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Approval of Employee Handbook Update

Purpose

To present the Board of Education with the updated Employee Handbook for formal approval on the consent agenda. This item requests approval of the document to ensure the district maintains clear, up-to-date, and compliant operational guidelines for all staff members.

Background and Information

The Employee Handbook serves as a vital compendium of Board policies, operational guidelines, and professional expectations governing employment within Streator Elementary School District 44.

A routine review of the handbook was conducted to ensure alignment with current practices and district needs. The version presented for the 2026-2027 school year contains minor, non-substantive updates to staff guidelines, contact directories, and standard workplace procedures. These routine adjustments ensure operational consistency, reinforce the administrative chain of command, and maintain a predictable, structured framework for our personnel operations.

A comprehensive discussion regarding the details of this handbook and future strategic plans for operational improvement will be presented later in tonight's agenda during the IASB Policy Review information item.

Key Provisions

- The handbook outlines updated contact directories and standard operational procedures across all district buildings.
- The document establishes clear guidelines regarding daily operations, professional responsibilities, and emergency safety protocols.

Administrative Recommendation

The administration recommends that the Board of Education formally approve the updated Streator Elementary School District 44 Employee Handbook as presented on the consent agenda.