



**AIA**<sup>®</sup>

# Document G704<sup>®</sup> – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*

SPS SR\_MS HVAC and Roof Replacement  
SPS High School and Field House  
Mechanical Improvements Replacment  
Stillwater, Oklahoma

**CONTRACT INFORMATION:**

Contract For:  
General Construction  
  
Date:  
12-10-2024

**CERTIFICATE INFORMATION:**

Certificate Number:  
01  
  
Date:  
08-26-2025

**OWNER:** *(name and address)*

Independent School Distric No. 16 of  
Payne County Oklahoma  
314 South Lewis Street  
Stillwater, Oklahoma 74074

**ARCHITECT:** *(name and address)*

505 Architects LLC  
  
1631 South Delaware Avenue  
Tulsa, OK 74104

**CONTRACTOR:** *(name and address)*

American Roofing and Construction, LLC  
  
735 N Union  
Ponca City, Oklahoma 74601

The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*

SPS Sangre Ridge Elementary Roof Replacement and Mechanical Equipment Improvements  
SPS Middle School Elementary Roof Replacement and Mechanical Equipment Improvements  
SPS High School Field House Mechanical Equipment Improvements

  
\_\_\_\_\_  
**ARCHITECT** *(Signature)*

BY: Brian Thomas, AIA, LEED AP, Principal  
*(Printed name, title, and license number if required)*

08-29-2025  
\_\_\_\_\_  
*Date Of Substantial Completion*

**WARRANTIES**

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

**WORK TO BE COMPLETED OR CORRECTED**

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

- SPS PAC Mechanical Equipment Improvements - Install PAC -RTU-12
- Complete trouble shooting issues on MS-RTU-18, MS-RTU-24, MS-RTU-37, SR-RTU-19
- Complete gas line installation at Field House and Middle School.
- Test and Balance Report for each building
- Final Clean
- Closeout & Record Documents


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty(30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$350,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner’s and Contractor’s legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

  
CONTRACTOR (Signature)

Joe Vaden, Jr., Commercial Estimator  
(Printed name and title)

August 27, 2025  
Date

OWNER (Signature)

(Printed name and title)

Date

