

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the 444th regular meeting of the Northwest Arctic Borough School District Board of Education to order at 4:15 p.m. on Tuesday, April 28, 2026, in person.

Board Members present were:
Alice Melton-Barr
Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Lawrence Jones
Erica Nelson
Margaret Hansen

Board Members absent and excused were Shannon Melton, Millie Hawley, and Alice Adams.

A quorum was present.

Observed.

Those present participated in the Pledge of Allegiance.

Staff and guests present: Terri Walker-Superintendent, Jeff Alexander, Assistant Superintendent; Joy Cogburn-Smith-Director of State/Federal Programs; James Stewart, Human Resources Director; Joseph Groves, Director of ATC; Deborah Landcaster, Director of Curriculum; Amy Eakin, Director of Technology; Paulette Schuerch, Director of Inupiaq Curriculum. Natalie Dickey, Director of Administrative Services; Jeremy Millard, Kivalina Principal; Jamie Cowart, Selawik Principal; Jessica Heisler, KMHS Principal; Kristen Walker, Executive Assistant. Victoria Ferguson, Kotzebue ASC member; Elizabeth Hensley, parent; Rita Short, Iliigaat Munaqsriyat Childcare Center; Kathy Hensen, Teacher; Jenny Paajanen, Teacher.

Elizabeth Hensley, parent, requested more open communication with meeting information with upcoming important items such as budget hearings and combining classes as an example so that parents have a better idea of how they may assist and help with decisions. Jenny Paajanen, is concerned with the classroom ratio size and safety and requests that the District involves parents more in communications for awareness; she wondered if background checks were conducted of our custodians and if the schools were actually being cleaned (such as the gym floor); she would also like to know where the Board is with the discussions of participation by home school students in sports.

Marie Greene motioned to approve the agenda with moving the Executive Session up from #9 to #7 following the approval of the agenda. Carol Schaeffer seconded the motion. Unanimously approved.

Carol Schaeffer motioned to go into Executive Session, seconded by Erica Nelson and was unanimously approved. Executive Session started at 4:35 p.m. and ended at 6:47 p.m.

Superintendent Walker presented recognition awards.

Superintendent Walker presented her report.

Erica Nelson motioned to adopt the consent agenda pulling Memorandum 26-108 & 26-146. Marie Greene seconded the motion and passed unanimously.

A RESOLUTION OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT (NWABSD) IN SUPPORT OF COMPREHENSIVE TOBACCO PREVENTION AND CONTROL PROGRAM AND POLICY

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF STAFF/GUESTS

PUBLIC COMMENTS

APPROVAL OF AGENDA

EXECUTIVE SESSION

RECOGNITION AND AWARDS

SUPERINTENDENT'S REPORT

ADOPTION OF CONSENT AGENDA

TOBACCO PREVENTION POLICY
RESOLUTION 26-003

Each month various Human Resources actions occur, which require Board action or cognizance. At issue is the approval of awareness of Human Resources actions for the District Office, Maintenance Department, Alaska Technical Center and school sites. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications and the revision of job descriptions. In addition, the administration informs the Board of resignations and terminations throughout the district.

APPROVAL OF HUMAN RESOURCES

Board approval is required for contracts that exceed \$50,000. This school year, the district was billed for outstanding invoices from previous years that were incorrectly sent to the wrong district, increasing our overall payment to ANSEP above the approved amount of \$250,000 from August. All costs are fully covered by existing grant funding under the Native Youth in Action Project. Funding: Native Youth in Action (NYIA) Fund 354.

APPROVAL OF UNIVERSITY OF ALASKA ANCHORAGE 2025-2026 ANSEP PAYMENT

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10000 Concepts and Roles within the Charter Schools series. This is a new policy that establishes the concepts and roles of a charter school within the NWABSD. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10000 CONCEPTS AND ROLES – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10010 Establishment of Charter Schools within the Charter Schools series. This is a new policy that outlines the process for establishing a charter school. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10010 ESTABLISHMENT OF CHARTER SCHOOLS – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10021 Charter School Application Appeals within the Charter Schools series. This is a new policy that outlines the appeals process for a denied charter school application. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10021 CHARTER SCHOOL APPLICATION APPEALS – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10040 Academic Policy Committee within the Charter Schools series. This is a new policy that outlines the establishment and role of an academic policy committee. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10040 ACADEMIC POLICY COMMITTEE – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10050 Principal Lead Teacher within the Charter Schools series. This is a new policy that outlines the contract and qualifications of a Charter School principal or lead teacher. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10050 PRINCIPAL LEAD TEACHER – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10060 Meetings within the Charter Schools series. This is a new policy that outlines meetings for the Academic Policy Committee. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10060 MEETINGS – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10070 Review of the Charter School within the Charter Schools series. This is a new policy that outlines the annual review process of established charter schools. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10070 REVIEW OF THE CHARTER SCHOOL – SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10080 Amendment of Charter and Termination of Contract within the Charter Schools series. This is a new policy that outlines amendments and terminations of charter school contracts. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10080
AMENDMENT OF CHARTER AND
TERMINATION OF CONTRACT –
SECOND READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 10090 Communication within the Charter Schools series. This is a new policy that outlines roles and responsibilities of the District and charter schools. The Board Policy Committee reviewed the proposed changes and recommends approval.

APPROVAL OF BP 10090
COMMUNICATION – SECOND
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4021 Drug and Alcohol Testing for School Bus Drivers within the Personnel series. This update clarifies that school bus driver testing may be accomplished through contracting with the transportation services provider. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4021 DRUG AND
ALCOHOL TESTING FOR SCHOOL
BUS DRIVERS – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4111/4211/4311 All Personnel - Recruitment and Selection within the Personnel series. This update merges BP 4111 and BP 4211. This update clarifies language regarding inquiries into protected information when hiring. It also authorizes the board to delegate the authority to make classified hires to the superintendent. This policy merges the previous BP 4211 into a single policy. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4111/4211/4311
CLASSIFIED PERSONNEL –
RECRUITMENT AND SELECTION –
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4211 Classified Personnel - Recruitment Selection and Appointment within the Personnel series. This update removes this BP since it is merging with BP 4111/4211/4311. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4211 CLASSIFIED
PERSONNEL- RECRUITMENT
SELECTION AND APPOINTMENT –
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4112.5/4212.5/4312.5 All Personnel – Security Check within the Personnel series. This update clarifies that school district volunteers must be subject to a background check, and that an omission on an application can be grounds for denial of hire (or dismissal). The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4112.5/4212.5/4312.5 ALL PERSONNEL
– SECURITY CHECK – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4112.6/4212.6/4312.6 All Personnel - Personnel Records – Security Check within the Personnel series. This update clarifies when and how board members may review employee records and information. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4112.6/4212.6/4312.6 ALL PERSONNEL
– PERSONNEL RECORDS – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4113 Certificated Personnel - Assignment – Security Check within the Personnel series. This update provides additional guidance regarding the assignment of certificated personnel. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4113
CERTIFICATED PERSONNEL –
ASSIGNMENT – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4115 Certificated

APPROVAL OF BP 4115
CERTIFICATED PERSONNEL –

Personnel - Evaluation/Supervision – Security Check within the Personnel series. This update adds language clarifying that employees who evaluate certificated personnel in the District must hold a Type B administrator certificate. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

EVALUATION / SUPERVISION – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4117.2/4217.2/4317.2 All Personnel - Resignation within the Personnel series. This update merges BP 4117.2 and BP 4217.2. This update simplifies the process for an employee to resign and merges the classified and certified resignation policies. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4117.2/4217.2/4317.2 ALL PERSONNEL
– RESIGNATION – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4217.2 Resignation within the Personnel series. This update removes this BP since it is merging with BP 4117.2/4217.2/4317.2. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4217.2
RESIGNATION – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4117.4 Certificated Personnel – Dismissal within the Personnel series. This update codifies the requirement established by the Alaska Supreme Court that certified employees may call witnesses at a pre-termination hearing. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4117.4
CERTIFICATED PERSONNEL –
DISMISSAL – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4118 Certificated Personnel – Suspension-Disciplinary Action within the Personnel series. This update clarifies what constitutes progressive discipline, and that reassignment is not necessarily disciplinary. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4118 CERIFICATED
PERSONNEL – SUSPENSION –
DISCIPLINARY ACTION – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4119.3/4219.3/4319.3 All Personnel – Duties of Personnel within the Personnel series. This update requires that, as a best practice, job descriptions should be reviewed annually as part of the evaluation process. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4119.3/4219.3/4319.3 ALL PERSONNEL
– DUTIES OF PERSONNEL – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4119.12/4219.12/4319.12 All Personnel – Harassment within the Personnel series. This update updates harassment language to fit best practices, including that it relates to all school district activities and facilities. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4119.12/4219.12/4319.12 ALL
PERSONNEL – HARASSMENT – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4119.22/4219.22/4319.22 All Personnel – Dress and Grooming within the Personnel series. This update simplifies the model dress code policy, and applies it to all personnel. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4119.22/4219.22/4319.22 ALL
PERSSONEL – DRESS AND
GROOMING – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4119.23/4219.23/4319.23 All Personnel – Unauthorized Release of Confidential Information within the Personnel series. This update clarifies best practices regarding the release of unauthorized District information. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4119.23/4219.23/4319.23 ALL
PERSONNEL – UNAUTHORIZED
RELEASE OF CONFIDENTIAL
INFORMATION – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4119.25/4219.25/4319.25 All Personnel - Political Activities of Employees within the Personnel series. This update clarifies that the District may regulate political activity on school property at any time (not just during the instructional day) in accordance with law. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP
4119.25/4219.25/4319.25 ALL
PERSONNEL – POLITICAL ACTIVITIES
OF EMPLOYEES – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4122 Certificated Personnel - Student Teachers within the Personnel series. This update requires that the superintendent establish criteria for a student teacher program. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4122
CERTIFICATED PERSONNEL –
STUDENT TEACHERS – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4141.6/4241.6 Certificated and Classified Personnel - Concerted Activity-Work Stoppage within the Personnel series. This update aligns to model policy language and updates the title. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4141.6/4241.6
CERTIFICATED AND CLASSIFIED
PERSONNEL – CONCERTED
ACTIVITY – WORK STOPPAGE –
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4158/4258/4358 All Personnel - Employee Security within the Personnel series. This update requires that the superintendent or designee is made aware of all police reports made by personnel in the course of their duties. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4158/4258/4358 ALL
PERSONNEL – EMPLOYEE SECURITY
– FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4159/4259/4359 All Personnel – Employee Assistance Programs within the Personnel series. This update includes best practice language regarding employee mental health support. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4159/4259/4359 ALL
PERSONNEL – EMPLOYEE
ASSISTANCE PROGRAMS – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4161/4261/4361 All Personnel - Leaves within the Personnel series. This update aligns with the model policy and removes language that is duplicated in employee negotiated agreements. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4161/4261/4361 ALL
PERSONNEL – LEAVES – FIRST
READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4180/4280/4380 All Personnel - Residency and Remote Work - Leaves within the Personnel series. This policy is new and recommended by AASB to formally establish that employees may be permitted to work remotely, if permitted by the District. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 4180/4280/4380 ALL
PERSONNEL – RESIDENCY AND
REMOTE WORK – FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BB 9320 Meetings within the Board Bylaw series. This update includes additional language to clarify virtual/remote meetings. This update also includes “virtual” by all references to “teleconference” for clarity and the addition of language to notify the Board President/Superintendent when attending an in-person meeting virtually. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 9320 MEETINGS –
FIRST READING

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 10020 Charter School Application within the Charter School series. This is a new policy that outlines the application process for establishing a charter school with an update to require the Superintendent to consult legal prior to Board review. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments.

APPROVAL OF BP 10020 CHARTER SCHOOL APPLICATION – FIRST READING

The School Board shall establish and maintain a balanced budget.
The FY26 GF Operating Budget was approved and adopted on April 28, 2025:
Revenues: \$65,877,405
Expenditures: \$70,727,105
Transfer in from Other Funds: \$2,300,000
Transfers out to Other Funds: \$675,000
Use of Fund Balance: \$3,224,699

APPROVAL OF FY 26 BUDGET REVISION #4

The FY26 GF Budget Revision #1, was approved and adopted on August 26, 2025:
Revenues: \$73,280,013
Expenditures: \$74,983,853
Transfer in from Other Funds: \$2,300,000
Transfers out to Other Funds: \$2,815,000
Use of Fund Balance: \$2,218,840

The FY26 GF Budget Revision #2, was approved and adopted on January 22, 2026:
Revenues: \$73,280,013
Expenditures: \$73,389,518
Transfer in from Other Funds: \$2,300,000
Transfers out to Other Funds: \$2,815,000
Use of Fund Balance: \$624,505

The FY26 GF Budget Revision #3, was approved and adopted on February 24, 2026:
Revenues: \$73,280,013
Expenditures: \$74,049,141
Transfer in from Other Funds: \$2,300,000
Transfers out to Other Funds: \$2,815,000
Use of Fund Balance: \$1,284,127

Presented to you is Budget Revision #4 for the FY26 Operating Fund Budget:
Revenues: \$72,404,421
Expenditures: \$74,049,141
Transfer in from Other Funds: \$2,300,000
Transfers out to Other Funds: \$2,815,000
Use of Fund Balance: \$2,159,719

This revision is a reflection of the State's foundation closeout figures for FY26 to reconcile the District's FY26 Total State Entitlement.

Board approval is required for purchases that exceed \$50,000. At issue is the Board's approval of the purchase of books from Scholastic Education for an amount not to exceed \$190,000. Through the Literacy Connection (LIT) Grant, we will complete one additional book distribution to students in September of 2026. Books will be shipped directly to sites in late July or early August. Funding Literacy Connection (LIT) Grant Fund 353.

APPROVAL OF SCHOLASTIC PURCHASE

Board approval is required for NWABSD June Nelson Scholarship recipients. Discussion to review applicants and determine recipients of the 2026 NWABSD June Nelson Scholarship. Selection of recipients of the June Nelson Scholarship 2026, application materials will be presented during executive session due to FERPA. This year we have six students applying for the NWABSD June Nelson Scholarship. Review of the application and discussion will take place in executive session due to privacy considerations.

APPROVAL OF JUNE NELSON SCHOLARSHIP RECIPIENTS

Board approval is required for purchases that exceed \$50,000. At issue is board approval of a contract increase for Burkhart Croft Architects for construction administrative services, and potential on-site cultural resources work for Deering Gravel Production and in an amount not to exceed \$290,000, an increase of \$100,000. In April 2025, through Memo 25-125, the Board approved a contract for site design, cultural resources desktop survey, topographic survey, and permitting assistance. Topo survey work was completed last fall, and the remaining work is in progress. Contract amount was not to exceed \$190,000. However, Construction Administrative services for the design team put their overall contract amount above \$190,000. A contract increase, not to exceed an additional \$100,000 is needed to contract for their services during negotiations for the gravel production and services during that phase of the project. In addition, dependent on the findings of the cultural desktop survey, on-site work may be needed this summer. The increase in the Not to Exceed contract amount includes this service if needed. State of Alaska DEED Grant and Capital Improvement Funds.

APPROVAL OF CONTRACT ADDENDUM FOR DEERING DESIGN CONSTRUCTION ADMINISTRATION SERVICES – GRAVEL PRODUCTION

Board approval is required for purchases that exceed \$50,000. A DEED grant was awarded in 2025 to replace the Fire Systems in six schools. Noorvik's was replaced in 2025. Schools remaining to receive a new Fire Alarm system are Ambler, Buckland June Nelson Elementary and Kotzebue Middle High School. System will be a non-proprietary system, Potter, to match that installed in Noorvik and Selawik. While Shungnak is included in the grant, it may need a new sprinkler system in addition to the fire alarm system, thus it has been separated off as a different project. As a system replacement project, the District can utilize the Sourcewell contract awarded to Convergent through a nationwide competitive bid process. This solicitation basically creates a per unit contract. As a member of Sourcewell, the District can utilize this existing contract saving time and money on procurement. Both DEED and District legal counsel approve the use of this contract format. Funding Source: State of Alaska DEED Grant and USDA Community Facilities Grant through Rep. Begich office.

APPROVAL OF CONTRACT
CONSTRUCTION FOR FIRE SYSTEM
REPLACEMENT, 4 SITES

Board approval is required for purchases that exceed \$50,000. At issue is an increase in contract amount for DD Strait Consulting for Capital Projects Management Services in an amount Not to Exceed \$71,000 for a total contract amount Not to Exceed \$206,000. New capital projects and related efforts have arisen since the approval of Capital Projects Manager DD Strait Consulting, LLC's contract approval in August 2025. Additionally, several building permits are needed for pending projects and SOA Fire Marshal's new system requires online payment to begin the review. DD Strait Consulting, LLC pays for this and is then reimbursed. The majority of CIP management services and expenses are reimbursed by active grants or can be retroactively reimbursed when a grant is awarded. In early 2024 DD Strait Consulting, LLC was selected as the replacement capital projects manager following a competitive request for proposal process. That contract may be renewed up to four additional years, and the position must be advertised every five years. Scope of Work for the position includes grant applications to various entities, management of any funded projects, and additional duties as requested. The current contract not to exceed amount is \$135,000. This increase will revise that to a Not to Exceed amount of \$206,000, with over \$35,000 of it as building permit expenses. The contract includes both direct costs and reimbursable costs, such as travel, printing or postage, etc. as they arise. As a contractor instead of a district employee, DDSC does not receive District benefits. Funding source: Various grants and District funds.

APPROVAL OF FY 26 CONTRACT
INCREASE DD STRAIT
CONSULTING

Board approval is required to accept grant funding. In June 2025, District applied to the Borough's VIF fund to secure the match for the DEED funded HVAC Controls Upgrades, 8 Site project. This grant was awarded but has not been accepted by the Board. Funding covers Phase I work in Ambler, Kiana, Noatak, Noorvik, and Kobuk, Phase II work in June Nelson Elementary and Kotzebue Middle High School and HVAC controls replacement in Shungnak. Funding source: Northwest Arctic Borough Village Improvement Fund (VIF) grant.

APPROVAL OF BOROUGH VIF FUNDS
FOR HVAC CONTROLS, 8 SITES

Board approval is required for purchases that exceed \$50,000. At issue is Board approval for the contract for construction of Phase I HVAC Controls Upgrades, 8 Sites in an amount Not to Exceed \$6,000,000.00. Convergent is the Alaskan Distributor for Alerton Controls systems. Alerton is the controls system currently installed in Kivalina and Buckland. The district is standardizing around this system to streamline management, maintenance and operations. District personnel can receive factory training on the system. A DEED grant to replace the controls systems in eight schools was awarded in 2024. Selawik is also being replaced with an Alerton System under a separate project. A Borough VIF grant was awarded in 2025, providing the District's match and completing all funding needs. Phase I construction is ready to begin in Summer '26 and will include Ambler, Kiana, Noatak, Noorvik, and Kobuk. Phase II and Shungnak work will occur in 2027. District is utilizing Convergent's Sourcewell Contract, which was awarded through a nationwide competitive bid process. It is essentially a per unit contract. The Sourcewell contract allows other governmental entities to use the contract without a separate procurement. District is a member of Sourcewell and this is an acceptable contract to DEED and District legal counsel. Funding source: State of Alaska DEED Grant and Northwest Arctic Borough Village Improvement Funds (VIF).

APPROVAL OF CONTRACT FOR
CONSTRUCTION HVAC CONTROLS
UPGRADES, 8 SITES

Board approval is required for purchases that exceed \$50,000. Three bid proposals were received by the District on April 22, 2026, through a competitive bid process. Results of the bid are attached. Wolverine Supply, Inc. was determined to be the lowest responsible and responsive bidder. 10-Day Protest Period ends May 4th. Actual contract amount will be less than the Not to Exceed contract amount. Contract is to renovate roughly 6,100 square feet of space within KMHS, the former 6th grade pod, into a childcare center that will offer services to the Kotzebue Community. On-site construction could begin mid-May, is to be Substantially Complete by 9-1-26 and contractor is to be out of the suite by 9-30-26. All contract paperwork will be complete by the end of the year. Funding source: Maniilaq Association.

APPROVAL OF CONTRACT
CONSTRUCTION FOR ILILGAAT
MUNAQRIVIAT CHILDCARE CENTER

Board approval is required for purchases that exceed \$50,000. Burkhart Croft is the prime contractor for the ILILGAAT MUNAQRIVIAT Childcare Design Team. Current services do not include 100% construction documents or construction administration services. We cannot get a building permit through the State Fire Marshal's office without 100% signed construction documents. Design Team services are critical during construction to review products and materials to be used in the construction, to answer Contractor questions and to perform completion inspections. At the end of construction, the Design Team produces Record Drawings of what

APPROVAL OF CONTRACT FOR
ILILGAAT MUNAQRIVIAT CHILDCARE
DESIGN COMPLETION AND
CONSTRUCTION ADMINISTRATION
SERVICES

was actually built and reviews contractor provided Operations and Maintenance manuals used by the District for the life of the construction. Funding source: Maniilaq Association.

Board approval is required to enter into contracts over \$50,000. The attached, unapproved lease has been negotiated between the District and representatives for ILILGAAT MUNAQSRIVIAT Childcare Center. ILILGAAT MUNAQSRIVIAT Board of Directors have approved the lease as attached. Draft lease has been reviewed by legal counsel for both parties. Insurance requirements were provided by the District insurer and accepted by ILILGAAT MUNAQSRIVIAT as presented. Construction will be completed by September 30, 2026. Lease begins October 1, 2026, and ends June 30, 2028, unless otherwise extended. Annual renewals may be approved after the initial roughly 21 month lease expires. Childcare operations will occur each month except June and July when the facility is mechanically shut down. Monthly lease of \$10,995.00/month will be paid for each of the ten months of operation per year. Lease rate was calculated to cover the district's cost to operate that area of the building. Funding source: Ililgaat Munaqsriyat.

APPROVAL OF ILILGAAT
MUNAQSRIVIAT CHILDCARE CENTER
LEASE AGREEMENT

Per NWABSD Board Policy 5144.1, Board approval is required in instances of student expulsion. Per NWABSD Board Policy 5131.7 and AS14.03.160(a) (1) the Board shall expel any student who brings a firearm to school in violation of the policy and AS11.61.210(a)(8) while possessing a firearm, as that term is defined under 18 U.S.C. 921, for a period of not less than one(1) calendar year.

APPROVAL OF STUDENT EXPULSION

Closing remarks and expressions of thanks offered by each Board member in attendance.

COMMUNICATION AND ITEMS
PRESENTED BY BOARD MEMBERS

The next regular meeting of the NWABSD Board of Education will be held virtually June 2, 2026.

DATE/TIME OF NEXT BOARD
MEETINGS

Marie Greene moved to adjourn the meeting, seconded by Jeanne Gerhardt-Cyrus.

Motion passed with unanimous consent. The meeting adjourned at 7:08 pm.

ADJOURNMENT

Tillie Ticket, Secretary

Kristen Walker, Recording Secretary

