

RESOLUTION NO. _____

A RESOLUTION OF THE BLAIR AIRPORT AUTHORITY APPROVING AND ADOPTING AIRPORT IMPROVEMENT PROGRAM (AIP) OVERSIGHT DOCUMENTS AND A BUSINESS CONTINUITY PLAN FOR GRANT COMPLIANCE AND AIRPORT OPERATIONS

WHEREAS, the Blair Airport Authority is responsible for the management, operation, and administration of Blair Executive Airport; and

WHEREAS, the Nebraska Department of Transportation Division of Aeronautics requires certain administrative, oversight, and compliance documents to be adopted by airport sponsors as part of the grant administration and compliance process; and

WHEREAS, the Blair Airport Authority has been presented with the following documents for review and adoption:

1. AIP Oversight Document – Procurement Process;
2. AIP Oversight Document – Disbursement Process;
3. AIP Oversight Document – Grant Oversight Process; and
4. Business Continuity Plan / Continuity of Operations Plan (BCP/COOP)

WHEREAS, the AIP Oversight Document – Procurement Process establishes procurement requirements, purchasing procedures, consultant selection procedures, and applicable legal and regulatory requirements associated with Airport Improvement Program grant-funded projects; and

WHEREAS, the AIP Oversight Document – Disbursement Process establishes procedures for review, approval, and disbursement of grant funds and provides appropriate financial oversight and accountability measures; and

WHEREAS, the AIP Oversight Document – Grant Oversight Process establishes procedures for planning, applying for, administering, monitoring, and closing Airport Improvement Program grants and defines the responsibilities of the Airport Authority and participating agencies throughout the grant lifecycle; and

WHEREAS, the Business Continuity Plan / Continuity of Operations Plan provides a framework for maintaining essential airport functions and restoring airport operations following emergencies, disasters, cyber incidents, utility failures, or other disruptions; and

WHEREAS, the Authority finds that adoption of these documents promotes sound management practices, strengthens financial accountability, supports grant compliance, and enhances the continuity and resilience of airport operations; and

WHEREAS, these documents are required by the Nebraska Department of Transportation Division of Aeronautics and will be submitted to that agency as part of the Airport's grant compliance requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE BLAIR AIRPORT AUTHORITY: that the Blair Airport Authority hereby approves and adopts the following documents:

- AIP Oversight Document – Procurement Process;
- AIP Oversight Document – Disbursement Process;
- AIP Oversight Document – Grant Oversight Process; and
- Business Continuity Plan / Continuity of Operations Plan (BCP/COOP).

The Airport Authority directs that these documents be maintained as official Airport policies and procedures and be utilized in the administration of applicable airport operations, grant programs, procurement activities, financial management activities, and emergency continuity planning. The Chairperson, Airport Manager, Assistant Airport Manager, and other authorized representatives of the Airport Authority are hereby authorized to implement the provisions of these documents and to submit them to the Nebraska Department of Transportation Division of Aeronautics as required for grant compliance purposes.

BOARD MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY BOARD MEMBER ----. UPON ROLL CALL, BOARD MEMBERS ----- VOTING “AYE” AND BOARD MEMBERS ---- VOTING ‘NAY”, THE AIRPORT AUTHORITY CHAIRPERSON DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 18th DAY OF AUGUST 2026.

BLAIR AIRPORT AUTHORITY

BY: _____
DAVID JOHNSON, CHAIRPERSON

ATTEST:

WES BAEDKE, SECRETARY

(SEAL)

STATE OF NEBRASKA)
) ss:
WASHINGTON COUNTY)

Wes Baedke, hereby certifies that he is the duly appointed, qualified and acting Secretary of the Airport Authority of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Board members of the Authority held on the 18th day of August 2026.

WES BAEDKE, SECRETARY