



**Minutes of Special Board Meeting of the Governing Board  
Joseph City Unified School District  
District Office Board Room, 8176 N. Westover, Joseph City, AZ 86032  
Friday, March 27, 2026**

**Members present**

Eldon Larsen, President; Dayton Flake, Clerk; Karsten Flake, Cat Hansen, Lexi Nelson

**Administrators**

None

**Others present**

Dr. Jeff Smith, ASBA

**1. OPENING ITEMS**

**1.A. Call to Order**

Motion by Eldon Larsen to call the meeting to order.

Time: 9:30 a.m.

**1.B. Roll Call**

**1.C. Pledge of Allegiance**

**1.D. Invocation**

**1.E. Adoption of Agenda**

Motion by Eldon Larsen to approve the agenda as presented; second by Lexi Nelson.

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

**2. EXECUTIVE SESSION**

Motion by Eldon Larsen to enter into Executive Session pursuant to A.R.S. 38-431.03 (A) (1) for the purpose of assisting the Board to screen applications related to the position of District Superintendent.

Final Resolution: Motion passed.

Yes: Eldon Larsen, Dayton Flake, Karsten Flake, Cat Hansen, Lexi Nelson

Executive session convened at 9:34 a.m.

Reconvened in open session at 11:55 a.m.

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**3.A. The Governing Board will discuss applicants screened for the position of District Superintendent, and may consider certain applicants to interview for the position.**

**3.B. Discussion and consideration of interview strategies, question content, and the first-round interview schedule for the applicants selected to interview for the position of District Superintendent on April 8, 2026 in coordination with the Arizona School Boards Association.**

**3.C. Discussion and possible action regarding directing Arizona School Boards Association to work with Joseph City Unified School District administration to organize a community meeting to introduce finalist(s) for the position of District Superintendent, tentatively scheduled for April 17, 2026.**

**3.D. The Governing Board will discuss and may consider interview strategies and question content for final round interviews with finalists for the position of District Superintendent tentatively scheduled for April 17, 2026.**

**4. ADJOURNMENT**

Call to adjourn the meeting by Eldon Larsen; second by Dayton Flake

Final Resolution: Motion passes.

Yes: Eldon Larsen, Karsten Flake, Dayton Flake, Cat Hansen, Lexi Nelson

Time: 12:11 pm

APPROVED:

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Board Clerk or President