



# Craig City School District

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Jackie Hanson, Superintendent  
David Harris, Elem./MS Principal  
Josh Andrews, HS Principal  
Heather Mendonsa, PACE Principal

## PUBLIC NOTICE CCSD SCHOOL BOARD MEETING

Wednesday, March 26, 2025

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order  
The meeting was called to order
2. Flag Salute  
A salute to the flag was given.
3. Roll Call

Board Members	Employees	Others Present
Hans Hjort	Veronica Dandurand	
Trish Conatser	Jackie Hanson	
Ben Page	Christy House	
Julie McDonald	Nicole Nelson	
Bonnie Morris	Heather Mendonsa	
	Jared Grieve	
	David Harris	
	Stephen DeHart	
	Daniel Nelson	
	Melinda Bass (via Zoom)	
	Karen Packer (via Zoom)	
	Jen Whicker (via Zoom)	
4. District Mission & Vision Statements (recited by Board Member, Bonnie Morris)  
The District Mission & Vision Statement was read aloud by Bonnie Morris
5. Agenda Approval  
M/S Page/McDonald  
A motion was made to approve the agenda as presented.  
Roll Call Vote  
Motion passed unanimously
6. Consent Agenda
  - a. Approval of Minutes (from February 26, 2025 & March 5, 2025)
  - b. Approval of Financials (February 19, 2025 – March 19, 2025)
  - c. Approval of Correspondence
    - Jared De Lara, School Finance Specialist II, Alaska Department of Education & Early Development (re: Disparity Test Letter & Adjustment Sheet)
    - Dr. Deena Bishop, Commissioner, Alaska Department of Education & Early Development (re: Title VII – Impact Aid Adjustment Under AS 14.17.410).
    - United States Department of Education, Office for Civil Rights (re: FAQs related to Dear Colleague Letter Issued February 2025).
    - Joni McCarty, Program Manager, Alaska Department of Education & Early Development (re: Official Completion of the Special Education Compliance Monitoring)

Our students will be compassionate, resilient, self-sufficient, engaged members of their community.  
CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

- Don Enoch, State Special Education Administrator, Alaska Department of Education & Early Development (re: FY25 Entitlement Review Intensive Funding Notice)
- Jared De Lara, School Finance Specialist II, Alaska Department of Education & Early Development (re: FY25 Foundation One-Time Supplemental Funding Letter)

M/S Page/Conatser

A motion was made to approve the Consent Agenda as presented.

Roll Call

Motion passed unanimously

## 7. Public Comments

## 8. Reports & Information

### a. Board Member Reports

Hjort – Attended the AASB Prince of Wales Board Member training, along with other board members and superintendents from Hydaburg, Klawock and Thorne Bay. The training went well, and it was nice to get to know other school board members from the island. Hjort congratulated Hanson and the special education teachers for completing the special education reports required by the State.

Conatser – Is happy to hear that the weight room is up and running. Attended the Ketchikan basketball games and saw the Drumline team perform alongside nine other school bands in a mass pep band performance; It was great to see CHS band keep up. Conatser gave thanks to CCSD's coaches and athletic directors for their efforts and for making the sports season possible. Conatser also thanked CCSD for allowing the public to rent out and use the high school; She had attended the PoW Chamber of Commerce Trade Show and there was a good turnout for it. Island Wrestling was at the trade show to help with the set up and tear down of the trade show.

Page – Thanked the staff members who are retiring or leaving the district for their years of service and dedication.

Morris – Thanked Tina Steffen, CCSD staff members, and Craig Tribal Association for their help to host and put on the first Cultural Basketball Tournament that was held in Craig. Morris also thanked CCSD's staff members who helped put on the last Cultural Day event held at the elementary school.

### b. Principal Reports

- CEMS Principal Report (submitted by David Harris)
- CHS Principal Report (submitted by Josh Andrews)
  - CHS Athletic Director Sports Case Study (submitted by Tina Steffen)
- PACE Principal Report (submitted by Heather Mendonsa) – PACE has hired a full-time administrative assistant, Bobbie Cotton, for the Wasilla learning center and is excited to have her onboard. A finalized calendar and handbook will be ready for next month's board meeting.

### c. Maintenance Director Report (submitted by Daniel Nelson)

### d. Business Manager Report (submitted by Melinda Bass) – Hjort read Bass's report and asked about the \$15,000 grant for the purchase of local foods, when was it awarded? Bass said it was awarded back in November of 2024. McDonald said she appreciated Bass's report and that she did have questions, but they were all answered by the report.

### e. Technology Report (Tech Refresh Information submitted by Jared Grieve) – Grieve summarized the lease option he has been pursuing with Apple and was available for questions. Hjort asked Grieve that in the event a grant could be acquired, could it be used to cover the lease? Grieve said that it would depend on the grant and its stipulations. There was further discussion on the merits and restrictions of PCs vs. Macs.

### f. Superintendent Report (submitted by Jackie Hanson) – Hanson congratulated Art Frank for being awarded the Spirit of Youth award in the categories of Humanitarian and Role Model. Work began on FY26 General Operating Budget amid declining enrollment numbers. The decision has been made to close the PACE Ketchikan Learning Center office, effective June 30<sup>th</sup> of this year. There was discussion on this topic with the question being asked what the projected savings would be for closing this office. Hanson replied there would be at least \$23,000.00 savings in rent. Hanson and Business Manager Bass have started the grant paperwork process for the CEMS Rehab project. Craig middle school and high school will be hosting the Cultural Youth Gathering event on April 18<sup>th</sup>. Sealaska and the Craig Tribal Association will be helping the middle school and high school with the event and will include activities such as fry bread making, Haida dancing, cedar bark weaving and storytelling. The Budget Work Session is scheduled with the City of Craig on April 9<sup>th</sup> and will be held in the chambers of City Hall and is open to the public. Conatser asked if there was a plan in place for having one less elementary school teacher. Hanson replied that yes, classes could be combined to accommodate for having one less elementary school teacher.

## 9. Old Business

### a. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 2/3/25)

M/S Page/McDonald

A motion was made to approve the presented Board Policies and Administrative Regulations as a second and final reading.

Roll Call

Motion approved unanimously

## 10. New Business

- a. Personnel Report  
M/S Page/McDonald  
A motion was made to approve the Personnel Report as presented.  
Roll Call  
Motion approved unanimously
- b. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 3/3/25)  
M/S Page/McDonald  
A motion was made to approve the presented Board Policies and Administrative Regulations as first reading.  
Roll Call  
Motion approved unanimously
- c. Revised CCSD School Calendar 2024-2025  
M/S Page/McDonald  
A motion was made to approve CCSD's Revised School Calendar for the 2024-2025 school year as presented.  
Roll Call  
Motion approved unanimously
- d. CHS New Shop/Biomass Project & Alaska Energy Authority Grant Agreement Amendment  
M/S Page/McDonald  
McDonald congratulated Hanson on her initiative to look for and acquire more funds for this project.  
A motion was made to approve the Alaska Energy Authority Grant Agreement Amendment as presented for \$990,233.00.  
Roll Call  
Motion approved unanimously
- e. CHS New Shop/Biomass Project & Alaska Energy Authority Force Account Labor  
M/S Page/Conatser  
Page and McDonald said they believe the use of force account labor to complete the CHS New Shop/Biomass Project is a good idea. Hanson concurred and believed hiring locally will help save money on the project. McDonald verified that this motion was only for the search and solicitation of business from local contractors. Hanson affirmed that the motion was just to find someone, no contracts or agreements would be signed without Board approval.  
A motion was made to approve the use of force account labor to complete the CHS New Shop/Biomass Project, authorizing CCSD's Superintendent to collaborate with grant partners to obtain a Request for Qualifications (RFQ) and Proposal for the Board's review during CCSD's April Board Meeting.  
Roll Call  
Motion approved unanimously
- f. CCSD & SERRC POW Merge Contract for Related Services 2025-2026  
M/S Page/McDonald  
Hanson explained that CCSD and SERRC were able to create a hybrid model for speech services provided to CCSD. The hybrid model will be comprised of both onsite and virtual speech services. McDonald asked if this would replace Next-Level Speech Therapy and would it also include IEP's. Hanson said yes, it will include IEP's and replace Next-Level Speech Therapy. Conatser asked how often the on-site visits would be; Hanson replied once a quarter.  
A motion was made to approve CCSD's SERRC POW Merge Contract for Related Services during the 2025-2026 school year in the amount of \$140,641.31  
Roll Call  
Motion approved unanimously
- g. Next Meeting Date  
April 30, 2025
- h. Adjournment  
M/S McDonald/Page  
A motion was made to adjourn.