



**River Forest**  
Public Schools

Administration Building  
7776 Lake Street  
River Forest, IL 60305  
708-771-8282 phone  
708-771-8291 fax

April 28, 2026

Arianna Huff

Communicated via email to: [arianna.huff@thedatabranch.com](mailto:arianna.huff@thedatabranch.com)

Dear Ms. Huff:

This letter is in response to your electronic *Freedom of Information Action* (FOIA) request received in my office on April 24, 2026.

**Request:** 1) *"RECORDS REQUESTED: We are requesting all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2021, to the present:*

*All products from: Primex, American Time, and/or Sapling.*

*We are seeking records that reflect the pricing structure of any such engagement, including per-unit costs, subscription or licensing terms, and implementation fees.*

**Requested Records (if readily accessible):**

*Please include any of the following that your agency maintains:*

- *Executed contracts, master service agreements, or order forms*
- *Purchase orders relating to the requested documents*
- *RFP or solicitation documents, including vendor responses and evaluation materials*
- *Task orders issued against cooperative purchasing agreements (e.g., Sourcewell, NASPO, OMNIA, or state contract vehicles.)"*

**Response:** There are no records responsive to this request.

As Superintendent of the District, I am responsible for granting and denying the requests for records under the Freedom of Information Act. Please be aware that this response to your request is pursuant to my understanding of your FOIA request.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Edward J. Condon, PhD  
Superintendent

**From:** Patrick Harmon patrick@databranchusa.com  
**Subject:** FOIA Request [Ref: Arianna Huff]  
**Date:** April 24, 2026 at 2:58 PM  
**To:** condone@district90.org  
**Cc:** arianna.huff@thedatabranch.com



Dear Public Records Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

The Data Branch is hereby submitting a public records request for vendor procurement records.

**Scope of Request:**

We are requesting all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2021, to the present:

All products from: Primex, American Time, and/or Sapling.

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**Requested Records (if readily accessible):**

Please include any of the following that your agency maintains:

- Executed contracts, master service agreements, or order forms
- Purchase orders relating to the requested documents
- RFP or solicitation documents, including vendor responses and evaluation materials
- Task orders issued against cooperative purchasing agreements (e.g., Sourcewell, NASPO, OMNIA, or state contract vehicles)

**Preferred Format & Delivery:**

We understand recordkeeping systems vary across agencies. We are fully willing to receive:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already maintains

**Commercial Nature & Flexibility:**

This request is for commercial research purposes. We are happy to comply with all applicable policies and procedures and are willing to narrow, clarify, or adjust the request to make fulfillment easier for your office.

**Please send all records to my colleague Arianna Huff at the following:**

Email: [arianna.huff@thedatabranch.com](mailto:arianna.huff@thedatabranch.com)

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

If your reply does not keep recipients, please use this link instead: [email Arianna Huff directly](#).

We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.

Thank you for your cooperation.

Sincerely,

The Data Branch Research Team