

KENYON-WANAMINGO SCHOOLS

Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533-Wellness, 610-Field Trips, and 902-Facilities Use.

Name of School Sponsored Activity/Group: 6th grade Eagle Bluff trip

Advisor in Charge: Mandi Kyllö-Lunde

Start Date of Activity: October 2, 2026 End Date of Activity: October 23, 2026

Type of Activity/Fundraiser: The Chip Shoppe Fundraiser / Items

Identify the vendor/company involved: Chip Shoppe / cherry dale

Is signing a contract/agreement involved? Yes No Is contract/agreement attached? Yes No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: Item price range \$15-40

Proceeds to be used for: Student balance of Eagle Bluff trip. Students that choose to fundraise receive generous percentage value of total sales that go directly toward individual student cost of trip.

Time-Does it involve school time? Yes NO If "YES" How much? _____ Cost of trip.

Comments: _____

Advisor Name (Printed) Mandi Kyllö-Lunde Student Officer Name:(Printed) Leia Patterson

Advisor Signature: Mandi Kyllö-Lunde Date: 5.8.2026

Student Officer Signature: Leia Patterson Date: 5/8/2026

Supervisor initial next to title.

Approved Denied M.R. Principal/Administrator Date 5-11-26

Accounting Procedures in Place DS Business Manager Date 5-12-26

Approved Denied PH Superintendent Date 5-12-26

Approved Denied _____ School Board Date _____