

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A Regular Meeting of the Pasadena Independent School District Board of Trustees was held April 28, 2026, beginning at 5:30 PM in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

President Kenny Fernandez called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Casey Phelan, Marshall Kendrick, Nelda Sullivan, Joe Campos, Crystal Davila, and Paola Gonzalez. Paola Gonzalez gave the invocation and Marshall Kendrick led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment). Wendy Oliver and Mary Davis spoke about Special Education.

III. Budget Workshop - Tamika Alford-Stephens, Chief Financial Officer

IV. Adjournment to closed session pursuant to Texas Government Code section(s):

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

V. Reconvened in open session at 7:21 p.m.

VI. Special Recognition

VII. Consent Agenda

1. Minutes 03 24 26
2. Minutes 04 06 26
3. Informational Pages
4. Bid Items
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
 - Kitchen Equipment, Repair Parts, Service and Related Items, RFP #26R-028EZ

- Sheet Music, RFP #26R-031EZ
 - Nutrition Services Kitchen Preventative Maintenance, CSP #26P-034EZ
- B. Information Summary of Purchase Orders over \$10,000
- March 1, 2026 through March 31, 2026
- C. Report on Cooperative Purchasing Fees Paid by Pasadena ISD for FY25
5. Consideration and possible approval of the Quarterly Investment Report for 01/01/2026 – 03/31/2026
 6. Donations Report - January 1, 2026 - March 31, 2026
 7. Library materials list in compliance with Senate Bill 13

Motion by Casey Phelan, seconded by Paola Gonzalez to approve the consent agenda.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

VIII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve administrative personnel. Mrs. Sullivan introduced Stephanie Jaime, Speech Language Pathologist for the Special Education Department and Oziel Chapa, Assistant Director of Transportation.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

2. Certified personnel for the 2025-2026 school year - *For Information Only*

3. Support personnel for the 2025-2026 school year - *For Information Only*

IX. Educational Section

1. Student Health Advisory Council (SHAC) Spotlight - *Amber Macneish, P.E. Coordinator*

2. Transportation Spotlight - *Robert Stock, Director of Transportation*

3. Consideration and possible approval of the Instructional Materials and Technology Allotment and TEKS Certification for the 2026-2027 school year. Motion by Nelda Sullivan, seconded by Crystal Davila to approve the Instructional Materials and Technology Allotment and TEKS Certification for the 2026-2027 school year.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of the grant award from The Laura Bush Foundation for America's Libraries to Kruse Elementary in the amount of \$5,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the grant award from The Laura Bush Foundation for America's Libraries to Kruse Elementary in the amount of \$5,000.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of the SPARK School Park Program project for South Belt Elementary and the corresponding agreement, including \$230,000 in funding. This agenda item was pulled. No action was taken.

6. Consideration and possible approval for Dobie High School theater students to travel to Bloomington, IN to attend the International Thespian Competition and Festival on June 20-27, 2026, for an approximate cost of \$12,500. Motion by Nelda Sullivan, seconded by Joe Campos to approve for Dobie High School theater students to travel to Bloomington, IN to attend the International Thespian Competition and Festival on June 20-27, 2026, for an approximate cost of \$12,500.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval for the Sam Rayburn High School Junior Reserve Officers' Training Corps (JROTC) to participate in the National JROTC Leadership & Academic Bowl (JLAB) held in Washington D.C. from June 12, 2026, through June 16, 2026. Motion by Casey Phelan, seconded by Nelda Sullivan to approve for the Sam Rayburn High School Junior Reserve Officers' Training Corps (JROTC) to participate in the National JROTC Leadership & Academic Bowl (JLAB) held in Washington D.C. from June 12, 2026, through June 16, 2026.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

8. Consideration and possible approval for Sam Rayburn High School choir, dance, orchestra, and theatre students to travel to Orlando, Florida from April 21, 2027, through April 24, 2027, at the approximate cost of \$2,260.00 per student to travel and perform at Universal Studios. Motion by Joe Campos, seconded by Nelda Sullivan to approve for Sam Rayburn High School choir, dance, orchestra, and theatre students to travel to Orlando, Florida from April 21, 2027, through April 24, 2027, at the approximate cost of \$2,260.00 per student to travel and perform at Universal Studios.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

9. Consideration and possible approval for J. Frank Dobie High School Speech and Debate qualifying team members to travel to two national championship events (1) National Individual Event Tournament of Champions (NIETOC) on May 7 – May 11, 2026, in Shakopee, MN and (2) National Catholic Forensics League (NCFL) on May 22 – May 25, 2026, in Washington, D.C. for a total cost not to exceed \$15,480.70. Motion by Casey Phelan, seconded by Nelda Sullivan to approve for J. Frank Dobie High School Speech and Debate qualifying team members to travel to two national championship events (1) National Individual Event Tournament of Champions (NIETOC) on May 7 – May 11, 2026, in Shakopee, MN and (2) National Catholic Forensics League (NCFL) on May 22 – May 25, 2026, in Washington, D.C. for a total cost not to exceed \$15,480.70.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

X. Student Achievements - For Information Only

1. High School Band UIL Concert and Sight-Reading Evaluations
2. High School Choir UIL Concert and Sight-Reading Evaluations
3. High School Orchestra UIL Concert and Sight-Reading Evaluations
4. Intermediate Band UIL Concert and Sight-Reading Evaluations
5. Intermediate Orchestra UIL Concert and Sight-Reading Evaluations
6. Lewis Career and Technical High School Archery Team
7. Pasadena Memorial High School Archery Team
8. Dobie High School HOSA Students
9. CTHS State Skills USA
10. CTHS National TAFE
11. CTHS TPSA Competition
12. PHS, PMHS, and SRHS State Texas High School Welding Competition

XI. Financial Section

1. Consideration and possible approval of budget amendments for March 2026. Motion by Marshall Kendrick, seconded by Paola Gonzalez to approve budget amendments for March 2026.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

XII. Operations Section

1. Consideration and possible approval of authorization for the superintendent to sign an extended term Commercial Electricity Service Agreement with Direct Energy Business, LLC d/b/a NRG and NRG Business. Motion by Casey Phelan, seconded by Nelda Sullivan to give

authorization for the superintendent to sign an extended term Commercial Electricity Service Agreement with Direct Energy Business, LLC d/b/a NRG and NRG Business, LLC d/b/a NRG and NRG Business.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

2. Public Report Concerning School Bus Seat Belts Pursuant to SB 546 and Texas Transportation Code Section 547.701. – For Information Only

3. Consideration and possible approval and adoption of a Board Resolution concerning seat belts on school buses pursuant to SB 546 and Texas Transportation Code Section 547.701. Motion by Nelda Sullivan, seconded by Crystal Davila to approve and adopt a Board Resolution concerning seat belts on school buses pursuant to SB 546 and Texas Transportation Code Section 547.701.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of a resolution to declare district property as surplus property for the purpose of soliciting bids for sale. Motion by Casey Phelan, seconded by Nelda Sullivan to approve a resolution to declare district property as surplus property for the purpose of soliciting bids for sale.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of Final Change Order No. 02 for the 2022 Bond Plumbing Upgrades Group 1 Project in the credit amount of \$12,257.05. Motion by Casey Phelan, seconded by Nelda Sullivan to approve of Final Change Order No. 02 for the 2022 Bond Plumbing Upgrades Group 1 Project in the credit amount of \$12,257.05.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

6. Consideration and possible approval of Change Order No. 02 for the 2022 Bond Safety & Security Project. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Change Order No. 02 for the 2022 Bond Safety & Security Project.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 35 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of \$34,716.00. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 35 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of \$34,716.00.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

8. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 22 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$38,193.00. Motion by Nelda Sullivan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 22 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$38,193.00.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

9. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 23 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$2,860.00. Motion by Nelda Sullivan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 23 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$2,860.00.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

10. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 24 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$44,131.00. Motion by Nelda Sullivan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 24 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$44,131.00.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

11. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 25 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$38,074.00. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve Allowance Expenditure Authorization (AEA) No. 25 for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$38,074.00.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

12. Consideration and possible approval of Change Order No. 002 for the 2022 Bond New Jessup Elementary School Replacement Project. Motion by Nelda Sullivan, seconded by Joe Campos to approve Change Order No. 002 for the 2022 Bond New Jessup Elementary School Replacement Project.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

13. Consideration and possible approval of Final Change Order No. 01 for the 2022 Bond Maguire Baseball Field LED Lights Retrofit Project in the credit amount of \$80,132.44. Motion by Casey Phelan, seconded by Nelda Sullivan to approve Final Change Order No. 01 for the 2022 Bond Maguire Baseball Field LED Lights Retrofit Project in the credit amount of \$80,132.44.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

14. Consideration and possible approval of the conveyance of a domestic water meter easement for the 2022 Bond New Williams Elementary School Replacement Project in the amount of one dollar. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the conveyance of a domestic water meter easement for the 2022 Bond New Williams Elementary School Replacement Project in the amount of one dollar.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

15. Consideration and possible approval of the conveyance of an irrigation water meter easement for the 2022 Bond New Williams Elementary School Replacement Project in the amount of one dollar. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the conveyance of an irrigation water meter easement for the 2022 Bond New Williams Elementary School Replacement Project in the amount of one dollar.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

XIII. Construction Update - For Information Only

XIV. Miscellaneous Section

1. Consideration and possible approval of the Texas Department of Public Safety Mutual Aid Agreement for Complex Emergency Response and Investigative Planning. Motion by Casey Phelan, seconded by Marshall Kendrick to approve the Texas Department of Public Safety Mutual Aid Agreement for Complex Emergency Response and Investigative Planning.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

2. Announce board training completion requirements for the period covered by this announcement, May 1, 2025, through April 28, 2026. Motion by Nelda Sullivan, seconded by Casey Phelan to approve board training completion requirements for the period covered by this announcement, May 1, 2025, through April 28, 2026.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

3. Set date for next regular meeting on Tuesday, May 26, 2026. Motion by Casey Phelan, seconded by Nelda Sullivan to approve Tuesday, May 26, 2026, as the date of the next board meeting.

AYES: Fernandez, Phelan, Kendrick, Sullivan, Campos, Davila and Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

XV. The meeting was adjourned at 8:32 p.m.

President/Vice President, Board of Trustees

Secretary/Assistant Secretary, Board of Trustees

Date Approved