

## Memorandum of Understanding

### Oklahoma State University and Stillwater Public Schools

#### Academic Year 2024-2025

**Purpose:** This Memorandum of Understanding is an agreement between Oklahoma State University and Stillwater Public Schools for the purpose of increasing access for concurrent students by offering collegiate courses in the high school setting. This MOU does not replace or restrict previously existing methods of course delivery for concurrent students, such as taking courses on the OSU campus or online. The agreement is valid for Academic Year 2024- 2025.

**Course Offering:** HIST 1493 American History Since 1865, PSYC 1113 Introductory Psychology, ENGL 2513 Intro to Creative Writing, and SPCH 2713 Introduction to Speech Communication.

**Instructors:** Instructors will be OSU employees, chosen by the offering department, and supervised by the offering department. Instructors chosen will meet or exceed HLC guidelines. Selection will be pending the instructor's ability to furnish appropriate documentation in accordance with federal and state labor laws contingent upon the results of background screening as required by OSU, while also meeting the background and hiring standards of the partnering school district.

**Date and Time:** The dates and times of the course will vary depending on mutual agreements between the offering department and school district. All courses offered will meet the requirement of three (3) classroom hours of instruction per week. The start date for the course will be determined by both parties, aligning as closely to the OSU semester as is possible. A slightly delayed start date is allowed if the semester total for instructional hours is met. However, a course may not extend beyond the last week of classes according to the OSU academic calendar.

**Site Requirements:** The course will be offered to a minimum of fifteen students. If the course does not meet the 15-student threshold, the course may not be offered that semester. Course sections may be added to accommodate high student interest, pending departmental approval. OSU will initiate contact with and manage the addition of any outside school district that joins the course using approved technology at the partnering school, pending mutual agreement between the partnering school and OSU.

**Student Requirements:** Students must meet the requirements for admission and be formally admitted taking part in the course. Concurrent students are considered students at Oklahoma State University and must abide by the Student Code of Conduct as specified in the student handbook at studentconduct.okstate.edu and the Academic Integrity policy at academicintegrity.okstate.edu. Additionally, students must meet all additional requirements specified in the course syllabus, determined, and provided by the department.

**Cost:** Oklahoma resident Junior and Senior students are eligible for a tuition waiver, and there are no college or university fees for these courses. Juniors are eligible for up to nine hours and seniors up to eighteen hours. Students who are Oklahoma residents will be able to take the courses for only the price of the book or eBook program used by the course. Nonresident students will be charged the non-resident tuition rate. The undergraduate nonresident tuition rate is \$697.90 per credit hour.

---

President, Stillwater Public Schools Board of Education

Date



June 6, 2024

---

Provost and Senior Vice President, Oklahoma State University

Date



---

Coordinator, OSU Concurrent Programming

Date

6/6/24