

VIDEO RECORDING IN SUBSTITUTE TEACHER CLASSROOMS

The Lyon County School District's (LCSD) highest priority is the safety of students and staff while promoting a positive and respectful learning environment. A classroom learning environment is established by the culture and climate of the school, but more importantly by the teacher in the classroom. This policy enhances and establishes exceptions to *LCSD Board Policy INI: School Photography and Recording Policy*. This policy applies specifically to the implementation of video recording cameras in classrooms in the LCSD where a substitute teacher is serving students.

Definitions

For the purposes of this policy, a substitute teacher is defined as an individual who is filling in for licensed, professional teaching staff who are temporarily absent from their position. A substitute teacher is also defined as an individual who is hired by the LCSD to fill a professional teaching position on a long-term basis due to the inability to hire a licensed professional teacher and an intern teacher filling the same role.

Policy for Video Recording in Substitute Teacher Classrooms

1. Board Policy INI states that school personnel in charge of the classroom have the ability to control when classroom video cameras are recording. This policy creates an exception to Board Policy INI and requires that video cameras in classrooms covered by substitute teachers continuously record during each school day, including the regular school year and any period of the year when extended school year services are provided to students with disabilities.
2. A notice will be posted at the entrance of all schools in which video cameras are installed stating that video and audio surveillance may be conducted in the classroom.
3. The video camera installed in classrooms will, to the extent feasible, record all areas of the classroom, except that the video camera must not record the interior of a restroom or any other area used for removing or changing one's clothes (e.g. locker room).
4. Video recordings in substitute teacher classrooms may be regularly monitored, especially if there are reported incidents from the classroom. All video recordings are stored at the district level. Any footage needed for an investigation by a school administrator must follow IT procedures to secure footage.
5. Video recordings in substitute teacher classrooms will be retained for a minimum of 60 days, unless required to be retained for a longer period by a court order, subpoena, or otherwise pursuant to law.

LYON COUNTY SCHOOL DISTRICT

BOARD POLICY

INIB

6. Video recordings in substitute teacher classrooms are confidential and the LCSD will provide access to and disclosure of a recording only upon compliance with the provisions of the Family Educational Rights and Privacy Act (“FERPA”) and as subject to a court order, subpoena, or other applicable law.

7. Video recordings in substitute teacher classrooms may be used for disciplinary purposes, up to and including dismissal of substitute teaching staff. Video recordings may also be used for the progressive, disciplinary purposes of students in accordance with *LCSD Board Policy JG: Student Discipline*.

Reference(s): NRS 200.650, 331:220, 393.400, *LCSD Board Policy INI: School Photography and Recording Policy*, and *LCSD Board Policy JG: Student Discipline*

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Policy #INIB
Adopted 8/25/26