

LINCOLN ACADEMY

ACTIVITY FUND

PACKETS

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2024-2025 Sponsor Name: Carla Nelson

Name of Activity Fund: Site General Activity Account Account No: 805

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RAB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RAB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	—
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	RAB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 24-25 SITE: Lincoln Academy

ACCOUNT NAME: Lincoln Site Activity Fund 805

PURPOSE

Funds are used for fees + registrations, LA's portion of Amazon Prime membership, TOY food + decors, field trips, transportation fees,

SOURCE(S) OF INCOME

Staff + student lunches; Cash Box
All listed BOE approved revenue sources for 24-25 SY

PLANNED EXPENSES

All listed BOE approved expenditures for 24-25 SY

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Rachel B...

DATE: 8/22/24

ACCOUNT NUMBER: 805

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Site Activity Account No: 805

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>269.09</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Ambus donation</u>	\$ <u>200.00</u>	
<u>Coca-Cola Commission</u>	\$ <u>100.00</u>	
<u>Cash box return</u>	\$ <u>100.00</u>	
<u>Fees - ID's</u>	\$ <u>50.00</u>	
<u>Toy allotment</u>	\$ <u>100.00</u>	
	\$ _____	
Total Revenues:	\$ <u>550.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>819.09</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Amazon fee</u>	\$ <u>-65.00</u>	
<u>Cash box</u>	\$ <u>-100.00</u>	
<u>FCCLA Fees / Dues</u>	\$ <u>-175.00</u>	
<u>Toy decor + food</u>	\$ <u>-100.00</u>	
<u>office / class supplies</u>	\$ <u>-100.00</u>	
	\$ _____	
Total Expenditures:	\$ <u>-540.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>279.09</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE _____

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION _____

BOARD OF EDUCATION APPROVAL DATE _____

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE _____

FINANCIAL SECRETARY SIGNATURE _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2023-2024 Sponsor Name: Carla Nelson

Name of Activity Fund: Site General Activity Fund Account No: 805

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>384.77</u>	\$ <u>384.77</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Coke Commission	\$ <u>93.91</u>	
TOY celebration allotment	\$ <u>100.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>193.91</u>	\$ <u>582.42</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>578.68</u>	\$ <u>967.19</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Fees/Registrations	\$ <u>-250.00</u>	
Office/Classroom supplies	\$ <u>-200.00</u>	
Amazon Fee	\$ <u>-65.00</u>	
TOY celebration decor and food	\$ <u>-100.00</u>	
Coke Commission	\$ <u>100.00</u>	
_____	\$ _____	
Total Expenditures:	\$ <u>-515.00</u>	\$ <u>-789.39</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>63.68</u>	\$ <u>177.80</u>

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-805-SITE ACTIVITY ACCT

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/22/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: 700-805-SITE ACTIVITY ACCT							
60.805.1460.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - SITE GENERAL ACTIVITY ACCOUNT - SALE OTHER							
60.805.1610.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS/DONATIONS							
60.805.1990.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER ACT REV							
60.805.2199.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.CONTRACT WORK							
60.805.2199.530.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.LICENSE-SUBS							
60.805.2199.550.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.PRINTING							
60.805.2199.611.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.COPY SUPP							
60.805.2199.614.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.TESTING SUPP							
60.805.2199.615.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.AV SUPP							
60.805.2199.616.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.HEALTH SUPP							
60.805.2199.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.GEN SUPPLY							
60.805.2199.641.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.BOOKS							
60.805.2199.642.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.PERIODICALS							
60.805.2199.644.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.TEXTBOOK SUPP							
60.805.2199.645.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.WORKBOOKS							
60.805.2199.651.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.FURN-FIXTURE							
60.805.2199.652.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.AV EQUIP							
60.805.2199.653.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.TECH SUPP							
60.805.2199.655.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.INSTRUMENTS							
60.805.2199.656.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.MACHINERY							
60.805.2199.658.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.CO-CUR.ADAPTIVE SUPP							

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-805-SITE ACTIVITY ACCT

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/22/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
60.805.2199.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2199.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2199.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.359.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.580.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.860.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2213.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.530.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.550.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.651.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.652.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.653.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.656.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2410.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2490.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2024.3.04

Report: rptGLBudgetControlGroupRpt

Printed: 08/22/2024 5:27:34 PM

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC:

LINCOLN - ACTIVITY FUND
Budget Control Group: 700-805-SITE ACTIVITY ACCT

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/22/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
WORK							
60.805.2490.530.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.LICENSE-SUBS							
60.805.2490.550.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.PRINTING							
60.805.2490.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.GEN SUPPLY							
60.805.2490.651.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.FURN-FIXTURE							
60.805.2490.652.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.AV EQUIP							
60.805.2490.653.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.TECH SUPP							
60.805.2490.656.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.GEN ADMIN.MACHINERY							
60.805.2490.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DUES AND FEES							
60.805.2573.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.CONTRACT WORK							
60.805.2573.359.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.PROF DEV							
60.805.2573.580.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.STAFF TRAVEL							
60.805.2573.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.GEN SUPPLY							
60.805.2573.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.FOOD-AWARDS							
60.805.2573.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.DUES-FEES							
60.805.2573.860.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.REGISTRATION							
60.805.2573.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.SUPPORT PD.REIMBURSE							
60.805.2575.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.STAFF SVC.CONTRACT WORK							
60.805.2575.580.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.STAFF SVC.STAFF TRAVEL							
60.805.2575.617.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.STAFF SVC.KITCHEN SUPP							
60.805.2575.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.STAFF SVC.GEN SUPPLY							
60.805.2575.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805.STAFF SVC.FOOD-AWARDS							

Stillwater School District 16

DAC: LINCOLN - ACTIVITY FUND
 Budget Control Group: 700-805-SITE ACTIVITY ACCT

Budget Control Group Report

Fiscal Year: 2024-2025

Show Account Detail
 Show Transaction Detail Show Encumbrance Include Pre Encumbrance
 Range Dates: 7/1/2024 - 8/22/2024
 Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
60.805.2575.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2575.860.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.2575.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3200.670.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.530.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.550.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.615.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.683.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.3300.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.5120.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.805.5200.950.900.0000.000.700.0	0.00	\$0.00	\$100.00	\$100.00	-\$100.00	\$0.00	-\$100.00
60.805.9902.000.000.0000.000.700.4	0.00	\$0.00	\$0.00	-\$269.09	\$269.09	\$0.00	\$269.09
		0.00	\$100.00	-\$169.09	\$169.09	\$0.00	169.09

700-805-SITE ACTIVITY ACCT Sub Total:

End of Report

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2024-2025 Sponsor Name: Cecile Nelson

Name of Activity Fund: Grady Memorial Library District Account No: 832

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RAB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RAB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	_____
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	_____

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 24-25 sy SITE: Lincoln

ACCOUNT NAME: Grady Lambert Memorial Library

PURPOSE

To honor the legacy of Grady Lambert + his love of reading.

SOURCE(S) OF INCOME

All BOE approved revenue for 24-25 sy

PLANNED EXPENSES

All BOE approved ^{expenditures} revenue for 25-sy

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla Nelson

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Rachel Bopp DATE: 8/23/24

ACCOUNT NUMBER: 832

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson
 Name of Activity Fund: GLML Account No: 832

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>5350⁰⁰</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Donations from public</u>	\$ <u>200⁰⁰</u>	
<u>+ hambents</u>	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>200⁰⁰</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>5550⁰⁰</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Screen proje e</u>	\$ <u>1411.52</u>	
<u>BOOKS</u>	\$ <u>550⁰⁰</u>	
<u>Art</u>	\$ <u>200⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>2161.52</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>3388.48</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Stillwater School District 16

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-832-GRADY LAMBERT

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/23/2024

Page Break on Budget Control Group

Budget Control Group Report

Fiscal Year: 2024-2025

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: 700-832-GRADY LAMBERT							
60.832.1610.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT DONATIONS							
60.832.2220.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT GENERAL SUPPLIES							
60.832.2220.642.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT PERIODICALS							
60.832.2220.646.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT BINDING/REPAIR							
60.832.2220.647.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT NEWSPAPERS							
60.832.2220.648.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - GRADY LAMBERT MAGAZINES							
60.832.2220.653.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,411.52	-\$1,411.52
LA - GRADY LAMBERT TECH SUPPLIES							
60.832.9902.000.000.0000.000.700.4	0.00	\$0.00	\$0.00	-\$5,350.00	\$5,350.00	\$0.00	\$5,350.00
FUND BAL LA GRADY LAMBERT							
		0.00	\$0.00	-\$5,350.00	\$5,350.00	\$1,411.52	3,938.48
700-832-GRADY LAMBERT Sub Total:							

End of Report

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2024-2025 Sponsor Name: CARLA NELSON
 Name of Activity Fund: SPEF Account No: 839

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RAB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RAB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	—
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	RAB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 24-25 SITE: LA

ACCOUNT NAME: SPEF Grant

PURPOSE Money given to teachers who have been selected to buy specific supplies for classroom + Clubs as it pertains to the grant that was approved by SPEF

SOURCE(S) OF INCOME
All listed BOE approved revenue sources for 24-25 sy

PLANNED EXPENSES
All listed BOE approved expenditures for the 24-25 sy

SPONSOR NAME
Carla Nelson

SIGNATURE
Carla Nelson

PRINCIPAL/DIRECTOR
George Horton

SIGNATURE
George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 8/23/24

ACCOUNT NUMBER: 839 SPEF

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson
 Name of Activity Fund: SPEF Grants Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1496.21</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Garden club grant</u>	\$ <u>700⁰⁰</u>	
<u>SPEF grant</u>	\$ <u>300⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>1000⁰⁰</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2496.21</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Rock climbing</u>	\$ <u>-600⁰⁰</u>	
<u>Grant purchases</u>	\$ <u>-1000⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-1600⁰⁰</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>896.21</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2023-2024 Sponsor Name: Audra Casson on behalf of SPEF

Name of Activity Fund: SPEF Grant Account No: 839

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>53.00</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
SPEF Grants (estimating one large grant)	\$ <u>5,000.00</u>	
SPEF Grants (estimating one small grant)	\$ <u>2,500.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>7,500.00</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>7,553.00</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Large Grant specific expenditures	\$ <u>-5,000.00</u>	
Small Grant specific expenditures	\$ <u>-2,500.00</u>	
Return of unused portion from prior year	\$ <u>-53.00</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>-7,553.00</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>0.00</u>	\$ _____

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-839-SPEF

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/23/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: 700-839-SPEF							
60.839.1290.000.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.1610.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.1990.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.337.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.530.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.550.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.611.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.614.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.615.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.616.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.641.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.642.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.644.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.645.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.651.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.652.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.653.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.655.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.656.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.658.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-839-SPEF

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/23/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
60.839.2199.810.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.2199.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.3300.930.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60.839.9902.000.0000.0000.000.700.4	0.00	\$0.00	\$0.00	-\$1,496.21	\$1,496.21	\$0.00	\$1,496.21
700-839-SPEF Sub Total:		0.00	\$0.00	-\$1,496.21	\$1,496.21	\$0.00	1,496.21

End of Report

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2024-2025 Sponsor Name: Carla Nelson
 Name of Activity Fund: Grant Account No: 850

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RAB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RAB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	_____
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	RAB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 24-25 SITE: Lincoln Academy

ACCOUNT NAME: 850 Grant

PURPOSE Grant Money given for testing vouchers, Garden Club, guitar club, Bike clubs, Prairie Arts + other Clubs Lincoln sponsors

SOURCE(S) OF INCOME

All listed BOE approved revenue sources for 24-25 sy

PLANNED EXPENSES

All listed BOE approved expenditures for 24-25 sy

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla Nelson

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [Signature] DATE: 8/23/24

ACCOUNT NUMBER: 850

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Grant Account No: 850

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>15,352.57</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Garden Club grant</u>	\$ <u>1200⁰⁰</u>	
<u>Guitar Club grant</u>	\$ <u>2000⁰⁰</u>	
<u>Prairie Arts grant</u>	\$ <u>1000⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>4200⁰⁰</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>19,552.57</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Bikes + Equip</u>	\$ <u>15,000⁰⁰</u>	
<u>Garden Club supplies</u>	\$ <u>1200⁰⁰</u>	
<u>Guitar Club supplies</u>	\$ <u>1000⁰⁰</u>	
<u>Prairie Arts fees</u>	\$ <u>-750⁰⁰</u>	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>17,950⁰⁰</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>1602.57</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

PURPOSE OF RAISING FUNDS:

FUNDRAISER DATES: START _____ END _____

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2023-2024 Sponsor Name: Carla Nelson
 Name of Activity Fund: Grant Account No: 850

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>352.57</u>	\$ <u>352.57</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Revenues:	\$ <u>0.00</u>	\$ <u>15,000.00</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>352.57</u>	\$ <u>15,352.57</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total Expenditures:	\$ <u>0.00</u>	\$ <u>0.00</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>352.57</u>	\$ <u>15,352.57</u>

Stillwater School District 16

Budget Control Group Report

Fiscal Year: 2024-2025

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-850-GRANT

Show Account Detail

Show Transaction Detail Show Encumbrance Include Pre Encumbrance

Range Dates: 7/1/2024 - 8/23/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.			
Control Group: 700-850-GRANT										
60.850.1290.000.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
60.850.3300.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,977.96	-\$14,977.96			
60.850.9902.000.000.0000.000.700.4	0.00	\$0.00	\$0.00	-\$15,352.57	\$15,352.57	\$0.00	\$15,352.57			
700-850-GRANT Sub Total:					0.00	\$0.00	-\$15,352.57	\$15,352.57	\$14,977.96	374.61

End of Report

ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2024-2025 Sponsor Name: Carla Nelson
 Name of Activity Fund: Friends of Lincoln Account No: 858

The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds \$1000 and 30% of projected revenue:

PACKET CONTENTS:

FORM	FOUND ON PAGE	INITIAL IF COMPLETE
APPROVAL OF ACCOUNT FORM	PAGE 2	RAB
ACTIVITY FUND SUBACCOUNT BUDGET	PAGE 3	RAB
ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4)	PAGE 4	RAB
REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET*	PAGE 2	RAB

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2024-2025 SITE: Lincoln Academy

ACCOUNT NAME: 858 Friends of Lincoln

PURPOSE

Purchase Cap + gowns, Staff luncheons, field trips
Staff appreciation, Student of the month + shirts, transportation
fees, Dues + fees for clubs, Humane Society Donations

SOURCE(S) OF INCOME

All listed BOE approved Revenue for 24-25 sy

PLANNED EXPENSES

All listed BOE approved expenditures for 24-25 sy

SPONSOR NAME

Carla Nelson

SIGNATURE

Carla Nelson

PRINCIPAL/DIRECTOR

George Horton

SIGNATURE

George Horton

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: Rachel Bepp DATE: 8/23/24

ACCOUNT NUMBER: 858

BOARD OF EDUCATION APPROVAL DATE: _____

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Friends of Lincoln Account No: 858

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1371.64</u>	\$ _____
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
<u>Candy gram Fundraiser</u>	\$ <u>150⁰⁰</u>	
<u>Restaurant Nights</u>	\$ <u>300⁰⁰</u>	
<u>Capt Gown Reimbursements</u>	\$ <u>450⁰⁰</u>	
<u>Harvest II Donation</u>	\$ <u>50⁰⁰</u>	
<u>Friends of LA Donations</u>	\$ <u>150⁰⁰</u>	
	\$ _____	
Total Revenues:	\$ <u>1100⁰⁰</u>	\$ _____
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2471.64</u>	\$ _____
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
<u>Josten's Capt Gowns</u>	\$ <u>700⁰⁰</u>	
<u>Humane Society Donation</u>	\$ <u>150⁰⁰</u>	
<u>Student of the month +-shirts</u>	\$ <u>390⁰⁰</u>	
<u>Dues + fees</u>	\$ <u>150⁰⁰</u>	
<u>Field trips + transportation</u>	\$ <u>500⁰⁰</u>	
<u>Staff luncheons</u>	\$ <u>200⁰⁰</u>	
	\$ _____	
Total Expenditures:	\$ <u>2090⁰⁰</u>	\$ _____
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>381.64</u>	\$ _____

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Friends of LA Account No: 858

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Restaurant Nights - Portion of Nights Proceeds to be donated to Friends of LA

PURPOSE OF RAISING FUNDS:

To help w/all listed approved BOE expenditures

FUNDRAISER DATES: START 8/15/24 END 7/31/25

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 300.00 - EST. EXP. 0 = EST. PROFIT 300.00

Carla Nelson SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Principal Signature PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. - ACT. EXP. = ACT. PROFIT (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 24-25 Sponsor Name: Carla Nelson

Name of Activity Fund: Friends of LA Account No: 858

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Candy grams for Valentine's Day

PURPOSE OF RAISING FUNDS:

To donate + raise \$ for Stillwater Humane Society

FUNDRAISER DATES: START 1/5/25 END 2/14/25

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 150⁰⁰ - EST. EXP. 0 = EST. PROFIT 150⁰⁰

Carla Nelson
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

[Signature]
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2023-2024 Sponsor Name: Carla Nelson

Name of Activity Fund: Friends of Lincoln Account No: 858

	NEXT YEAR EST.	ACTUALS*
1. ESTIMATED BEGINNING CASH BALANCE, JULY 1	\$ <u>1,775.25</u>	\$ <u>1615.91</u>
2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS:		
Donations from Friends of LA	\$ <u>650.00</u>	
Donations for Lamber Memorial Fund	\$ <u>100.00</u>	
Fundraiser	\$ <u>100.30</u>	
Cap and Gown payments	\$ <u>257.75</u>	
	\$ <u> </u>	
	\$ <u> </u>	
Total Revenues:	\$ <u>1,108.05</u>	\$ <u>1718.00</u>
3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2)	\$ <u>2,883.30</u>	\$ <u>3333.91</u>
4. EXPENDITURES AND ESTIMATED AMOUNTS:		
Staff luncheons and class prizes	\$ <u>-440.52</u>	
Cap and Gowns	\$ <u>-519.60</u>	
Humane Society Fundraiser	\$ <u>-100.30</u>	
Student clothing needs	\$ <u>-219.92</u>	
SPS fees for background checks	\$ <u>-30.00</u>	
	\$ <u> </u>	
Total Expenditures:	\$ <u>-1,310.34</u>	\$ <u>-1962.27</u>
5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)	\$ <u>1,572.96</u>	\$ <u>1371.64</u>

Stillwater School District 16

DAC: LINCOLN - ACTIVITY FUND

Budget Control Group: 700-858-FRIENDS OF LINCOLN

Budget Control Group Report

Fiscal Year: 2024-2025

- Show Account Detail
- Show Transaction Detail
- Show Encumbrance
- Include Pre Encumbrance
- Range Dates: 7/1/2024 - 8/23/2024
- Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: 700-858-FRIENDS OF LINCOLN							
60.858.1460.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - FRIENDS OF LINCOLN - SALE OTHER							
60.858.1972.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - FRIENDS OF LINCOLN - CLUBS ORGS							
60.858.1990.000.900.0000.000.700.1	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LA - FRIENDS OF LINCOLN - ACT OTR REV							
60.858.2199.614.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TESTING SUPPLIES & MATERIALS							
60.858.2199.810.900.0000.000.700.0	0.00	\$0.00	\$40.00	\$40.00	-\$40.00	\$215.00	-\$255.00
DUES AND FEES							
60.858.2490.617.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
KITCHEN PRODUCTS & SUPPLIES							
60.858.2490.619.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GENERAL SUPPLIES							
60.858.2575.682.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	-\$60.00
AWARDS, GIFTS, DECORATIONS, REGALIA & REFRESHMENTS							
60.858.3300.619.900.0000.000.700.0	0.00	\$0.00	\$382.00	\$382.00	-\$382.00	\$0.00	-\$382.00
858 FRIENDS OF LINCOLN EXP							
60.858.3300.881.900.0000.000.700.0	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
858 FRIENDS OF LINCOLN DONATIONS							
60.858.9902.000.000.0000.000.700.4	0.00	\$0.00	\$0.00	-\$1,371.64	\$1,371.64	\$0.00	\$1,371.64
858 FRIENDS OF LINCOLN							
700-858-FRIENDS OF LINCOLN Sub Total:		0.00	\$422.00	-\$949.64	\$949.64	\$275.00	674.64

End of Report