

The existing policy #3524.1, which was revised on 2/24/14, is appropriate as written. Policy 3561(a) adopted 9/18/00, needs to be rescinded and removed from the District's manual.

3524.1

Business/Non-Instructional Operations

Hazardous Material in Schools - Pesticide Management Plan

Pesticide Application

The intent of this policy is to ensure that students, employees and parents/guardians receive adequate notice, in conformity with applicable statutes, prior to pesticide application in school buildings and on school grounds. Further, the District will only employ certified pesticide applicators for any non-emergency pesticide use in school buildings or on school grounds.

The application of lawn care pesticides on the grounds of schools with students in grade eight or lower must be according to an integrated pest management plan (**IPMP**). Such application is prohibited except in emergencies. An emergency application may be made to eliminate a human health threat in any school per statute, with students through grade eight as determined by the Superintendent of Schools.

The District shall:

- Provide notice of planned pesticide application to students, **Board of Education** parents/guardians and employees in the manner required by law.
- Post the areas scheduled to receive pesticide application(s).
- Maintain written records for five years of all pesticide applications.
- Provide continuing instruction to those students who, based upon written medical request, find it necessary to absent themselves during the period of application.
- Inform annually parents/guardians and staff of the District's pest application/management policy.
- Establish a registry of parents/guardians and staff who want to receive advance notice of all pesticide use and provide such notice as required by law.

Pest control applicators employed by the District shall provide the Facilities Manager with notice at least seventy-two (72) hours prior to the date and time the pesticide

application is to occur, including in such notice the brand name, concentration, rate of application, pesticide label, material safety data sheet, list of the area or areas where the pesticide is to be applied and any use restrictions required by the pesticide label. Prior to the application, the applicator shall provide the school contact person with a written pre-application notification containing the following information:

- The brand name, concentration, rate of application and any use restrictions required by the label of the herbicide or specific pesticide.
- The area or areas where the pesticide is to be applied.
- The date and time the application is to occur.
- The pesticide label and the material safety data sheet.

In case of pesticide applications performed for or by public health agencies or emergency applications because of immediate threat to the public health, the licensed applicator, if required for restricted use application, shall give the school site office oral and, if possible written notice, with posting of the area to be treated.

The Superintendent or his/her designee may require the pest control applicator to make the required postings in accordance with all applicable statutes and with District policy and regulations. The name and address of the applicator shall be a part of any posting.

Someone other than a certified pesticide applicator may apply a pesticide in an emergency to eliminate an immediate human health threat when (1) it is impractical to obtain the services of a certified pesticide applicator and (2) a restricted use pesticide is not used, as defined in C.G.S. 22a-47.

Pesticide purchases shall be limited to amounts authorized by the Superintendent or his/her designee for use during the year. Pesticides shall be stored in a secure site not accessible to students or unauthorized staff. They shall be stored and disposed of in accordance with EPA registered label directions and applicable state statutes.

Definitions

Pesticides are defined as fungicides used on plants, insecticides, herbicides or rodenticides, but not sanitizers, disinfectants, antimicrobial agents or pesticide baits.

Integrated pest management is the use of all available pest control measures, including the judicious use of pesticides when warranted to maintain a pest population

at or below an acceptable level while decreasing the unnecessary use of pesticides. Such plan is consistent with an applicable model plan provided by the Commissioner of Environmental Protection under section 22a-661.

Lawn care pesticides are pesticides registered by the EPA and labeled according to the Federal Insecticide, Fungicide and Rodenticide Act for lawn, garden and ornamental use.

The Superintendent shall prepare and disseminate regulations for the implementation of this policy.

Legal Reference: Connecticut General Statutes

10-231b. Pesticide applications at schools: Authorized applicators. Exception, as amended by PA 09-56

10-231c. Pesticide applications at schools without an integrated pest management plan.

22a-46. Short title: Connecticut Pesticide Control Act.

22a-54. Pesticide applicators, certification, classification, notice, fees, reciprocity; financial responsibility; aircraft, tree, public employee applicators.

22a-58. Records to be kept by distributors and applicators.

23-61a. Definitions. Tree protection examining Board within Department of Consumer Protection. Regulations.

23-61b. Licensing for arboriculture; examination; fees; renewal; suspension, revocation. Nonresidents. Records. Pesticides.

Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) 7 U.S. Code 136 et seq.

Policy adopted: November 21, 2011
Policy reviewed: February 24, 2014

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

Business/Non-Instructional Operations

Hazardous Material in Schools/Pesticide Application

Pesticide Management Plan

Purpose

This pesticide management plan is designed to assure proper control of any pesticides or other harmful chemicals which might be used or stored at Woodbridge Public Schools facilities. The intent is to prevent unnecessary exposure of staff, students, and the public to potentially harmful substances.

Definitions

Emergency use an application of pesticides necessary to eliminate an immediate threat to human health where it is impractical to obtain the services of a licensed pesticide applicator.

Pesticide a fungicide used on plants, an insecticide, a herbicide, or a rodenticide excluding sanitizers, disinfectants, antimicrobial agents, and pesticide baits.

Restricted use pesticides classified by the Federal Environmental Protection Agency or the State of Connecticut Department of Environmental Protection under Connecticut General Statute 22a 47 which may present a hazard to the applicator or other people by reason of acute dermal or inhalation toxicity or which may have an unreasonable adverse effect on the environment.

General Procedures

1. The Facilities Manager will be the contact person for providing information regarding pesticide applications, including oral and written notifications, and for maintaining records.
2. Restricted use pesticides will only be applied by a State of Connecticut licensed pesticide applicator.
3. At the beginning of each school year, the Board of Education will provide the staff of each school and the parents/guardians of each child enrolled in each school with a written statement of the Board's policy on pesticide applications and a description of any pesticide applications made at the school during the previous

school year. Such statements and descriptions will also be provided to the parents/guardians of any child who transfers to a school during the school year. The statement will indicate to staff, parents, and guardians that they may register for prior notice of school pesticide applications and notice of emergency pesticide applications.

4. Each school will maintain a registry of persons requesting notification of pesticide applications.
5. The records of each pesticide application at a school will be maintained for five (5) years.
6. All pesticides will be chosen for low levels of human toxicity. The least toxic formulations and safest methods of application will be selected when there is a choice of products with comparable effectiveness. Non-chemical controls will be used wherever practical.
7. Storage of pesticides on school property will be kept to a minimum. Only enough product for a given application will be purchased. Storage instructions on labels will be followed. All such products and the application equipment will be stored away from other activities and from food products or occupied rooms. All storage facilities will be maintained as a locked area and will be clearly marked as containing pesticides.
8. All pesticide products will have complete label instructions, will remain in the original container, and will have a material safety data sheet on file in a readily available location to any employee who must handle the product or who may have been exposed to the product. The information will be made available to the public upon request.
9. All pesticide applications will be made in strict conformance with the label instructions.
10. A written plan for the application of a pesticide will be filed in the Business Office and be approved by the Facilities Manager before any pesticide application. The plan will contain the purpose of the application, product to be used, formulation of the product, location and extent of area to be treated, date and time of application, and amount of the product to be applied. Warnings that would restrict use of the area following such application will be included and will be appropriately posted to notify the public.

Non-Emergency Procedures

1. Only State of Connecticut licensed and certified pesticide applicators will be used for any non-emergency pesticide use in school buildings or on school grounds.
2. The pesticide application plan for non-emergency applications will be approved at least seventy two (72) hours before the planned application.
3. Before any non-emergency application of pesticides within any school building or on school grounds, the parents/guardians who have registered for notification will receive a written notice by mail no later than twenty four (24) hours prior to the application. Staff who have registered for such notice will be notified by any means practicable. The notice will include the (1) name of the active ingredient of the pesticide to be applied, (2) target pest, (3) location of the application, (4) date of application, (5) name of the school administrator who may be contacted for further information.
4. Oral notification to all students and school employees will be provided by means of the school public address system or assembly communications or staff meeting announcements or any similar means reasonably expected to give at least twenty four (24) notice in advance of any non emergency pesticide application.
5. Not less than forty eight (48) hours prior to application, signs will be posted to identify pesticide application areas. The signs will display the words "Warning Pesticides", the date and time of the planned application, the pesticide to be used, instructions on when areas may be used for recreational purposes, and a telephone number for the school contact person and for the licensed pesticide applicator. The signs will be placed at the main entrance to the school and at playing fields where pesticide is to be applied. The signs will remain in place for at least forty eight (48) hours after the pesticide is applied.
6. Non-emergency applications will not be carried out during regular school hours or during planned activities at the school.

Emergency Procedures

1. Emergency use of pesticides by school or town employees will not involve a restricted use pesticide.
2. On or before the day of emergency use of a pesticide, registered parents/guardians will be notified by the method indicated on their registration. Registered staff will be notified by any means practicable.

3. Students will not be allowed to enter the area of emergency application until it is safe to do so according to the provisions on the pesticide label.

Regulation approved: November 21, 2011
Regulation reviewed: February 24, 2014

WOODBIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

PESTICIDE APPLICATION PLAN

Date of planned application: _____ Day of week: _____

(It is recommended for application to occur on a weekend or during a vacation period.)

Which pesticide (s) will be used? _____

(Attach MSDSA if available) (Choose for safety and effectiveness.)

Location/size of area(s) to be treated: _____

Who will do the pest control?(check one) Staff Contractor

Name(s) _____

License number(s) _____

Firm (if applicable) _____

For Interior Treatment:

Does the building have active ventilation that can be left on after the application?

If not, who is responsible for opening windows at least six (6) hours before staff and students reenter?

For all applications:

Who will post the building or treated grounds with (1) date of application; (2) pesticide used; and (3) when the area can be used again?

Will pesticides be stored on school grounds? ___ YES ___ NO

If "YES" where: _____

(Read label carefully!)

Keep all pesticides locked up and away from occupied areas.

Approved by school/district administrator:

_____ Date: _____

School Nurse

_____ Informed: _____

Other(s)

_____ Informed: _____

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application~~

~~The intent of this policy is to ensure that students, employees and parents/guardians receive adequate notice, in conformity with applicable statutes, prior to pesticide application in school buildings and on school grounds. Further, effective July 1, 2000, the District will only employ certified pesticide applicators for any non-emergency pesticide use in school buildings or on school grounds.~~

~~I. The District shall:~~

- ~~• Provide notice of planned pesticide application to students, all parents/guardians and employees in the manner required by law.~~
- ~~• Post the areas scheduled to receive pesticide application(s).~~
- ~~• Maintain written records for five (5) years of all pesticide applications.~~
- ~~• Provide continuing instruction to those students who, based upon written medical request, find it necessary to absent themselves during the period of application.~~
- ~~• Inform annually all parents/guardians and staff of the District's pest application/management policy.~~
- ~~• Establish a registry of all parents/guardians and staff who want to receive advance notice of all pesticide use and provide such notice as required by law.~~

~~II. Prior to the application, pest control applicators, employed by the District, shall provide the school contact person (Facilities Manager) with a written pre-application notification at least seventy-two (72) hours in advance with the following information:~~

- ~~• The brand name, concentration, rate of application and any use restrictions required by the label of the herbicide or specific pesticide.~~
- ~~• The area or areas where the pesticide is to be applied.~~
- ~~• The date and time the application is to occur.~~
- ~~• The pesticide label and the material safety data sheet.~~

~~In case of pesticide applications performed for or by public health agencies or emergency applications because of immediate threat to the public health, the licensed applicator, if required for restricted use application, shall give the school site office oral and, if possible written notice, with posting of the area to be treated.~~

~~The Superintendent or his/her designee may require the pest control applicator to make the required postings in accordance with all applicable statutes and with District policy and regulations. The name and address of the applicator shall be a part of any posting.~~

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application~~ (continued)

~~Pesticide purchases shall be limited to amounts authorized by the Superintendent or his/her designee for use during the year. Pesticides shall be stored in a secure site not accessible to students or unauthorized staff. They shall be stored in a secure site not accessible to students or unauthorized staff. They shall be stored and disposed of in accordance with EPA registered label directions and applicable State statutes.~~

~~The Superintendent shall prepare and disseminate regulations for the implementation of this policy.~~

This existing policy, adopted 9/18/00, needs to be rescinded and removed from the District's manual. It has been replaced by the District's #3524.1 which was revised on 2/24/14 and is appropriate as written.

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application~~

~~In an attempt to assure proper control of any pesticide or other harmful chemicals, which might be used or stored on district premises, these procedures are established. To fulfill statutory requirements, "pesticide" is defined as a fungicide used on plants, an insecticide, a herbicide, or a rodenticide but does not mean a sanitizer, disinfectant, antimicrobial agent or pesticide bait. The intent is to prevent unnecessary exposure of staff, students or the public to potentially harmful substances:~~

- ~~1. On or after July 2000, only certified pesticide applicators shall be used in schools for any non-emergency pesticide use in school buildings or on school grounds.~~
- ~~2. An emergency application of pesticides is defined as when an application of pesticides is necessary to eliminate an immediate threat to human health and where it is impractical to obtain the services of a certified pesticide applicator provided such emergency application does not involve a restricted use pesticide as defined in CGS 22a 47. Restricted use pesticides may be used only by certified applicators or under their direct supervision (Note: Restricted use pesticides, classified by the Federal Environmental Protection Agency (EPA) or the DEP are those which may present a hazard to the applicator or other people by reason of acute dermal or inhalation toxicity on which may have an unreasonable adverse effect on the environment.)~~
- ~~3. On or after July, 2000, at the beginning of each school year, the Board of Education shall provide the staff of each school and the parents/guardians of each child enrolled in each school with a written statement of the Board's policy on pesticide applications and a description of any pesticide applications made at the school during the previous school year. Such statements and descriptions shall also be provided to the parents/guardians of any child who transfers to a school during the school year.~~
- ~~4. The aforementioned required statement shall indicate to all staff, parents and guardians that they may register for prior notice of school pesticide applications. Further, the emergency notification procedures to be used will be described.~~
- ~~5. On or after July, 2000, parents/guardians and staff may register for prior notice of pesticide applications. Each school shall maintain a registry of persons requesting such notice. Prior to the application of pesticides within any building or on school grounds, all parents/guardians shall receive a mailing to be received no later than 24 hours prior to the application notice of a planned application of pesticide(s). Staff who have registered for such notice shall be notified by any means practicable.~~

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application (continued)~~

- ~~6. The aforementioned notice shall include the (1) name of the active ingredient of the pesticide to be applied; (2) the target pest; (3) location of the application; (4) date of application; (5) the name of the school administrator or his/her designee who may be contacted for further information.~~
- ~~7. No application of pesticide, after July 1, 2000, may be made in any building or on school grounds during regular school hours or during planned activities at the school except for an emergency application.~~
- ~~8. If an emergency application is necessary to eliminate an immediate threat to human health, such application shall not involve a restricted use pesticide and no child may enter the area of such application until it is safe to do so according to the provisions on the pesticide label.~~
- ~~9. In cases of an emergency application, effective July 1, 2000, prior notice is not necessary except that on or before the day the application is to take place, prior notice is given to all parents/guardians, and staff.~~
- ~~10. A copy of the records of each pesticide application at a school shall be maintained for five (5) years.~~
- ~~11. Potentially harmful substances such as insecticides, fungicides, herbicides, rodenticides or other pesticides shall be chosen for the low levels of toxicity. The least toxic formulations and safest methods of application will be selected when there is a choice of products with comparable effectiveness. Whenever practical, nonchemical controls shall be used.~~
- ~~12. Storage of harmful products will be kept to a minimum. Only enough of the product for a given application shall be purchased. All storage instructions will be followed explicitly. All such products and the application equipment will be stored away from other activities and especially separated from food products or occupied rooms. All storage facilities will be maintained as a locked area and clearly marked as containing pesticides.~~
- ~~13. All pesticides products will have complete label instructions, will remain in the original container and the Material Safety Data Sheet will be on file and readily available to any employee who must handle such materials or who may have been exposed to the product. This information shall also be available to any member of the public upon request.~~
- ~~14. Prior to application of any harmful substance, a written plan for the application will be filed in the District Superintendent's Office and approved by the Facilities Manager.~~

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application (continued)~~

- ~~15. The plan will contain the purpose of the application, product to be used, formulation of the product, location and extent of the area to be treated, type of equipment to be used, date and time of application and amount of the product to be used. Any warnings that would restrict use of the area following such application also will be part of the plan and will be appropriately posted to notify the public.~~
- ~~16. Treated school grounds will be posted as indicated in the following section.~~
- ~~17. District employees responsible for handling and applying pesticides shall have specific pesticide training. After July 1, 2000, only certified pesticide applicators may be used for restricted products.~~
- ~~18. When the district contracts with a private State licensed pest control company, such contractors will be subject to regulations as defined in State statutes.~~

~~The Superintendent and/or Facilities Manager shall be the contact person for providing information regarding pesticide application activities at the school site, including but not limited to giving oral and written notification, supervising the posting of notifications as required and maintaining records of pesticide application notifications.~~

~~Oral and Written Notice~~

~~All oral and written notification shall contain the information indicated in No. 6 above. During the regular school session, prior to pesticide application, notification shall be provided as indicated below.~~

~~Oral notification to all students and school employees shall be provided by means of the school public address system or assembly communications or staff meeting announcements or any similar means reasonably calculated to provide sufficient notice in advance of pesticide application. (Suggest minimum 48 hours advance notice.)~~

~~All parents/guardians and staff shall be informed as listed in No. 5 above.~~

~~Posting of Notice~~

~~Not less than forty eight (48) hours prior to pesticide application, signs shall be posted to identify pesticide application areas. The signs shall display:~~

~~Business and Non-Instructional Operations~~

~~Hazardous Material in Schools: Pesticide Management Plan~~

~~Pesticide Application~~

~~Posting of Notice (continued)~~

- ~~• The words "Warning Pesticides".~~
- ~~• The date and time of the planned application.~~
- ~~• Pesticide product to be used.~~
- ~~• Instructions on when areas may be used for recreational purposes.~~
- ~~• A telephone number for the school contact person and one for the licensed pesticide applicator.~~

~~The signs shall be placed at:~~

- ~~• The main entrance to all buildings where pesticide is to be applied.~~
- ~~• The playing fields where pesticide is to be applied.~~

~~The signs may be removed no less than forty eight (48) hours after the pesticide is applied.~~

~~Legal References: Connecticut General Statute~~

~~22a-46, Short Title: Connecticut Pesticide Control Act.~~

~~22a-54, Pesticide Applicators, Certification, Classification, Notice, Fees, Reciprocity; Financial Responsibility. Aircraft, Tree, Public Employee Applicators -~~

~~22a-58 Records to be Kept by Distributors/Applicators.~~

~~23-6-1a, Definitions: Tree Protection Examining Board within Department of Consumer Protection Regulations -~~

~~22-61b, Licensing for Arboriculture, Examination, Fees, Renewal, Suspension, Revocation. Nonresidents - Records. Pesticides.~~

~~Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) 7 U.S. Code 136 et. seq.~~

~~PA 99-165 An Act Concerning Notice of Pesticide Applications at Schools and Day Care Centers.~~

~~Woodbridge Public Schools
Woodbridge, Connecticut~~

~~PESTICIDE APPLICATION PLAN FORM~~

~~Date of Planned Application: _____ Day of Week: _____ =~~

~~(It is recommended for application to occur on a weekend or during a vacation period.)~~

~~Which pesticide(s) will be used? _____~~

~~(Attach MSDSA if available) (Choose for Safety and Effectiveness.)~~

~~Location/Size of Area(s) to be Treated: _____~~

~~Who will do the pest control: (check one) _____ s staff _____ Contractor~~

~~Name(s) _____~~

~~License Number(s) _____~~

~~Firm (If Applicable) _____~~

For Interior Treatment:

~~Does the building have active ventilation that can be left on after the application? Yes No~~

~~If not, who is responsible for opening windows at least six (6) hours before staff and students reenter?~~

For All Applications:

~~Who will post the building or treated grounds with:~~

~~(1) date of application; _____~~

~~(2) pesticide used; _____ and _____~~

~~(3) when the area can be used again? _____~~

~~Will pesticides be stored on school grounds? Yes No~~

~~If "Yes" Where: _____~~

(Read Label Carefully!)

Keep All Pesticides Locked-up and Away from Occupied Areas.

3561.1
Form
(continued)

Approved by the School/District Administrator: _____

Date: _____

School Nurse: _____

Informed: _____

Other(s): _____ **Informed:** _____