



# Fridley Public Schools

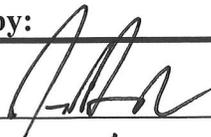
A World-Class Community of Learners

## School Board Approval of Overnight Field Trip

**Any staff requesting an overnight field trip activity for students are required to get advance School Board approval before advertising to students and parents.**

<b>Completed by</b> Todd Reiland, Ashley Gruhlke, Katie Shook & Sarah Bennek	<b>Subject area</b> All Subject 7 <sup>th</sup> and 8 <sup>th</sup> graders	<b>Date of request</b> 1/13/26
<b>Name of school and staff member(s) planning trip</b> Fridley Middle - Todd Reiland- Katie Shook and Sarah Bennek		
<b>Name and address of outside sponsoring group</b>	<b>Name of travel agent selected</b> SON Tours 3400 McClure Bridge Road Building B Suite D, Duluth GA 30096	
<b>List fees or expenses that will be paid by the travel agent to the staff member</b> \$25 per student split between leaders	<b>What are the limits of liability by travel agent? (attach copy of insurance statement)</b> Attached insurance statement	
<b>Number of students on trip</b> will depend on sign up- usually 50-100 students	<b>Number of school days missed</b> 0	
<b>Educational objectives of proposed trip</b> This trip is a direct connection for the students in American History in 8 <sup>th</sup> grade. Provide the students with a first hand experience of USA History and how our country was formed and runs today.		
<b>Location of trip (city, state, country)</b> Washington DC., Gettysburg New York City	<b>Dates of trip</b> June 15 <sup>th</sup> to June 20 <sup>th</sup> 2027 Sign up will be at the end of February 2026.	<b>Events (if any)</b> See attached Itinerary
<b>Number of staff attending</b> Possibly around 5-15 depends on number of students signing up.	<b>Number of parents attending as chaperones</b> Possibly around 5-15 depends on number of students signing up.	<b>Who pays for staff and parent expenses?</b> Staff is paid for by the SON Tours and Parents pay for themselves
<b>Expenses paid by district</b> 0	<b>Will the district provide a substitute?</b> none needed	<b>How many days?</b> 6
<b>Cost per student</b> \$1669 plus Airfare	<b>Expenses paid by fund-raising or sponsor</b> \$0	<b>Expenses paid by students</b> \$1669 plus airfare
<b>Special travel and lodging arrangements</b>	Information attached	<b>Itinerary (including dates)</b> Information attached
<b>Will you include information that will be provided to parents/students for advertising the trip?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached	<b>Will you complete parent approval for students to receive emergency needed treatment?</b>
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Attached
<b>Will be brought to School Board for action on what School Board meeting date?</b> January 2026		

Approved by:

Principal 	Superintendent
Date 1/20/26	Date