



Resolution Proposing to Place Teachers on Unrequested Leave of Absence

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE

Anna Loe, .22 FTE  
David Lightbody, .6 FTE  
Gina Mullozzi, .06 FTE  
Kristina Kuehn, .1 FTE  
Marti DeBilzan, .06 FTE

ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 12, as follows:

1. That it is proposed that Anna Loe, David Lightbody, Gina Mullozzi, Kristina Kuehn, and Marti DeBilzan, teachers of said school district be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2025-2026 school year on June 30, 2026, pursuant to M.S. 122A.40, subdivision 10 and Article XV of the teachers' master agreement.
2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.
3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include entitlement to a hearing before the school board if requested and be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT  
ON UNREQUESTED LEAVE OF  
ABSENCE AND NOTICE OF HEARING IF REQUESTED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Mr./Ms. \_\_\_\_\_:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 12, held on April 20, 2026, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No. 12. for \_\_\_\_\_ of a full-time equivalency, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2025-2026 school year on June 30, 2026, pursuant to Minnesota Statutes 122A.40, Subd. 10 and Article XV of the teachers' master agreement and which are specifically as follows:

Discontinuance of Positions  
Lack of Pupils and  
Financial Limitations

Your proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

Under the provisions of the law, you are entitled to a hearing before the school board provided that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the school board's proposed action.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 12

\_\_\_\_\_  
Clerk of the School Board

4. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, subdivision 10 and Article XV of the teachers' master agreement and are hereby adopted as full as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_

and upon vote being taken thereon, the following voted in favor thereof:

\_\_\_\_\_

and the following voted against same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

Dated: April 20, 2026

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
Craig Johnson, School Board Clerk