
 - One graduating in spring
 - 1 new student enrolled for fall

Apprenticeships

- **4 current apprentices** - Arctic Resource Community Foundation.
- 1 apprentice received OEC, 1 is taking the PRAXIS this summer.
- **3 new apprentices** - starting in Fall

Class offerings

- Dual Credit through UAF (to be offered fall and spring of FY27)
 - ED-F111
 - WRTG-F111
 - WRTG-F213
- One student from all three classes won UAF-Chukchi high school student of the year.

Educators Rising

- **18 enrolled students**
- Middle School Students (all from Selawik) took 1st, 2nd, and 3rd at state - all three are competing at the National Conference
- 10 students and 2 chaperones are heading to the National Conference on June 18th.



GED Program at ATC

School Year 2025-26



Kayla Lane received her diploma and ATC's Pimmaagik Award at the graduation ceremony.

Enrollment

- 55 students enrolled and studied for their GED.
- Students spent over 1000 hours studying.
- Students are located in Kotzebue, Selawik, Noatak, Kivalina, Noorvik, Shungnak, Deering and Buckland.
- 13 students passed one or more GED tests.

Village Outreach

- A site visit was held in Ambler.
- Students from Selawik, Noatak, Kivalina, Noorvik, Shungnak, and Buckland were invited to Kotzebue for intensives and testing.



Lillian Hawley passed her reading test and added a star to her name tag.

GED Graduates of 2025-26

Stacy Foster of Buckland
Ava Morris of Kotzebue/Kiana
Minnie Downey of Kotzebue
Cathryn Lane-Gallahorn of Kotzebue
Annmarie Kingeak of Kotzebue
Quentin Davis of Selawik
Zion Foster of Kotzebue
Isaac Smith of Noorvik



Reading Class Successes

Many students who enroll in the GED program must improve their reading skills to prepare for the GED. This semester we offered a Reading for the GED course dedicated to these students. The class is offered on Zoom three days per week for two hours and students can join at any time in the semester.

- 21 students were invited; 9 regularly attended.
- 2 students progressed from Level 2 to Level 3 reading materials.
- 2 students passed one or more GED tests.

Simulator Room Update

The ATC simulator room underwent a major overhaul this spring, significantly expanding its training capabilities. The facility now features four updated driver education simulators and three CAT heavy equipment simulators. The CAT simulators include a Large Wheel Loader, a Tracked Dozer, and an Excavator, providing realistic, hands-on training experiences in a safe learning environment.

As a result of these upgrades, the ATC will now offer a Heavy Equipment Operator Independent Study program. This flexible training opportunity allows individuals to develop the skills needed to earn a certificate of operation on these pieces of equipment at their own pace. Participants can complete the training according to their schedules, making workforce development more accessible for students and community members alike.



ATC Haircutting, Style, and Dye Class

This class was a great success, with seven community members participating in the week-long course. Trainees practiced on mannequins and learned a variety of techniques from the instructor. In addition, eight community members volunteered to come to the ATC for haircuts and hair coloring services, providing real-life experience and hands-on learning opportunities for the trainees.



The documents below were created when the ATC Advisory Committee was formulated

Northwest Arctic Borough School District

Alaska Technical Center

Advisory Committee

October 2019

Purpose:

- Call to action, to renew and formalize the Alaska Technical Center Advisory Committee, from the direction Superintendent and the Northwest Arctic School Board.

Goal:

- Maximize adult training at the Alaska Technical Center to meet the needs of industry, and to enhance the mutual benefit of partnerships in the Northwest Arctic Region.

Role of the Alaska Technical Center Advisory Committee:

- The Northwest Arctic School District Advisory Committee will serve as an advocate in the Northwest Arctic Region for the Alaska Technical Center.
- The Alaska Technical Center Advisory Committee will comprise of industry representatives from the Northwest Arctic Region and State of Alaska as necessary.
- The Alaska Technical Center Advisory Committee will renew the mission and purpose of the program, articulate the goals, means, and primary constituents to be served by the Alaska Technical Center. The Advisory Committee will assist ineffective planning, monitoring and strengthening of programs and services, and enhance the organization's public standing.
- The Alaska Technical Center Advisory Committee will gather input from and serve as a liaison with relevant constituencies. The Advisory Committee will provide technical expertise, assist in determining essential activities and provide feedback to Northwest Arctic School Board and Superintendent from the community partners.

Terms of membership:

- The Alaska Technical Center industry advisory committee members will be requested by the Superintendent, with a term of ____ years.
- Advisory members will meet a least four times per school calendar year hosted by the Northwest Arctic School District.

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- The Alaska Technical Center Advisory Committee will renew the mission and purpose of the program, articulate the goals, means, and primary constituents to be served by the Alaska Technical Center. The Advisory Committee will ensure effective planning, monitoring and strengthening standing.
- The Alaska Technical Center Advisory Committee will gather input from and serve as a liaison with relevant constituencies. The Advisory Committee will provide technical expertise, assist in determining essential activities and provide feedback and recommendations to the Northwest Arctic School Board and Superintendent from the community partners.

Meeting with Gia Hanna, Margaret Hanson, Terri Walker, and Sam Towarak 1-2-20

How often do we meet? How big is the board?

Vision:

When we knew we had funding issues off and on, now we fund 2-4 hundred a year. That's when we finally got partners so we could fill the plan. Figure out what the jobs are in the region and how we could establish the right classes and what else are the needs are out there to make sure we are providing the workforce needs in the region.

Big part of this is to really clarify business and industry standards, we are talking about an adult learning center. Where does our funding come from, that was part of our basic information from the last meeting.

Size of committee – Talk to the committee about the structure and then talk have the members have a designee and an alternate where the alternate is kept up on the information in case the designee can't make it. What is the strategic plan for this committee,

Eight people on the committee and then having visitors come in on what they are going to have with summer jobs ie. NMS, drake, Teck Resources Ltd.

Maybe for the agenda – talk about the roles of the committee and some re-assurance that we are going to come up with a report at the end of the meeting and it goes to the regional school board.

Who writes up the minutes? Someone on the ATC staff, they have meeting notes

Ray DePrice – will not be utilizing Ray for the next January meeting. If we do want some direction that Terri was thinking about Norm Eck. He has been there at the beginning with the magnet school. The magnet school is a big part of the Tech center, the big part is to educate the 11-12 grade and then when after they graduate they move to the dorms and continue that training. They need to work on building that back in to the program. If we need a facilitator Norm would be one that could help.

Once we work on a plan, if we need someone to help they could use someone on their staff. Now that we have a chair and co-chair we don't need to utilize a facilitator but would need one for the strategic planning session.

What is the vision of the magnet school? What does it look like now? What are we doing? So we could have a better understanding of the school.

Gia's idea inviting the other business, what are your needs for short term. For long term? We as a committee who do we invite for each session?

ATC is closed in the summer time for GED's,. Possibly a intensive summer program for GED for highschool kids that we know that aren't going to graduate.

2019. These are for your review.

Margaret Hansen, mhansen@nwarctic.org

Kaleb Froehlich, kaleb.froehlich@amblermetals.com

Cal Craig Cal.Craig@amblermetals.com

Ian Erlich, ian.erlich@aqqaluktrust.com

Toby Drake, tdrake@drakeconstruction.net

Chuck Greene, cgreene@nwabor.org

Charlie Nelson, charlie.nelson@maniilaq.org

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Scott Austin, Scott.Austin@nmsusa.com

Ben Foxglove, ben.foxgloveiii@nana.com

Matt Bergin Mathew.bergan@maniilaq.org

Rosie Barr Tech Representative

Rose Barr, Sr Advisor Training & Development rose.barr@teck.com

Eva Harvey, Advisor, Shareholder Development –Job Shadow Program, please see the attached flyer

eva.harvey@teck.com

Cole Schaeffer, Manager HR cole.schaeffer@teck.com

Lance Miller, VP of Natural Resources lance.miller@nana.com

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 23, 2026

NUMBER: 26-194

FR: Office of the Superintendent

SUBJECT: Approval of MOA with
NANA Management
Services, LLC to
provide STAR
Security Services

ABSTRACT:

Board approval is required for purchases that exceed \$50,000. The administration requests School Board approval to enter into a contract with NANA Management Services, LLC, in the amount of \$153,088.32 to provide twelve-hour nighttime security at the STAR dormitory.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with NANA Management Services, LLC. All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This Memorandum of Agreement (MOA) will allocate STAR of the Northwest Magnet School funds to provide a 12-hour overnight security guard, 7 days a week, for 38 weeks while the magnet school dormitory is open. This will ensure consistent, professional nighttime security for STAR and Readistar students.

Funding: Grant STAR

ALTERNATIVES:

1. Approve the MOA with NANA Management Services, LLC in the amount not to exceed \$153,088.32 as presented;
2. Disapprove the MOA not to exceed \$50,000 with NANA Management Services, LLC;
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends that the Board approve the Memorandum of Agreement with NANA Management Services, LLC, in the amount not to exceed \$153,088.32 as presented.

SHORT-TERM SECURITY SERVICES AGREEMENT

THIS AGREEMENT is made by and between NANA Management Services, LLC, an Alaska Limited Liability Company located at 4041 B St., Anchorage, Alaska 99503 (“Vendor”), and Northwest Arctic Borough School District located at PO Box 51, Kotzebue, AK 99752 (“Client”), hereinafter individually referred to as “Party” and collectively referred to as the “Parties”.

In consideration of the promises and mutual covenants set forth herein, the Parties hereto agree as follows:

AGREEMENTS

- 1. Term. This Agreement commences on August 10, 2026 and will continue until June 1, 2027, unless terminated earlier as provided in Section 5 of this Agreement.
- 2. Scope of Work. Vendor shall provide a single security officer for 12-hour shifts, 7 days a week.
- 3. Assumptions.
 - Client will provide suitable housing and meals for the security officer.
 - Services will be provided for 38 weeks. Any additional weeks will billed at the weekly rate, partial weeks will be billed per hour.
 - If service duration does not total 38 weeks, the remaining weeks will not be billed.
 - Client will provide reimbursement for security officer travel with no additional markup.
 - In the event meals are not available, client will reimburse for actual meal costs, not to exceed the Federal meal allowance for the Kotzebue region.
- 4. Pricing. Vendor shall charge Client for services at the rates below.

	Hourly Bill Rate	Weekly Total
Security Officer	\$47.96 per hour	\$4,028.64 per week

- 5. Payment Terms. Vendor shall submit an invoice to Client upon completion of the work. Payment is due fifteen (15) days after receipt of invoice by Client. Invoice will be sent to:

Northwest Arctic Borough School District
 PO Box 51
 Kotzebue, Alaska 99752

Vendor may charge, and Client agrees to pay, an administrative fee on late payments equal to one and onehalf percent (1.5%) per month or, if it is less, the maximum allowed by law, from the date payment is due until paid. Upon termination of the Agreement, all outstanding amounts shall become immediately due and payable.

- 6. Termination.

- a. Voluntary Termination. Either Party may terminate this Agreement, in whole or in part, for any or no reason, on thirty (30) days' written notice to the other Party.
- b. Termination for Cause. Each Party hereto shall have the right to terminate this Agreement in the event of a material breach by the other Party if such breach is not remedied within five (5) days after written notice of such default from the non-breaching Party.

A termination for cause will not deprive the terminating Party of any and all claims for damages arising out of the breach, or of any other remedy available at law or in equity. In no event will either Party be liable to the other for consequential or special damages or lost profits resulting from such breach.

Upon termination of this Agreement, all outstanding amounts for services provided prior to the date of termination shall immediately become due and payable.

7. Insurance. Vendor shall obtain and maintain during the term of this Agreement the following minimum limits of insurance coverage:
 - a. Workers' Compensation Insurance as required by AS 23.30.045. This coverage must include statutory coverage and employer's liability protection for not less than \$100,000 per occurrence.
 - b. General Liability Insurance with coverage limits not less than \$1,000,000 combined single limit per occurrence and annual aggregates where generally applicable.
 - c. Automobile Liability Insurance covering all owned, hired, and non-owned vehicles with coverage limits not less than \$100,000 per person/\$500,000 per occurrence bodily injury and \$50,000 property damage, or \$500,000 combined single limit per accident.

Client shall keep Client's buildings, including the Premises and all property contained therein, insured against loss or damage from fire, explosion or other cause normally covered by standard broad form property insurance policies.

8. Indemnity. Each Party (as the "Indemnifying Party") shall indemnify, defend, and hold harmless the other Party (as the "Indemnified Party"), their affiliates, officers, directors, employees, agents, and other representatives from and against any and all claims, demands, losses, liabilities, damages, expenses (including reasonable attorney fees) and causes of action (hereinafter "Claims") for Claims caused by or resulting from the fault, negligent or reckless acts or omissions of the Indemnifying Party, its officers, employees, agents, contractors, licensees or invitees. Any Claims that are the result of negligence or willful misconduct of both Parties, their officers, directors, employees, agents, contractors, licensees or invitees shall be apportioned on a comparative fault basis, and each Party shall indemnify the other Party for any liabilities and damages assessed against them in excess of their percentage of liability. This provision shall survive the termination of this Agreement.
9. Amendments. This Agreement may only be amended in writing signed by both Parties.
10. Assignment. This Agreement may not be assigned, in whole or in part, by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld, except

Vendor may, without prior approval and without being released from any of its responsibilities hereunder, assign this Agreement to any Affiliate of Vendor. Any purported assignment in violation of this section shall be null and void and of no force and effect. Subject to the terms hereof, this Agreement shall be binding on, and inure to the benefit of, the Parties, their heirs, successors and permitted assigns.

11. Binding. This Agreement shall be binding upon the Parties hereto, their successors and assigns.
12. Compliance with Law. Parties are in compliance with and shall comply with all applicable laws, regulations and ordinances. Parties have and shall maintain in effect all the licenses, permissions, authorizations, consents and permits required to carry out the obligations under this Agreement.
13. Entire Agreement. This Agreement and all Work Orders issued pursuant to this Agreement constitute the entire Agreement between the Parties and supersede and replace any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein. If any provisions of this Agreement or any Work Orders issued pursuant to this Agreement shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
14. Force Majeure. Neither Vendor nor Client shall be liable for failure to perform its respective obligations hereunder when such failure is caused by earthquakes, fire, explosion, water, act of God, civil disorder or disturbance, strikes, vandalism, war, sabotage, weather and energy related closings, governmental rules or regulations, or like causes beyond the reasonable control of either Party.
15. Governing Law and Forum. This Agreement shall be construed and interpreted in accordance with the laws of the State of Alaska, excluding choice of laws principals, and the laws of the United States. Any suit shall be brought in Superior Court in Anchorage, Alaska.
16. Insolvency. In addition to all other rights herein, either Party hereto may terminate this Agreement without prior notice should the other Party become insolvent, voluntarily file for bankruptcy or receivership, or make any assignment for the benefit of creditors, or should the other Party have commenced against it any proceeding, suit or action in bankruptcy or receivership provided such proceeding, suit or action is not dismissed within thirty (30) days.
17. Independent Contractor. Vendor shall be an independent contractor and shall retain full and complete control over its employees, agents, and subcontractors. Nothing in this Agreement shall be deemed to create any employee employer relationship between Vendor's employees and Client. Nothing in this Agreement shall be deemed to create any partnership, agency or joint venture relationship.
18. Notice. Any notice required to be given under this Agreement shall be in writing and shall be delivered personally or sent by express courier, by electronic mail, or by United States certified mail, postage prepaid with return receipt requested, addressed to the other Party as follows:

To Vendor:

NANA Management Services, LLC
Attention: Corporate Counsel
4041 B St., Anchorage, Alaska 99503

To Client:

Northwest Arctic Borough School District
PO Box 51
Kotzebue, Alaska 99752

or to such other persons or places as either of the Parties may hereafter designate in writing. All such notices shall be effective when received.

19. Severability. Each portion, part or term of this Agreement shall be considered severable. If any provision of this Agreement is held to be unenforceable for any reason, it shall be adjusted rather than voided, if possible, in order to achieve the intent of the Parties. In any event, all other provisions of this Agreement shall be deemed valid, binding and enforceable.
20. Survival of Obligations. The obligations of the Parties concerning indemnification, and liability shall survive the completion, termination or expiration of this Agreement.
21. Taxes. Any applicable sales or use taxes imposed by a taxing jurisdiction(s) in connection with or incidental to Services to be performed under this Agreement will be collected by Vendor and remitted to the appropriate taxing jurisdiction(s). Any sales or use tax to be collected and remitted by Vendor will be separately stated on all invoices.
22. Waiver/Construction and Effect. A waiver of any failure to perform under the Agreement shall neither be construed as nor constitute a waiver of any subsequent failure. No waiver by either Party of any default or breach on the part of one Party will affect the rights or remedies of either Party hereto in the event of subsequent violation or breach. The article and section headings used herein are used solely for convenience and shall not be deemed to limit the subject of the articles and sections or be considered in their interpretation. Any Exhibits referred to herein are made a part of the Agreement by reference, provided that in the event of a conflict between the terms of such exhibit or any other document incorporated herein, and the terms of this Agreement, the terms of the Agreement shall govern.
23. Consequential Damages. Neither party shall be liable to the other for any special, incidental, indirect or consequential damages, nor for any loss of profits, production or business interruption arising out of or in connection with Vendor' performance under this Agreement.
24. Personnel Obligations. Each party hereto shall be solely responsible for all employment and personnel actions and all claims arising out of injuries occurring on the job for employees on its respective payroll.

- 25. Safe Work Environment. Client will provide Vendor a safe work environment.
- 26. Counterparts and Electronic Signatures. For the convenience of the Parties, any number of counterparts of this Agreement may be executed by any one or more Parties hereto, and each such executed counterpart shall be, and shall be deemed to be an original, but all of which shall constitute, and shall be deemed to constitute, in the aggregate but one and the same instrument. This Agreement may be circulated for signature through electronic transmission, including, without limitation, facsimile and email, and all signatures so obtained and transmitted shall be deemed for all purposes under this Agreement to be original signatures until such time, if ever, as original counterparts are exchanged by the Parties.
- 27. Signatories and Authority. Each of the signing officials below represents, on behalf of his/her organization, that he/she has been duly authorized to enter into and execute this Agreement and to commit to the performance of the contract obligations stated herein.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement.

Party: NANA MANAGEMENT SERVICES, LLC

Party: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT

By: _____

By: _____

Print: _____

Print: _____

Title: _____

Title: _____

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 23, 2026

NUMBER: 26-195

FR: Office of the Superintendent

SUBJECT: Approval of MOA with
Northern Industrial
Training for FY27

ABSTRACT:

The administration requests School Board approval to enter into a contract with Northern Industrial Training (NIT) in the amount of \$692,545 with, not to exceed \$761,799 to provide training in Heavy Equipment Operator (CET) training, Commercial Driver's License (CDL) training, Heavy Equipment Mechanic training, Light Duty Mechanic training, Simulator-to-Equipment Certification, and Microsoft Office 365 training.

ISSUE:

At issue is the approval of a Memorandum of Agreement (MOA) with Northern Industrial Training (NIT). All MOAs that exceed \$50,000 require Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

This Memorandum of Agreement (MOA) will utilize Technical Vocational Education Program (TVEP) funds. ATC is partnering with Northern Industrial Training of Palmer to provide CDL, Heavy Equipment Operator, Heavy Equipment Mechanic, Light Duty Mechanic, Simulator-to-Equipment Certification, and Microsoft Office 365 training services in Kotzebue and at the NIT facility in Palmer. This model offers the most economical delivery of this type of certification and training, encompassing both classroom and hands-on instruction, as well as testing and certification.

Heavy Equipment Operator	Sept 21 – Oct 23 2026
CDL Training	Oct 26 – Nov 20 2026
Heavy Equipment Mechanic	Nov 30 – Jan 22 2027
Light Duty Mechanic	Feb 22 – Feb 26 2027
CDL Training	Mar 8 – Apr 2 2027
Microsoft Office 365 (Day and Evening Classes)	Apr 12 – Apr 16 2027
Heavy Equipment Operator	Apr 19 – May 21 2027
Simulator-to-Equipment Certification	3-day TBD

Funding: Grants & Student Tuition

ALTERNATIVES:

1. Approve the MOA with Northern Industrial Training in the amount not to exceed \$761,799 as presented;
2. Disapprove the MOA with Northern Industrial Training as presented;

3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Memorandum of Agreement with Northern Industrial Training in the amount not to exceed \$761799 as presented.



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
www.nitalaska.com

TO: Joseph Groves

ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Heavy Equipment Training in Palmer starting on dates 2026, TBD.			
Courses:	Dates of Training:	Location:	Student Count:
Front End Loader (Wheeled) OR Excavator	3-days TBD	Palmer	1

RATES	UNIT PRICE	QUANTITY	AMOUNT
Instructor Day Rate	\$ 1,500.00	3	\$ 4,500.00
Materials	\$ 50.00	1	\$ 50.00
Student Lodging & Meals	\$ 200.00	4	\$ 800.00
Student Daily Transportation	\$ 30.00	3	\$ 90.00
Airport Shuttle	\$ 500.00	1	\$ 500.00
NOTE: Students will first complete the SIMS Training			
TOTAL ESTIMATED JOB COST			\$ 5,940.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
 Palmer AK 99645
 P: (907) 357-6400
 F: (907) 357-6430
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TO: Joseph Groves

ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION

NIT will conduct Microsoft Office 365 Training in Kotzebue starting on April 12th, 2027.

Courses:	Dates of Training:	Location:	Student Count:
Office 365	4/12 - 4/16 8AM - 12PM	Kotzebue	12
Excel Training	4/12 - 4/16 6PM - 9PM	Kotzebue	12

RATES	UNIT PRICE	QUANTITY	AMOUNT
Extended Instructor Day Rate	\$ 1,250.00	5	\$ 6,250.00
Instructor Travel Day	\$ 650.00	2	\$ 1,300.00
MS Office Materials (Per Student)	\$ 100.00	12	\$ 1,200.00
Excel Course Materials - Per Student	\$ 100.00	12	\$ 1,200.00
Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	7	\$ 280.00
Airport Parking (Cost)	\$ 25.00	7	\$ 175.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
NOTE: Down Day/Weather No Training \$1100			
NOTE: Payment in Excess of 45 days will be charged 1.5%			
TOTAL ESTIMATED JOB COST			\$ 11,005.00

NOTE: 3% Charge for Credit Card Payment

NOTE: Payment in full is due upon scheduling and non-refundable.

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

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TO:

Joseph Groves
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 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Excelerated Heavy Duty Mechanics Training in Kotzebue and Palmer per schedule below.			
Courses Trained: Heavy Duty Mchanics	Dates of Training: 6 Weeks	Location Kotz & Palmer	Student Count: up to 6 Students

Kotzebue 11/30/26 - 12/18/26	UNIT PRICE	QUANTITY	AMOUNT
Heavy Duty Mechanics Program	\$ 68,000.00	1	\$ 68,000.00
Instructor Travel Days	\$ 650.00	1	\$ 650.00
Instructor Down Days	\$ 650.00	3	\$ 1,950.00
Instructor Airfare (At Cost + 10%)	\$ 500.00	1	\$ 500.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	20	\$ 800.00
Materials estimate (Per Person)	\$ 100.00	6	\$ 600.00
Airport Parking (At Cost)	\$ 25.00	20	\$ 500.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full perdiem with be charged			
Palmer 1/4/27 - 1/22/27	UNIT PRICE	QUANTITY	AMOUNT
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 16 days = \$480)	\$ 480.00	6	\$ 2,880.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Shop Materials (Flat Rate)	\$ 1,000.00	1	\$ 1,000.00
NOTE: Does Not include Tools			
NOTE: This class is designed for 6 students, additional students can be added with additional tution			
NOTE: Down Day No Training/Travel \$1100			
TOTAL ESTIMATED JOB COST			\$ 103,380.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

Northern Industrial Training, LLC
 1740 N. Terrilou Court
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TO:

Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION			
NIT will conduct Light Duty Mechanics in Kotzebue starting on February 22, 2027.			
Courses Trained:	Dates of Training:	Location	Student Count:
Mechanics	2/22 - 2/26	Kotzebue	6

RATES	UNIT PRICE	QUANTITY	AMOUNT
5-day Mechanics - Flat Rate	\$ 7,500.00	1	\$ 7,500.00
Travel Day	\$ 650.00	1	\$ 650.00
NIT Airfare (At Cost +10%)	\$ 500.00	1	\$ 500.00
NIT Lodging (At Cost +10%) - Provided by client	\$ -	0	\$ -
NIT Transportation (At Cost +10%) Provided By Client	\$ -	0	\$ -
Per Diem	\$ 75.00	6	\$ 450.00
Baggage (At Cost)	\$ 100.00	2	\$ 200.00
Airport Parking (At Cost)	\$ 25.00	6	\$ 150.00
Bad Weather Day/No Travel/Down Day/No Training \$1100			
TOTAL ESTIMATED JOB COST			\$ 9,450.00

NOTE: 3% Charge for Credit Card Payment
 NOTE: Payment in Excess of 45 days will be charged 1.5%

If client cancels course(s) with less than 21 days' notice, client agrees to pay 50% of the contracted price. document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

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 DATE

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 PO NUMBER (if required)



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 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION
NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on September 22, 2026 and Palmer training will start on October 5th, 2026. Estimate is built for up to 10 participants.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 9/21/26 – 10/2/26			
5 Week CET - Flat Rate (5 to 8 Students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 10/5/26 – 10/23/26			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	10	\$ 1,250.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	10	\$ 40,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	10	\$ 4,500.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Student Workboots	\$ 200.00	10	\$ 2,000.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 156,160.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

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 1740 N. Terrilou Court
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 F: (907) 357-6430
www.nitalaska.com

TO:

Joseph Groves
 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION
NIT will conduct Heavy Equipment Training in partnership with ATC. NIT will provide training on site training at ATC Kotzebue for two weeks followed by three week onsite trainings at NIT Palmer. NIT will coordinate with contractor to provide physicals. Students traveling to Palmer will travel in one group. Kotzebue training will start on April 19, 2027, and Palmer training will start on May 3, 2027.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 4/19/27 - 5/1/26			
5 Week CET - Flat Rate (up to 10 students)	\$ 100,000.00	1	\$ 100,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	2	\$ 1,300.00
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -		\$ -
Additional Per Diem	\$ 40.00	14	\$ 560.00
Materials estimate (Per Person)	\$ 40.00	10	\$ 400.00
Airport Parking (At Cost)	\$ 25.00	14	\$ 350.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 5/3/27 - 5/21/27			
Medical Contractor Day Rate	\$ 1,250.00	1	\$ 1,250.00
Physical	\$ 125.00	10	\$ 1,250.00
Student Meals & Lodging - Palmer (\$200 x 20 days = \$4000)	\$ 4,000.00	10	\$ 40,000.00
Student Daily Transportation (\$30 x 15 days = \$450)	\$ 450.00	10	\$ 4,500.00
Student To/From Airport Transportation (Flat Rate)	\$ 2,400.00	1	\$ 2,400.00
Student Workboots	\$ 150.00	10	\$ 1,500.00
NOTE: No minimum for onsite training			
NOTE: Class Schedule in Kotz is 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 155,660.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



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 ATC
 843 4th St.
 Kotzebue, AK 99752
 907-442-1501
[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION

NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on Oct 26th, 2026 and students will travel in one group to Palmer for training starting on November 2nd, 2026.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 10/26/26 – 10/30/26			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 11/2/26 – 11/20/26			
Student Lodging & Meals (\$200 x 20 = 4000.00)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 15 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
Student Boots	\$ 200.00	6	\$ 1,200.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 117,165.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

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[Joseph Groves <jgroves@nwarctic.org>](mailto:jgroves@nwarctic.org)

JOB DESCRIPTION
NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer for up to 6 students. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on March 8, 2027 and students will travel in one group to Palmer for training starting on March 15, 2027.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 3/8/27 - 3/12/27			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 3/15/27 - 4/2/27			
Student Lodging & Meals (\$200 x 19 = 4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 14 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 May 6, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)



TRAINING ESTIMATE

FROM:

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 1740 N. Terrilou Court
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[Joseph Groves <jgroves@nwarctic.org>](mailto:Joseph.Groves@nwarctic.org)

JOB DESCRIPTION
NIT will Conduct CDL training in partnership with ATC. NIT will provide on site training at ATC Kotzebue for 5 days followed by 15 days of CDL Driving training and Road Exams at NIT Palmer. NIT will coordinate with contractor to provide DOT Medical cards and Drug tests. Training will start in Kotzebue on March 8, 2027 and students will travel in one group to Palmer for training starting on March 15, 2027.

RATES	UNIT PRICE	QUANTITY	AMOUNT
Phase I (Kotzebue) 3/8/27 - 3/12/27			
4 Week CDL - Flat Rate (Up to 6 Students)	\$ 75,000.00	1	\$ 75,000.00
Instructor Travel Days	\$ 650.00	2	\$ 1,300.00
Instructor Down Days	\$ 650.00	0	\$ -
Instructor Airfare (At Cost + 10%)	\$ 750.00	1	\$ 750.00
Instructor Meals, Lodging, and Transportation (Provided By Client)	\$ -	0	\$ -
Additional Per Diem	\$ 40.00	6	\$ 240.00
Materials estimate (Per Person)	\$ 40.00	6	\$ 240.00
Admin CDL Fee (Flat Rate)	\$ 250.00	1	\$ 250.00
Permit Fee	\$ 15.00	6	\$ 90.00
CDL License Fee	\$ 120.00	6	\$ 720.00
Airport Parking (At Cost)	\$ 20.00	6	\$ 120.00
A/V Equipment (Flat Rate)	\$ 100.00	1	\$ 100.00
Medical Contractor Flight (At Cost)	\$ 750.00	2	\$ 1,500.00
Medical Contractor Hotel (At Cost)	\$ 250.00	2	\$ 500.00
Medical Contractor Per Diem	\$ 65.00	3	\$ 195.00
Medical Contractor Day Rate	\$ 1,250.00	2	\$ 2,500.00
Medical Contractor Travel Day	\$ 900.00	2	\$ 1,800.00
Medical Contractor Airport Parking (At Cost)	\$ 20.00	3	\$ 60.00
Student Medical Cards	\$ 150.00	6	\$ 900.00
Drug Test	\$ 100.00	6	\$ 600.00
NOTE: If no meals provided full per diem with be charged			
Phase II (Palmer) 3/15/27 - 4/2/27			
Student Lodging & Meals (\$200 x 19 = 4000)	\$ 4,000.00	6	\$ 24,000.00
Student Daily Transportation (\$30 x 14 = \$450)	\$ 450.00	6	\$ 2,700.00
Transportation from To/From Airport	\$ 2,400.00	1	\$ 2,400.00
NOTE: 3 Students Per Truck			
NOTE: Class Schedule in Kotz is M - F 8AM-5PM			
NOTE: Class Schedule in Palmer is M-F 10HR/DAY			
NOTE: Unscheduled Down Day/No Travel/Bad Weather \$1100/Day			
TOTAL ESTIMATED JOB COST			\$ 115,965.00

Students that withdraw or are removed from the program for violation of NIT policies are not eligible for any refund for tuition.

Once reviewed in its entirety, a signature by the requestor signifies agreement with all details described within this document.

 Mary Hass
 PREPARED BY

 April 28, 2026
 DATE

 ACCEPTED BY

 DATE

 ACCOUNTS PAYABLE NAME & EMAIL

 PO NUMBER (if required)

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: June 22, 2026

FR: Office of the Superintendent

NUMBER: 26-196

SUBJECT: Approval to contract with
NW Electric

ABSTRACT:

Board approval is required for purchases that exceed \$50,000. The administration requests the School Board's approval to contract NW Electric to install the Verkada security camera system for the STAR Dormitory, ATC Dormitory, and ATC building for the amount of with a note not to exceed \$157,410 (10% Buffer).

ISSUE:

At issue is the approval of an MOA with NW Electric to install the Verkada security camera system for the ATC building and the adult and student dormitories, which exceeds \$50,000 and requires Board approval.

BACKGROUND AND/OR PERTINENT INFORMATION:

The Verkada security system purchased for the ATC, adult, and STAR dorms needs to be installed at the respective locations. Grant funds are available to contract for installation. Property Services is understaffed and unable to provide installation before FY27. The camera system has been purchased and is in Kotzebue. NW Electric could install the system in the FY26 time frame.

Funding: Grants: TVEP and STAR

ALTERNATIVES:

1. Approve of an MOA with NW Electric to install the Verkada security camera system for ATC, STAR Dorms, and ATC Adult Dorms not to exceed \$157,410 as presented;
2. Disapprove the contract of the MOA with NW Electric to install the Verkada security camera system not to exceed \$157,410.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the MOA with NW Electric to install the Verkada security camera system, not to exceed \$157,410 as presented.



PROPOSAL

No. 2026-59

To: NWABSD
Attn: Paul Wood

Project: Verkada Cameras and Access Points
RE: Cameras, Vape Sensors and Access Points at the ATC and Adult Dormitory

SCOPE OF WORK:

NW Electric will provide labor, materials and installation of owner supplied equipment to include 5 Access Points and 9 cameras interior and exterior at the Adult Dormitory, and 26 interior and exterior cameras and 9 Vape Sensors on the 1st and 2nd floors of the ATC building. Cabling to be installed concealed when able, in areas where this is not possible Wiremold surface raceway will be used. With assistance from the Owners Representative NW Electric personnel will assist with aiming and focusing of the cameras.

This proposal is based on drawings supplied via email from 5/28/2026 and updated 2nd floor drawing received on 6/1/2026 from Paul Wood. In addition to this scope the student dorm was asked to be considered also and price broken out for 3 buildings. The breakout is as follows:

- 1) ATC building \$77,100.00
- 2) Adult Dorm \$33,000.00
- 3) Student Dorm \$33,000.00-considered similar to adult dorm as no floor plan was provided.

Date:

Inclusion	Exclusion	Description	Inclusion	Exclusion	Description
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Labor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CAD Drawings
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cutting, Patching, Painting, and Fire Caulking
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Airfares	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Digging and Trenching Excludes:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Freight Excludes:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dumpster and Disposal Fees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Demo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	DDC Controls, Thermostats, Duct Detectors
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Housing Camp Days Excluded:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hazardous Material Removal
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Per Diem	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Housekeeping Pads
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ground Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lift, Scaffolding, and Equipment
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Project Management and Admin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Permits
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Asbestos Abatement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Taxes (incl. City Sales Tax)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	As-builts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Test Reports
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barricades or Signage for Open Trench	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Utility Charges and Fees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bollards	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Welding
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bonding Costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary Power after Rough-in
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Engineered Costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Replacement of broken ceiling tiles

Total Cost\$ 143,100.00

Proposal price is valid for **30** days.

If a Contract or Purchase Order is required for this scope of work, please reference this proposal in the contract documents; otherwise please sign the proposal below accepting the terms of this proposal and authorizing NW Electric, Inc. to proceed with the work.

Submitted By: Rick Steele. NW Electric Inc.	Accepted By (name & title):
Signature:	Signature:
Date: 6/1/2026	Date: