

From: **Patrick Harmon** <patrick@databranchusa.com>
Date: Sun, Jun 7, 2026 at 10:07 AM
Subject: FOIA Request - Meridian CUSD 223 [Ref: Sharon Farrar]
To: mplourde@mail.meridian223.org <mplourde@mail.meridian223.org>
Cc: sharon.farrar@thedatabranch.com <sharon.farrar@thedatabranch.com>

Hello,

The Data Branch is submitting a public records request for records relating to vendor purchases.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: Apptegy, Finalsite, ParentSquare, SchoolMessenger, and Blackboard Inc

We are looking for records from 2022 to now that capture the pricing details of any engagement, which may include (where applicable) subscription terms, licensing fees, per-unit costs, and implementation charges.

Relevant records may include:

- Contracts, service agreements, and order forms
- Purchase orders involving the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

If portions of the responsive records fall under an exemption, please withhold only those portions and produce the rest.

For full transparency, this request *is* for commercial purposes. We will gladly adhere to any policies or procedures Meridian CUSD 223 has in place for public records requests, and are open to narrowing, clarifying, or modifying the request to make fulfillment easier on your end.

Records should be sent to Sharon Farrar, who handles intake on behalf of The Data Branch, at the following:

Email: sharon.farrar@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

We look forward to your timely response and appreciate your attention to this request. Should it have been directed to the wrong agency or department, please advise or pass it along to the appropriate custodian. Thank you for your cooperation.

Sincerely,

Patrick Harmon

The Data Branch Research Team