



MEMORANDUM OF UNDERSTANDING BETWEEN THE CHICKASAW NATION AND ADA PUBLIC SCHOOLS

THIS MEMORANDUM OF UNDERSTANDING, (“MOU”) is made and entered into voluntarily by and between the Chickasaw Nation, a federally recognized, self-governing, and sovereign American Indian nation, by and through its Department of Culture and Humanities, of P.O. Box 1548, Ada, OK 74821, (“Nation”) and Ada Public Schools, of 324 W. 20th St., Ada, OK 74820, (“School”).

WHEREAS, the parties wish to deliver Chickasaw Language services to the large overlap of students within both the Ada Public Schools and the Chickasaw cultural community.

NOW, THEREFORE, this MOU is designed to detail the specifics of the working relationship between the Parties to deliver services to their mutual benefit and the communities they serve. This MOU does not obligate the Parties to provide funds or payment. Unless otherwise specified, each party agrees to bear their own financial burdens for the resources committed in this MOU. This MOU does not bind the Parties to any legal obligations.

1. **Status of the Parties.** Nothing herein shall be construed to create an employer-employee relationship between the parties. The parties agree that no employment, partnership, or agency relationship exists.
2. **Period of Performance.** This MOU shall be effective on the date last signed below, and will remain in force until terminated by either party upon 30 days written notice delivered to the other party at the party's address stated above.
3. **Responsibilities and Duties of the Chickasaw Nation.**
 - a. Nation will provide School with an instructor and curriculum for teaching Chickasaw Language I & II. Nation will comply with the professional development requirements as mandated by School.
 - b. Nation will give, at a minimum, 6 months advanced notice if an instructor cannot be provided.
 - c. Nation will provide School with new or updated copies of the assigned instructor's teaching certificate prior to the start of the school year.
 - d. At the beginning of the school year, Nation will provide School with an updated Chickasaw Nation holiday schedule and will provide any subsequent changes to the schedule in a timely manner.
4. **Responsibilities and Duties of School.**
 - a. School will provide the technology, software, and facilities to deliver Chickasaw Language instruction. All courses will be taught virtually. School will be responsible for providing the proctor/environment for virtual learning.
 - b. School will provide Nation with access to School's student information system at the level of teacher, for all students enrolled in Chickasaw language courses.

- c. School will provide Nation with the necessary materials to obtain a Native American Language Teaching Certificate from the Oklahoma State Department of Education, such as letters of employment through the school district and a record of a mentor teacher.

5. Classroom Management and Scheduling

a. Class Size and Section Limits

- Nation will offer one Chickasaw I class and one Chickasaw II class to the school. Exceptions to this policy may only be made under circumstances mutually agreed upon by the parties, ensuring that such changes can be met and do not disrupt virtual learning. Individual class sections shall not exceed 16 students, in order to maintain instructional quality and appropriate engagement.

b. Scheduling Considerations

- Both parties acknowledge that coordinating language instruction within existing school schedules may present logistical challenges. Nation and School commit to collaborative planning to optimize class times, minimize conflicts, and maintain a sustainable teacher workload.

6. Classroom Support and Instructional Environment

a. Proctor Responsibilities

- School agrees to assign a designated proctor to remain physically present with students during each scheduled class period. The proctor will serve as an in-room support, facilitating the physical environment and assisting with light operational tasks such as scanning and printing, as needed. Proctors are not responsible for delivering or supplementing instructional content.
- NOTE: Any in-room support required of the proctor shall be minimal in scope and not anticipated on a daily basis, unless otherwise agreed upon by both parties.

b. Classroom Accommodations and Special Education

- Nation will ensure Chickasaw Language Teachers are informed in a timely manner of any required instructional accommodations or modifications outlined in students' 504 plans or Individualized Education Programs, as provided by School.

7. Classroom Space and Technology Requirements

a. Designated Instructional Space

- School agrees to provide consistent, dedicated classroom space for Chickasaw Language instruction that will not be repurposed for testing, assemblies, or other school functions during scheduled class times. Frequent disruptions to instructional space compromise student learning and instructional continuity.

b. Technology Specifications

- School agrees to furnish the instructional space with the following minimum technology requirements:
 - Stable high-speed internet access
 - A projector or smart board compatible with virtual platforms
 - A webcam and external microphone capable of clear audio transmission (built-in webcam microphones are insufficient)
 - Access to Zoom or another approved video conferencing platform

8. Absences and Instructional Continuity

a. Teacher Absence Protocol

- In the event of a Chickasaw Language Teacher absence, Nation will provide asynchronous instructional materials through the designated learning platform (e.g., Google Classroom) to be administered by the proctor. Substitute teachers may not be assigned by Nation due to differing district-level personnel and credentialing requirements.

- b. Proctor Absence Protocol
 - In the event the designated proctor is absent, School must provide a qualified replacement for classroom coverage. Chickasaw Language instruction may not proceed without a proctor physically present. In the event a proctor is not available for the day, Nation will provide asynchronous instructional materials through the designated learning platform.
- c. Absence Communication
 - All teacher absences will be communicated to School by Nation through the assigned Program Manager or other designee. School shall reciprocate by notifying Nation in advance of any known absences or changes in proctor availability.

9. Points of Contact.


Chickasaw Nation: Lisa John, Secretary, Department of Culture and Humanities
 Ada Public Schools: Pat Liticker, Superintendent

10. Miscellaneous.

- a. Both parties will meet annually each April to review this MOU and address any concerns with Chickasaw Language class enrollment.
- b. Nothing contained in the MOU shall be construed to waive the sovereign rights and immunities of the Chickasaw Nation, its officers, employees, or agents.
- c. The parties recognize that each may come in contact with or become familiar with information which may be considered confidential to the other party. Both parties agree to keep all such information confidential and not to discuss or divulge it to anyone other than the appropriate personnel or their designees.
- d. This MOU cannot be modified or amended unless agreed upon in writing and signed by both parties.

IN WITNESS WHEREOF, the parties signing below agree to the terms of this MOU and hereby represent that each has authority to execute the same.

ADA PUBLIC SCHOOLS:

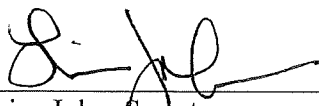


 Pat Liticker, Superintendent

4-16-26

 Date

CHICKASAW NATION:



 Lisa John, Secretary
 Department of Culture and Humanities

4-20-26

 Date