



**Rock Ridge  
High School**

**Ambassador  
Program**

## **Rock Ridge Ambassador Program (established November 11, 2022) -WS**

### **What:**

Student leaders who will be tour guides, hosts, and ambassadors for Rock Ridge in daily workings with the business community and public.

### **Who:**

Rock Ridge High School students in good standing with regards to all areas of the school community.

### **When:**

These ambassadors will be on an “as needed” basis throughout the school year. *For sure, every Wednesday during the Career Exploration Course.*

### **Where:**

Rock Ridge High School and all the facilities included.

### **Why:**

To give our students the opportunity to experience professional interactions and to learn how to positively represent yourself and your school.

### **1st Project:**

Mr. Spelts is in need of students who can welcome and guide the Wednesday Career Exploration speakers. Other days/duties may be considered.

1. You would need to be able to be at the school by 7:30/:40 am and meet the speaker(s) at door 1.
2. You will then bring them to the **Bezek Career Center**.
3. Bezek Career Center is scheduled to be open all day while they are here.
4. Explain the daily schedule to them.(Below). Their lunch time and how to get their free lunch. Physically walk them through the lunch serving area. Show them where the bathrooms are located.
5. Get them on the Wi-Fi through network **RR Guest: ----- Send their presentation to: [Presenter@rrps.org](mailto:Presenter@rrps.org) Then use our computer.**
6. Make sure their presentation is able to work and be displayed on the SMART Board.
7. Please check in with them after each period throughout the day. Be sure to get them to lunch at least TEN minutes before the lunch starts. Stop in and help many times, but for sure before period six to help them move to the new room and after period six to help them move back to the Career Center.

### **Things to consider:**

- You must use your Rock Ridge school email.... because I will communicate with you and want you to touch base with the presenter days before to see if they have any questions.
- I will have the interested students shadow me on the first Wednesday.
- You will be expected to dress more professionally than you might normally. Please no hats. Represent you and us well.
- Shake hands and thank the presenter(s) as you introduce yourself upon welcoming them to our school.

Please ask me any questions...

**Respectfully,**

**Willie Spelts**

**Director of School to Work Engagement**

**Rock Ridge Public Schools**

[willie.spelts@rrps.org](mailto:willie.spelts@rrps.org)

**218-290-1237**