



## MEMO

**TO:** Weber School District Board Members:  
President Paul Widdison, Vice President Douglas Hurst,  
Members: Janis Christensen, Bruce Jardine, Jan Burrell, Kelly  
Larsen, Wyle Williams  
Superintendent Gina Butters

**FROM:** Dr. Juliana Woodbury, Special Education Director

**DATE:** May 13, 2026

**SUBJECT:** Contract with UPC for Parent Consultant

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The Special Education Department and Utah Parent Center have a memorandum of understanding (MOU) for a Weber School District Parent Consultant. The provision of a UPC Parent Consultant is a specific partnership effort between the LEA and the UPC to proactively address the information and training needs of parents to be effective and receive support in their roles and responsibilities in the IEP process, to facilitate communication with educators and professionals, and provide supports that will improve outcomes for students with disabilities served in the LEA. This position is one strategy that the LEA employs to improve outcomes for children with disabilities under Part B of IDEA and to engage parents in meaningful ways with schools. Total contract budgeted amount is \$44,793. Thank you for your support of our special education students.