

ADJUNCT FACULTY REQUEST

July 20, 2026

Dr. Jessica Gore
Snyder ISD
2901 37th Street
Snyder, TX 79549

Dear Dr. Gore,

On behalf of the Scurry County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Snyder Independent School District.

The State Board of Education passed an amendment to 19 TAC 129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school of the school district. Section 3 of the Student Attendance Handbook states:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or and adjunct staff member who:
 - (A) has a minimum of a bachelor's degree; and
 - (B) is eligible for participation in the Teacher Retirement System of Texas.

Scurry County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period indicated in the agreement.

Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Derek Coffman
County Extension Agent
Agriculture and Natural Resources



Ronda White
County Extension Agent
Family & Community Health

ADJUNCT FACULTY REQUEST

THE STATE OF TEXAS
COUNTY OF SCURRY

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the Snyder Independent School District, hereinafter referred to as "District". A quorum having been established, the Board proceeded to consider appointment of the herein named individuals as an adjunct member of the Snyder Independent School District.

Upon consideration and vote of _____ in favor, Ronda White and Derek Coffman, are hereby named as adjunct faculty members of the Snyder School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the __1st__ day of __August__, 2026 and remain in effect until the _____31st_____ day of __August__, 2027.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:
Derek Coffman, CEA-ANR, B.S., Tarleton State University 2018
Ronda White, CEA-FCH, M.A., Texas A&M Kingsville, 2019
3. Adjunct faculty members will receive no compensation, salary, or remuneration from Snyder Independent School District.
4. Adjunct faculty members shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty members are and shall remain under the direction supervision of the District Extension Administrator of District 2.
6. Adjunct faculty members shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel.

Adjunct faculty members' activities and participation with students at the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty members are not employees of the School District, and the School District does

not nor shall not supervise, direct or control the activities and/or participation of such Scurry County Extension Agents who have been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Scurry County Extension Agent(s), Derek Coffman and Ronda White, are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Snyder Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this ____ day of _____, 2026.

Snyder Independent School District

By: _____