

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: <https://www.youtube.com/watch?v=PZL8eUcjkvI>

BOARD OF EDUCATION
Bristol, Connecticut
January 2, 2019 – Regular Meeting Minutes

The regular meeting of the Bristol Board of Education was held on Wednesday, January 2, 2019 at 7:00 p.m., in the auditorium of the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Jeff Caggiano, Jennifer Dube, Kristen Giantonio, Joseph Grabowski, Tina Taylor, and Christopher Wilson; Dr. Susan Kalt Moreau Superintendent (arrived at 7:45 p.m.), Dr. Catherine Carbone, Assistant Superintendent and Peter Kelley

EXCUSED: Commissioners: Karen Hintz, Thomas O'Brien and Karen Vibert

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Wilson called the meeting to order at 7:00 p.m. and asked the audience to stand for the National Anthem. The National Anthem was performed by the Greene-Hills and West Bristol Choir under the direction of Mrs. Christine Sipes. The audience remained standing for the Pledge of Allegiance.

Chairman Wilson called for a moment of silence for Walter Ives, Principal at MBMS from 9/22/1986 to 6/30/2006 and as a Shortage Area Principal from 7/1/06 to 6/31/07 and Alva Quilter a Secretary at Stafford School from 6/27/1994 to 7/19/08 and a Sub secretary from 4/14/2010 to 8/10/2016.

BUSINESS EDUCATION FOUNDATION MINI GRANTS

Dr. Moreau introduced the teacher awardees of the Bristol Business Education Foundation Mini Grants. Grant winners were present in the audience and came forward to be recognized. Below are a list of the grants and the awardees:

Beat the Clock, Unlock Learning - Ashley Ingvertsen -Bristol Eastern

Building the Spirit of Community - Bridget Gohla -ACCESS

Calm Down Kits to Support Mindful Practices in the Classroom - Linda Rich - Family Resource Center

Chippens Hill Middle School C.A.R.E.S - Joseph Capitani & Alyson Silva - Chippens Hill

CHMS Helping Hands Program - Kathryn Krawiec & Lauren Humphrey - Chippens Hill

Cultivating Conversations - Bridget Gohla - ACCESS

Flexible and Desk-Cycle Student Desks - Janice Rustico -Northeast

Gator Makers Making a Difference - Kristine Woods -Greene-Hills

Having a Ball with Coding - Shawn Carmody -Greene-Hills

Makerspace - James Deschaine - Chippens Hill

Mornings Matter - Marcy Deschaine - Mt. View

*Rams Become DaVinci Apprentices** - Gina Gallo - Bristol Central

Read All About It...Hubbell Hounds are Pawsome! - Lisa Ayotte - Hubbell

Reading Garden - Marcy Deschaine - Mt. View

SMART SPACE for Student Social Emotional Learning Groups - Sandra Godin - Greene-Hills

The Compliments Project - Terry Grant - Greene-Hills

ThinkFirst at Bristol Central - Nicole Shook - Bristol Central

You Can Be My Wingman Anytime - Kristen Cicchetti - Greene-Hills

The foundation has awarded over \$19,000 to mini grants. Congratulations to all our award winners and thank you to the Bristol Education Foundation for their continued support.

STAFF AND STUDENT RECOGNITION

Carly Boladz and Marcy Deschaine teacher from Edgewood School have been chosen to be the Yard Goats educator for the game and will be throwing out the first pitch at a game to be determined.

Gina Rivera, who will appear later on tonight's agenda for a vote has been appointed to the National Council of Supervisors of Mathematics (NCSM) Board.

Madeline Orsatti, Grade 5 at Edgewood School was chosen for the CMEA Elementary Honors Band.

Isabella Arborio and Kaelyn Gonzalez both Grade 5 students from Edgewood School, are receiving the CAS Art Awards this year.

Amelia Daliga a Grade 4 student at Greene-Hills organized a toy drive for CCMC patients. A total of 1,564 toys were collected.

All of those being recognized stood to be acknowledged by the Board.

APPROVAL OF MINUTES – December 4, 2018 Regular Meeting

On motion by Commissioner Caggiano and seconded by Commissioner Dube it was unanimously

VOTED: That the Board of Education approve the December 4, 2018 Regular Meeting minutes as written.

COMMITTEE REPORTS

Personnel – Commissioner Caggiano reported that Greg Boulanger is retiring as the Food Services Director and Transportation Director; congratulations to Greg on his retirement. However, from his position three positions will need to be created: Assistant Food Services Director, a secretary in food services and a Transportation Director. The budget differences overall to the cafeteria are \$5,912 of additional funds, and the general fund is \$11,786.

Operations

Commissioner Caggiano reported that the committee reviewed shared services, received an update on the school security grant, the 10-year Capital Improvement Plan was discussed, and that discussion will continue next month. Dr. Dietter explained the school-based health grant. The 2019 meeting calendar was voted on; the committee will meet the third Tuesday of every month except for February.

Policy

Commissioner Taylor reported that the committee held a brief meeting to discuss Policy 5144.2 – Use of Exclusionary Time Out Settings. The policy will appear later on tonight's agenda for a vote.

Finance

In Commissioner Vibert's absence, Jill Browne, Business Director and Dr. Dietter gave the Finance Committee report. The committee met on December 17th. There was significant movement in Special Education at the end of November. We are currently \$674,713 over budget. Mrs. Browne shared the financial narrative she was given at the Finance Committee meeting and also shared that there has been an increase of 14% of students since this budget was planned last spring; which equates to 16 or 17 outplaced students. We are looking at a \$1.8 million dollar deficit in special education once available funds are applied. The committee set the meeting calendar for 2019 and will meet the third Monday of every month, however in January and February the committee will meet the second Monday. Dr. Dietter reported that

Finance – con't

Special Services is in a deficit, primarily due to new enrollments we are utilizing cost avoidance methods, shared services and working with vendors for reduced rates for multiple students. Dr. Dietter shared that that 20 % of newly enrolled students arrived eligible for services; 23% of the students enrolled in October were eligible and 20% of the students in November were eligible; which means 19% of our new enrollments are eligible for service. He also reported that 17 newly enrolled students are requiring out-placement; risk assessments in our buildings continue to rise as well as DCF reporting.

Student Achievement

Commissioner Dube reported the committee met on December 19th and participated in the Data showcase for elementary, middle and high schools. The graduation requirements for the class of 2023 will be changing; specifically, with implication to the physical education components. They also discussed two curriculum change: Accounting II and Manufacturing Design Curriculum both will be deliberated later this evening. The 2019 meeting calendar was set, and the committee will be meeting the third Wednesday of the month at 6:30 p.m.

STUDENT REPRESENTATIVE REPORTS

Bristol Eastern Student Representative Logan Zdun shared his positive experience in taking an Introduction to Communications course, through a partnership with Tunxis Community College. He also shared that a class at Bristol Easter AMDM has helped him to interpret math in realistic ways, and he would be able to calculate things in an actual setting. BE just presented a Christmas Carole and are now preparing for the spring musical Suessical opening May 2nd. Logan was selected as a Fox 61 student reporter; his reporting debut was December 5th at the senior center Wii bowling competition. Chairman Wilson asked that a vignette of Seussical be performed at the April board meeting.

Bristol Central Student Representative Abbey Grant Christie shared with the board some of the classes (AP Psychology and AP Statistic) that she has taken at Bristol Central, and how they have helped her and the life lessons she will take from them.

CHAIRMAN REPORT

Chairman Wilson discussed the benefits of the Business Education Foundation and how it has helped the district. The foundation is always looking to make new businesses connection. Chairman Wilson reminded the board and audience of the Legislative Breakfast being held on Saturday, January 5, 2019 at 9:00 a.m. at the Board of Education. City Council, Board of Finance, Administrators and Central Office have been invited to attend. He also shared that the Community Conversation will be held tomorrow, January 3, 2019 at 5:30 p.m. at Bristol Eastern High School. Finally, Chairman Wilson gave a MBIAM update.

SUPERINTENDENT REPORT

Dr. Moreau gave an MBIAMS programming update and gave the monthly district priorities update.

CONSENT AGENDA

Commissioner Grabowski ask that Item 8.1.a - Administrator Retirement – Effective June 30, 2019 be pulled out for discussion.

On motion by Commissioner Caggiano; seconded by Commissioner Dube it was unanimously

VOTED: That the Board of Education approve the following Consent Agenda items:

PERSONNEL

Administrator Hire Effective January 7, 2019

Rivera, Georgina – BOE – Elementary Supervisor of Math, Science and Information Technology

Teacher Resignation – Effective November 21, 2018

Rehberg, Daniel – WB – K-5 General Music Teacher

New Teacher Hires – Effective January 2, 2019

Colosimo Abucewicz, Danielle – WB – K-5 General Music Teacher

McCabe, Taryn – CHMS – Social Studies, Grade 7

PUBLIC COMMENT

Julianna LaRue – 109 Cherry Mill Drive - Addressed the board regarding the possible addition of a green roof on one of the high schools, or on the new MBIAMS.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

Midterm Schedule for High Schools

Carly Fortin, Director of Teaching & Learning presented the Midterm Schedule for High Schools. In January of 2018, the Board of Education approved having a half-day exam schedule for the high school. Students take two exams per day for four days, each exam lasting two hours. Teachers work full days for these four days. Since this change was made after the Board of Education had approved the school year calendar, these half-days do not appear on the district calendar for 2018-2019. This year provided there are no snow cancellations, students will take their midterm exams on: January 18, 22, 23, and 24. In the event of snow cancellations prior to January 18th, the midterm exam schedule would be pushed forward for each day that is canceled due to snow.

On motion by Commissioner Dube and seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the Midterm Schedule for High Schools. Provided there are no snow cancellations, students will take their midterm exams on: January 18th, 22nd, 23rd, and 24th. In the event of snow cancellations prior to January 18th, the midterm exam schedule would be pushed forward for each day that is canceled due to snow.

CURRICULUM REVISIONS

Accounting II Curriculum

Jamie Rechenberg, Secondary STEM Supervisor presented the Accounting II Curriculum Revision. The Accounting II Curriculum was last approved in 2006. Since 2006, the Career and Technical Education standards for the State of Connecticut have been revised, necessitating the revision of the curriculum for this course. A curriculum revision was also needed in order to better articulate our Bristol High School Accounting course with the standards for Accounting 113 at Tunxis Community College. By aligning our curriculum with the Tunxis course, we will be able to offer our course for dual-enrollment through one of the College Career Pathways with the college.

The revised curriculum addresses the most recent expectations within the State of CT Curricular Framework for Business and Finance in the accounting area. At the same time, the course will also meet the requirements necessary for articulation with Tunxis Community College. When students successfully satisfy the expectations for Accounting II, they will be eligible to earn three credits at Tunxis Community College for Accounting 113/Principles of Financial Accounting.

Mrs. Laurie Roberge and Mrs. Sharon Jacques along with the members of the Business department should be recognized for their diligent efforts to write this engaging and rigorous curriculum for our students in Accounting.

On motion by Commissioner Dube and seconded by Commissioner Taylor it was unanimously

VOTED: That the Board of Education approve the Accounting II Curriculum Revision.

Manufacturing Design Curriculum

Mrs. Rechenberg, also presented the Manufacturing Design Curriculum. Manufacturing Design is a new course, replacing Automation and Robotics II in the Program of Studies. Students in Manufacturing Design will be learning the skills necessary to attain Mastercam certification, a certificate that is valued by manufacturers. The revised curriculum addresses the most recent expectations within the State of CT Curricular Framework for technology education.

Mr. Gregory Diaz and Mr. Nick Piotrowski along with the members of the Engineering and Technology Education department should be recognized for their diligent efforts to write this engaging and rigorous curriculum for our students in Manufacturing Design.

On motion by Commissioner Dube and seconded by Commissioner Giantonio it was unanimously

VOTED: That the Board of Education approve the Manufacturing Design Curriculum.

POLICY REVISION

Policy 5144.2 – Use of Exclusionary Time Out Settings – New

This policy is required due to a change in the State statute. It provides guidelines for exclusionary times out in our schools.

On motion by Commissioner Taylor; seconded by Commissioner Grabowski it was unanimously

VOTED: That the Board of Education approve Policy 5144.2 – Use of Exclusionary Time Out Settings.

NEW BUSINESS

8.1.a - Administrator Retirement – Effective June 30, 2019

Commissioner Grabowski had asked that Dr. Moreau's retirement be held out for discussion. Commissioner Grabowski thanked Dr. Moreau for the time and guidance she has shared since he joined the Board of Education, Chairman Wilson also spoke to Dr. Moreau's retirement and the length of time and various capacities that they have known each other. Commissioner Caggiano also thanked Dr. Moreau for her long tenure with the district.

On motion by Commissioner Grabowski; seconded by Commissioner Taylor it was unanimously

VOTED: That the Board of Education accept the following Administrator Retirement – Effective June 30, 2019

Moreau, Dr. Susan Kalt – CW – Superintendent

INFORMATION – There was no Information to share with the Board.

LIAISON REPORTS

Commissioner Giantonio shared recent and upcoming events from SEPTO.

Commissioner Dube shared recent activities at West Bristol.

Commissioner Caggiano shared recent and upcoming events from Chippens Hill.

Council Liaison Kelley shared a liaison report with the board.

Chairman Wilson shared information about the upcoming Legislative Breakfast hosted by CREC/CABE at the Legislative Office Building at 8:00 a.m. on Thursday, January 24, 2019.

ADJOURNMENT

On motion by Commissioner Dube seconded by Commissioner Grabowski it was unanimously

VOTED: There being no other business to come before the Board of Education the meeting should be adjourned. (8:32 p.m.)

Respectfully Submitted

Susan Everett

Susan P. Everett

Executive Secretary to Board of Education