

USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT

The building principal/support department supervisor may authorize the borrowing of school equipment by local government entities. Loans of school equipment are subject to the following conditions:

- School property loaned will not have a value of more than one thousand dollars (\$1000).
- No property will be loaned if a disruption is caused in regular educational programs.
- School property will not be loaned for a period to exceed 72 hours.
- All property borrowed from the school district must be **properly stored and** returned to the site ~~specified and~~ in the same condition in which it was loaned.
- Use of school equipment must be requested in writing. The borrowing organization will assume responsibility for any damage and will replace any equipment damaged beyond repair.
- No property will be loaned without the written approval of the building principal/~~support~~ department supervisor.

Vehicles, electronic equipment, scientific instruments, desks, tables, bleachers or other fixed equipment not intended for portable use will **not** be loaned. **Equipment such as chairs, tables, stages, pianos or similar equipment may be loaned upon approval.**

~~Organizations must assure that such equipment will be properly stored and returned in the same condition as received.~~ School-owned materials and equipment will not be loaned to individuals.

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NEPN/NSBA Classification: EDC
Legal Reference: