

Purchase Request #7
Regular Board Meeting January 22, 2019
Consideration of Approval to
Hon Blanket Purchase Agreement

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the Hon Blanket Purchase Agreement (BPA), which provides specialized pricing for the District and participating members of the Collin County Governmental Purchaser's Forum (CCGPF) to purchase Hon Furniture.

BACKGROUND

Hon and the District, along with members of the CCGPF, originally entered into this agreement in 2009 in order to allow the District and CCGPF members to acquire HON commercial products and services directly from HON, with the assistance of authorized servicing dealers (Plano Office Supply), using Tier 9 pricing, terms, and conditions set forth in the HON Federal Supply Schedule Contract GS-28F-8047H, by and between HON and the General Services Administration (GSA). HON has agreed to continue providing specialized pricing for the District and members of the CCGPF based on achieving a collective minimum dollar volume of \$1,000,000.00 list spend (approximately \$400,000.00 net). The prices reflected on the BPA schedule are the most favored customer prices.

IMPACT OF THIS ACTION

The Hon BPA provides exceptional pricing and value to the District and CCGPF members.

MONITORING AND REPORTING TIMELINE

The term of contract will be one (1) year beginning February 1, 2019 through January 31, 2020.

ATTACHMENTS

Attachment 1 – Hon Blanket Purchase Agreement

RESOURCE PERSONNEL

Ken Lynn

Chief Financial Officer

972-758-3831